

BMW MANUFACTURING CO., LLC. Spartanburg, SC

- 1) All guests shall be accompanied by a host throughout their visit.
 - No photographs or other video imagery is allowed.
 - Power off all cell phones, smart watches, and Bluetooth activated devices prior to tour.
 - Backpacks are prohibited throughout the plant.
 - Please understand there are multiple dangers associated with each manufacturing area.
- 2) Wear appropriate personal protective equipment at all times in the plant.
 - Safety glasses are required and provided.
 - **You must wear completely enclosed shoes for the factory tour. (example: Tennis Shoes)**
 - **Sandals, flip-flops, and high-heeled shoes are prohibited on the tour.**
- 3) Procedures for tour check-in:
 - Please arrive 30 minutes prior to tour start time
 - **Guests that have not checked in 15 minutes prior to the tour start time risk forfeiting their tickets.**
 - This waiver should be completed and presented when each person checks in for the tour
 - This waiver shall be completed by a parent or legal guardian if a person is under the age of 18 years old.
 - Students age 12 -20 years old must present a valid student id or copy of their Birth Certificate at check-in. We reserve the right to deny plant tour for any child who appears younger than 12 without proper proof of birth date.
 - Adults must have Photo ID available at check-in. And CCA/MOA Member Must present a valid Membership card at check-in
- 4) Be aware of the emergency signals, evacuation routes, and shelter areas. Evacuation routes and shelter areas can be identified on the Evacuation Maps located throughout the plant. In the event of an emergency, follow the directions given by your host or by Plant Security.
 - Fire: A female voice will state, "FIRE! FIRE! FIRE!" followed by an alarm.
 - Severe Weather / Take Shelter: A male voice will state, "TORNADO! TORNADO! TORNADO!" followed by the standard Emergency Broadcast System alarm that is used on television and radio.
 - If separated from host, ask a BMW associate or Plant Security for assistance.
- 5) You will be entering a manufacturing facility – Please practice safe industrial practices:
 - Never walk beneath or near suspended or raised loads on forklifts.
 - Do not enter areas which are posted or barricaded.
 - Observe and obey all signs and warnings.
 - Be alert for floor hazards, moving conveyors, spills, and trip hazards.
 - Avoid interfering with all production activities.
- 6) Drugs, alcohol, firearms, and weapons of any kind are prohibited on BMWMC property.
- 7) For safety and quality reasons, do not touch parts or vehicles unless instructed to do so.
- 8) You are in a Foreign Trade Zone. Theft of property is a federal offense.

BMW Manufacturing Health and Safety Policy: We at BMW Manufacturing strive to provide a healthy and safe working environment. In order to continually improve our safety performance: All associates will be committed to prevention of injury and ill health and to the continual improvement in OH&S management and OH&S performance; all levels of management will be responsible and accountable for providing the resources needed to prevent injuries and illnesses. Management will ensure all associates are responsible and accountable for working safely. Management will establish objectives and drive change through achieving targets. We will comply with applicable legal requirements and with other requirements to which our organization subscribes that relate to our OH&S hazards. We will regularly measure and communicate our progress to all levels of the organization.

Any dispute or claim arising out of the tour shall be governed by and construed in accordance with the laws of the State of South Carolina, without giving effect to the principles of conflicts of laws thereof.

PLEASE PRINT – Information about the Tour Participant

NAME: _____ PHONE: _____ DATE: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

SIGNATURE: _____

SIGNATURE OF PARENT or GUARDIAN IF TOUR PARTICIPANT IS 12 YRS – 18 YRS OLD: