

# In-Person Course

## Agenda *effective 2025*

Course delivery begins promptly at 8:00am each day. Participants more than 30 minutes late may not be admitted to the half day or full day session.

	<b>Day 1</b>	<b>Day 2</b>	<b>Day 3</b>
<b>Week 1</b>	<b>Leadership – 8 hours</b> 8:00 – 10:00 10:00 – 10:15 Break 10:15 -12:15 12:15 – 12:45 Lunch 12:45 – 3:15 3:15 -3:30 Break 3:30 – 5:00 <b>CONCLUDE</b>	<b>Leadership – 4 hr</b> <b>HR Management – 4 hr</b> 8:00 – 10:00 10:00 – 10:15 Break 10:15 -12:15 12:15 – 12:45 Lunch 12:45 – 3:15 3:15 -3:30 Break 3:30 – 5:00 <b>CONCLUDE</b>	<b>HR Management – 8 hr</b> 8:00 – 10:00 10:00 – 10:15 Break 10:15 -12:15 12:15-12:45 Lunch 12:45 – 3:15 3:15 - 3:30 Break 3:30 - 5:00pm <b>CONCLUDE</b>
<b>Week 2</b>	<b>Resident Care &amp; Services – 7 hr</b> 8:00 – 10:00 10:00 – 10:15 Break 10:15 -12:15 12:15 – 12:45 Lunch 12:45 – 3:15 3:15 -3:30 Break 3:30 – 4:00 <b>CONCLUDE</b>	<b>Resident Care &amp; Services – 7 hr</b> 8:00 – 10:00 10:00 – 10:15 Break 10:15 -12:15 12:15 – 12:45 Lunch 12:45 – 3:15 3:15 -3:30 Break 3:30 – 4:00 <b>CONCLUDE</b>	<b>Resident Care &amp; Services – 4 hr</b> <b>Physical Environment – 4 hr</b> 8:00 – 10:00 10:00 – 10:15 Break 10:15 -12:15 12:15 – 12:45 Lunch 12:45 – 3:15 3:15 -3:30 Break 3:30 – 5:30 <b>CONCLUDE</b>

<p style="text-align: center;"><b>Week 3</b></p>	<p style="text-align: center;"><b>Resident Rights – 8 hr</b>  8:00 – 10:00  10:00 – 10:15 Break  10:15 -12:15  12:15 – 12:45 Lunch  12:45 – 3:15  3:15 -3:30 Break  3:30 – 5:00  <b>CONCLUDE</b></p>	<p style="text-align: center;"><b>Financial Management –  6 hr Learning Assessment</b>  8:00 – 10:00  10:00 – 10:15 Break  10:15 -12:15  12:15 – 12:45 Lunch  12:45 – 2:45  2:45 -4:00 Learning  Assessment  <b>CONCLUDE</b></p>	
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Total time: 66 hours