











WAI CONFERENCE CHAPTER CONNECT





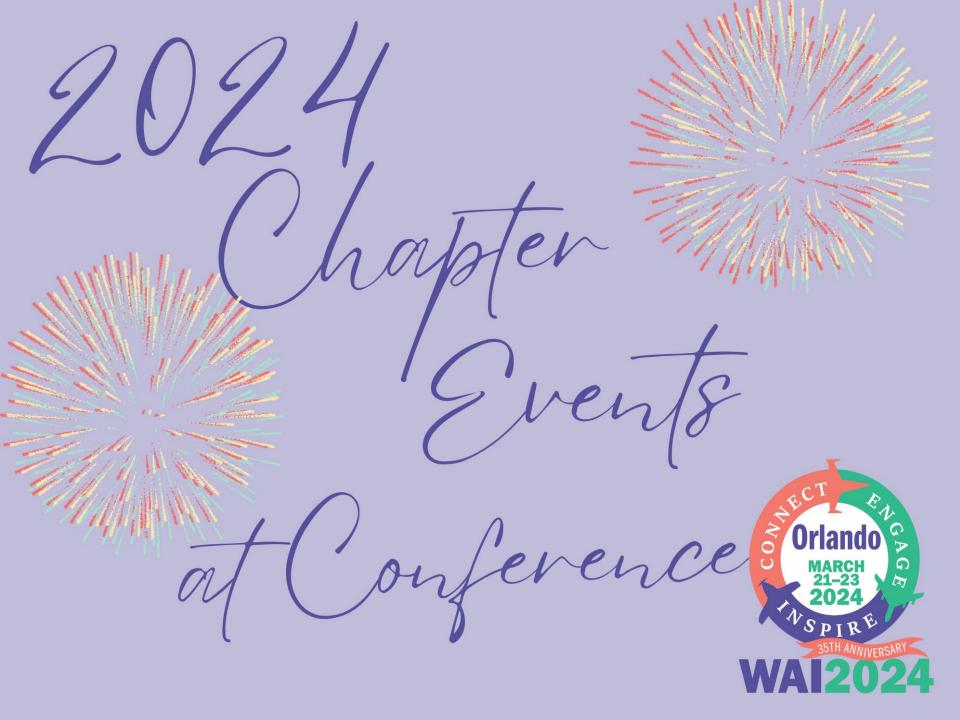


Be sure to stop by the Membership Booth & WAI Merchandise Store



Don't forget to vote for your favorite chapter logo!





2024 Chapter Events at Conference

WAI Chapter Leadership Workshop Sponsored by Republic Airways Thursday, March 21 8 a.m. - 11 a.m.

This session will include a discussion on the most common challenges faced by WAI chapter leaders, WAI chapter management tools, and WAI chapter operational ideas. The session will also include an interactive workshop, with an amazing guest presenter to help chapter leaders learn new and innovative techniques to apply to their chapters and professional lives. An update on chapter programs, resources, and opportunities will also be included. If you're a chapter leader, this event will be packed with information and useful tools that you do not want to miss.

Finding Sponsors to Support your WAI Chapter Presented by WAI Chapters Thursday, March 21 2:30 p.m. - 4 p.m.

In this Chapter Leadership session, hear from a variety of leaders who have successfully navigated the challenges of fundraising and securing sponsorship partnerships for their chapters. New chapters, student chapters, and standard chapters will be present to speak about their experiences and share their expertise to help YOU engage your community and gain financial support for your chapter's operations and outreach activities.



2024 Chapter Events at Conference

Plan and Host an Outstanding Girls in Aviation Day Event

Sponsored by FedEx Employees Credit Union Friday, March 22 1:45 p.m. - 3:15 p.m.

Girls in Aviation Day is one of the most exciting annual events hosted by WAI Chapters and Corporate members. With a goal to inspire and connect girls (and boys!) ages 8-18 in communities throughout the world, GIAD provides education and fun while teaching youth about the aviation and aerospace industries. Hear from seasoned event hosts sharing their experience to learn how to plan and host an outstanding GIAD event for Saturday, September 21, 2024!

How to Start a WAI Chapter

Sponsored by U.S. Coast Guard Friday, March 22 3:30 p.m. - 5 p.m.

Interested in learning how to start a chapter in your local community? This is the session for you! Learn about how to make starting your WAI chapter easy and stress-free, and how to approach operating your local chapter to grow a dynamic and engaging WAI chapter.



2024 Chapter Events at Conference



Student and Collegiate Chapter Leadership Workshop

Sponsored by Republic Airways Saturday, March 23 10:45 a.m. - 11:45 a.m.

Student and Collegiate chapters are unique in their structure and operation. This interactive session will present a panel of student and collegiate chapter leaders to talk about the challenges and opportunities leaders face. They will offer their experience and expertise and provide tools that will help you and your team lead your Student and Collegiate chapter with confidence.



Your WAI Chapter & Membership Team





Jessi Litz-Rowden Manager Chapter Relations jrowden@wai.org 202-909-9767



Rorie Ainbinder Chapter Relations Specialist <u>rainbinder@wai.org</u> 202-909-6407



Olivia Lisbon Stancil Member Relations Coordinator <u>ostancil@wai.org</u> 202-909-6493



Molly Martin Director, Member Engagement <u>mmartin@wai.org</u> 202-909-6488





Important WAI Numbers and **Statistics for Your Chapter to Know**





- 18,000 members and growing daily
- Representing 100 countries
- 180 active WAI Chapters
- 40 International Chapters representing 26 countries



40 International Chapters – 26 Countries

Year-Round Networking & Local Outreach



Membership Snapshot



Womenin Aviation ≻ E N G A G E

> Over 18,000 Active Members

- 9,000+ Individual Members & Family
- Over 3,700 Student Members
- Almost 500 Corporate
 Members
- 800+ International Members Representing 100 countries



WAI2024



A Women in Aviation International[®] Event











Where is the 36th annual WAI Conference (2025)?



Gaylord Rockies Resort & Convention Center

WA12025

G

Denver

Denver, CO: March 27-29, 2025







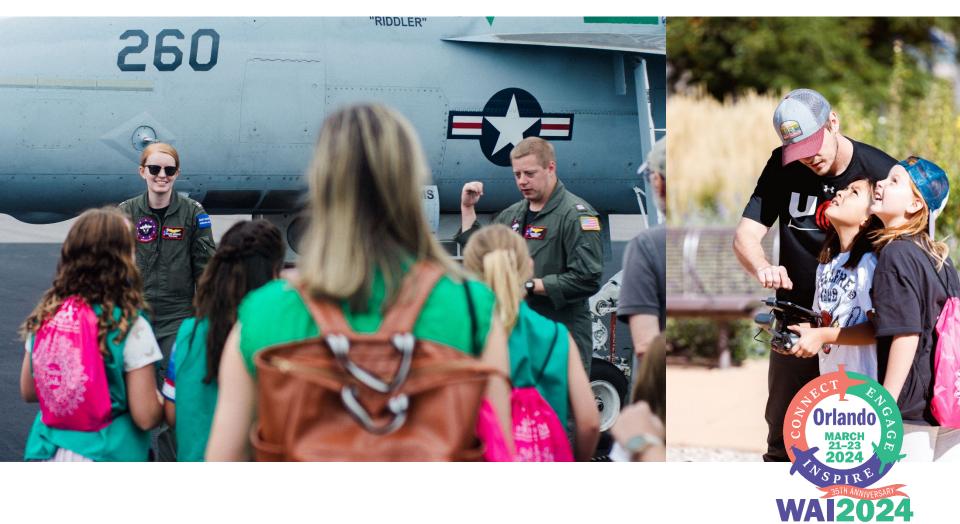
What day is Girls in Aviation Day this year?

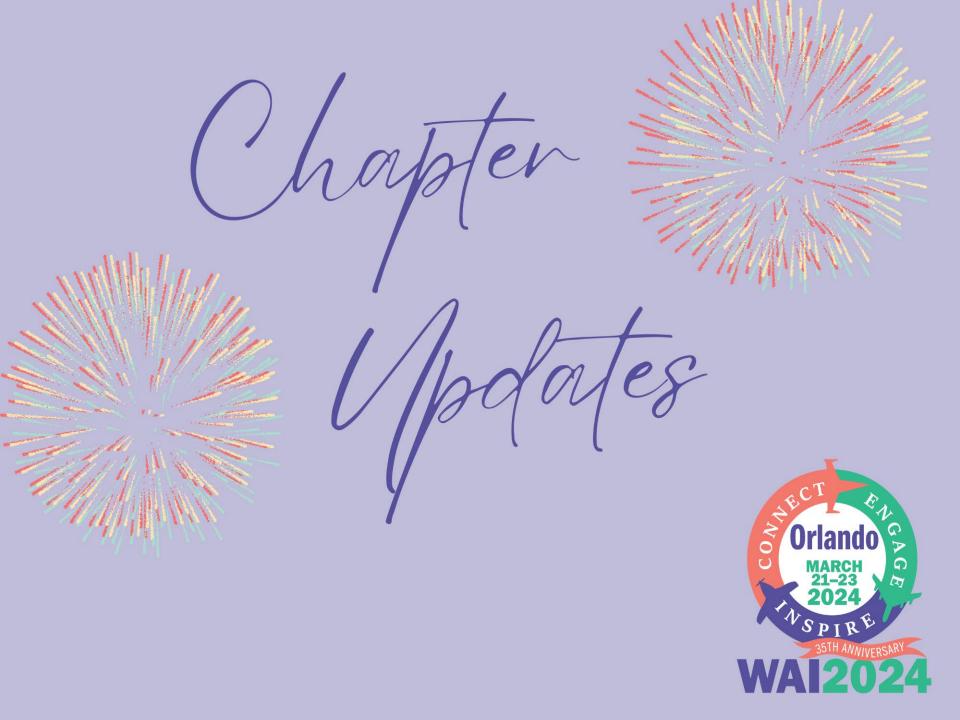




NAVIATION DAY 10th Annual Event September 21, 2024

A Women in Aviation International[®] Event







WAI Chapter Resources

Being a member of your local WAI chapter is one of the most rewarding parts of your WAI experience. Your opportunities for networking, community, volunteerism, fun, and friendship all start with your WAI Chapter. Connect, Engage, Inspire: It all starts with your WAI chapter!

CHAPTER RESOURCES

Starting a chapter? Need tools to organize or manage your chapter? We have organized everything everything that you will need for your Chapter in the links below. All of your resources are right here!

Still have questions? Don't hesitate to reach out to us at chapters@wai.org!

Click to Download the COMPLETE 2024 Chapter Handbook

Choose a link below to find more information for your Chapter:

Everything You Need to Start and Become an Official Chapter

Annual Reports, IRS, and Tax Information

Additional Chanter Resources









Everything You Need to Start and Become an Official WAI Chapter

Everything you need to organize your local chapter can be found right here!

Are you interested in starting a WAI chapter near you? We have organized all of the tools that you will need in one convenient location!

Take a look at all of the documents provided to learn more.

Still have questions? Don't hesitate to reach out to us at chapters@wai.org!

Start A Women in Aviation Chapter - presentation [.pdf]

Download the 2024 Chapter Handbook

- Guidance for new chapter leaders: Starting a Chapter Summary
- WE ARE WAI presentation for chapter use!
- 2024 Provisional Chapter Application [PDF]
- 2024 Official Chapter Application [PDF]
- Looking for guidance to write your chapter's Articles of Incorporation ? Look no further: Guidelines & Sample Articles of Incorporation







Girls in Aviation Day Resources for Event Hosts

Hosting Girls in Aviation Day is one of the highlights of our year! Find all of the tools and information you need below to make your Girls in Aviation Day event a winner.

Remember, only current WAI Corporate Members and WAI Chapters are authorized to hold Girls in Aviation Day events.

Check out highlights from the 8th Annual Girls in Aviation Day in 2022 below:





Chapter Opportunities and Events at the 35th Annual Women in Aviation International Conference

Please join us March 21-23, 2024, at the breathtaking Orlando World Center Marriott for the 35th Women in Aviation International Conference in Orlando, Florida. This is an incredible opportunity for you to connect with fellow members and elevate your WAI Chapter to new heights. Get ready to experience exciting chapter events and make memories that will last a lifetime!



CONFERENCE

2024 Women in Aviation International Conference 2024 Pioneer Hall of Fame Authors Connect Chapter Events and Opportunities

Conference App

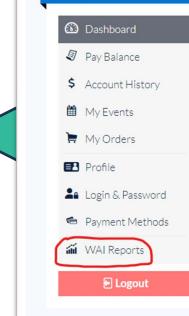
Conference Hotels

Conference Overview



Check Your Roster At Your Convenience





Hey WAI Admin! Welcome to your Member Compass™

This is an area tailored to your membership and member engagement. You can View, Print & Pay Invoices, Update Your Profile, Manage Events, easily access WAI news, updates, and more.

- Update Personal Information
- View and Print Membership Card
- AFW Digital Magazine
- Connect Newsletters
- Organization Information
- Member Discounts
- Member Benefits
- Jobs Connect



Member Since

2020





Check Your Roster At Your Convenience



1. Log in to your WAI Account and click on your name at the top of the page to enter your Member Compass.

2. When you enter your Member Compass, you will see a menu on the left-hand side. Click on "WAI Reports".

3. Here you will see your chapter's name. Click on this to download your updated Chapter Roster.

4. Save this download in your preferred format.



Annual Chapter Reporting

Annual reports are compiled by Women in Aviation International Headquarters for all Official Chapters requiring specific information and documentation. This ensures that all chapters are meeting the requirements of the WAI Bylaws, which in turn, ensures that WAI is meeting the requirements that are in place to maintain our 501(c)3 non-profit status, and that WAI's insurance remains in good standing.

It is also a good idea for new officers to review the Annual Chapter Agreement to ensure that they are familiar with the reporting requirements for chapters. <u>Annual reporting is required by all Official Chapters</u> <u>over one year.</u>

Each year, before April 30, Official WAI chapters over one year must:

- File the 2024 Annual Chapter Report HERE
- Pay Annual Chapter Administrative Fee of \$135 (plus any past due amounts). *Please note that a \$25 late fee will apply to all payment received after April 30th.

The Annual Chapter Administrative Fee of \$135 is due by April 30

Pay your Annual Administrative Fee Here







2024 Women in Aviation International Annual Chapter Report

3

Annual reporting form for all WAI Official Chapters

jrowden@wai.org Switch account

* Indicates required question

Email *

Your email



WAI Annual Report *

Please acknowledge that you have all information below by checking the box next to each report requirement.

Review your chapter listing at WAI.org and note any required changes or adjustments

Complete WAI Annual Chapter Agreement.

Complete the Annual Chapter Report, to include:

Current permanent chapter address (If part of the WAI Group Ruling - the address the IRS has)

Current contact information for faculty advisor, if a student chapter.

Evidence of chapter's incorporation currency. (See Section 8, Articles of Incorporation)

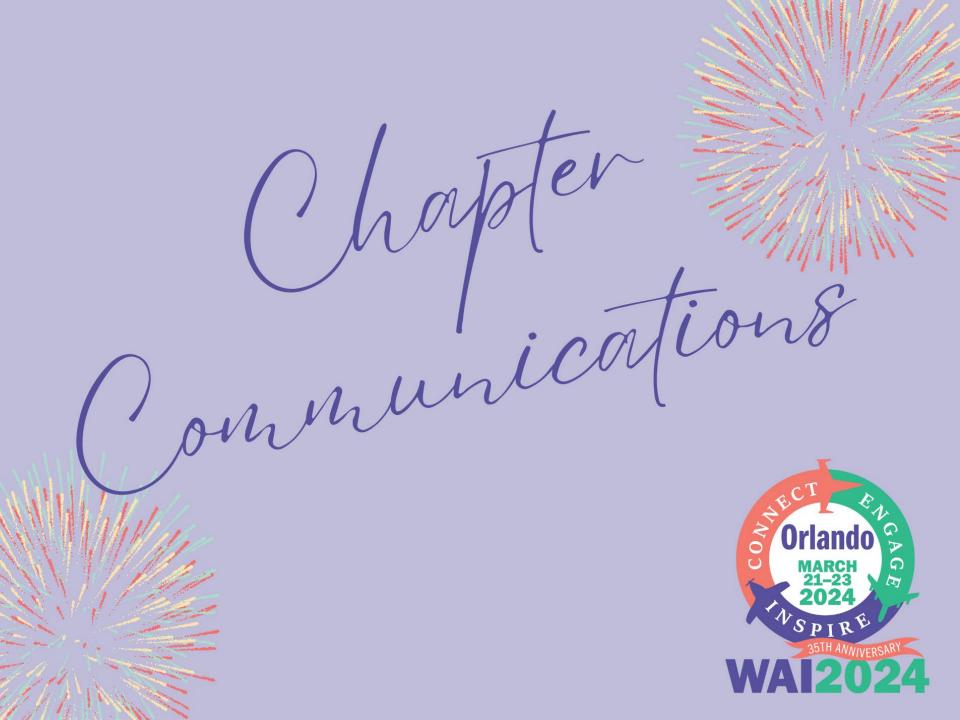
Evidence of tax-exempt status currency, if not participating in group ruling.



Scan the Annual Report QR code









WAI Connect eNewsletter

Aviation



The Official eNewsletter of Women in Aviation International

FOR MEMBERS CHAPTERS Aviation for Women MAGAZINE

March 2024 Message from WAI

Today marks the first day of Women's History Month and 20 days until the 35th Annual Women in Aviation International Conference in Orlando, Florida. We are looking forward to seeing thousands of our #WomeninAviationInternational members and friends during our annual three-day gathering March 21-23.

One of the numerous highlights of WAI2024



- 12x a year eNewsletter
- Published 1st of each month
- New mobile friendly format
- Chapter activities, member news
- Advertising
- Job Postings
- Are you getting this? If not,
 - We don't have your correct email
 - Check your spam folder!





development through the **Mentor Connect program**

Women in Aviation International YouTube Channel



WomeninAviationIntl @womeninaviationintl · 1.24K subscribers · 295 videos More about this channel > \triangle Subscribed \vee

Home Videos Shorts Playlists Community

News-February 2024

43 views • 2 days ago

Videos Play all



Orlando!

32 views • 2 days ago



Chapter Leadership Connec...

33 views • 1 month ago



WAI MENTOR January 2024 | 11:00 a.m. (US) FT

AFG Engage-January 18, 2024-Drones January, 2024-intro session 24 views · 1 month ago 15 views • 1 month ago





Scan the WAI YouTube Channel **QR code**





Jessi & Rorie will reach out to you with...



- Chapter rebate reports
- Event reminders
- Due date reminders
- WAI News
- Chapter Opportunities
- New Chapter Member Outreach
- Reminders to send in your Chapter News
- Missing items from your Annual Reports
- And more...



A Few Important Notes

- Emails are sent to the contact you provided on your member profile
- If your email account doesn't accept bulk messaging, you must make Jessi Litz-Rowden and Women in Aviation International trusted senders or you will not get communications
- You MUST be listed as a Chapter Officer to receive Chapter Operations emails

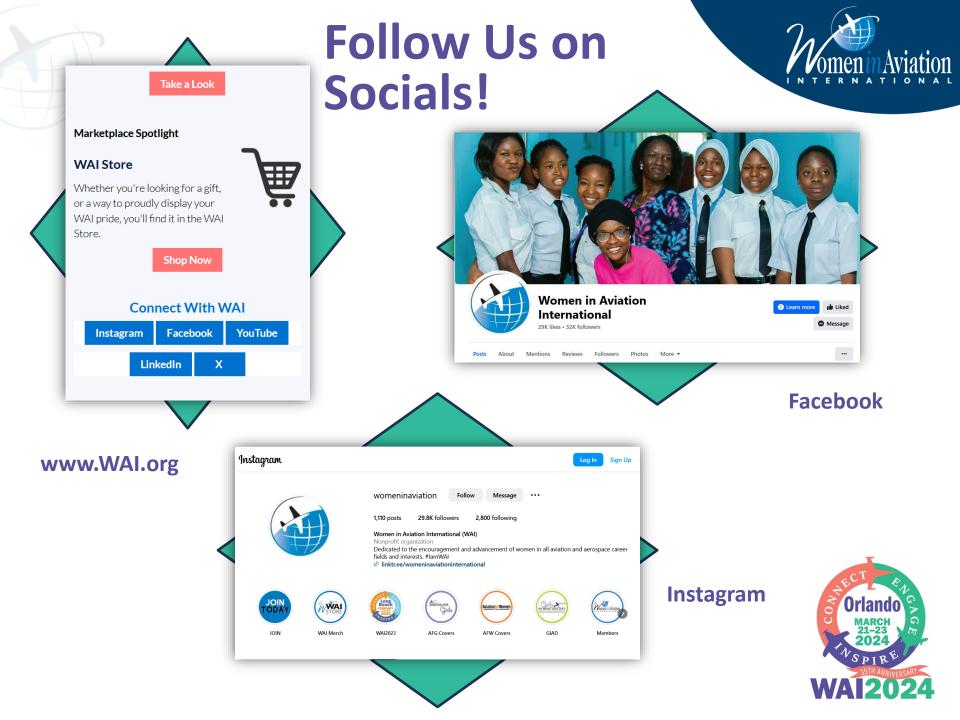


A Few Important Notes

Chapter
 business due
 date reminders,
 GIAD
 information,
 new initiatives,
 and MORE!

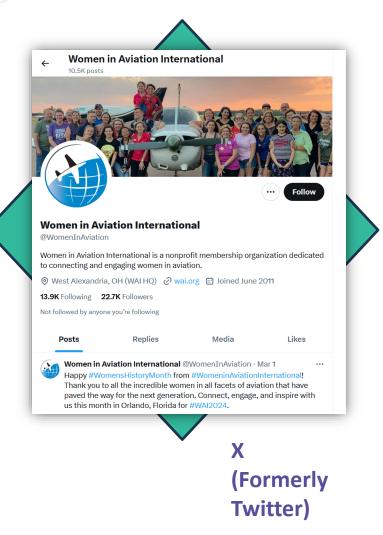


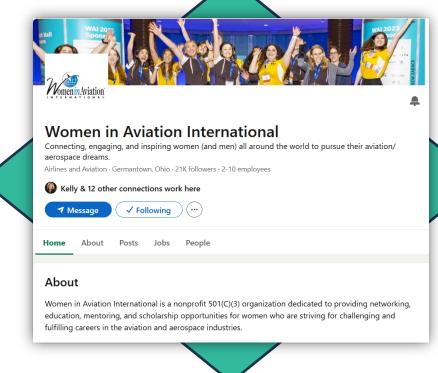




Follow Us on Socials!







Linkedin



Follow Us on Socials!



Facebook WAI Chapter Leaders Private Group



Follow Each Other on Socials!

Women in Aviation - Music City Chapter

Discussion Featured Members Events Media

A Share 🔹 Joined 🕶 🗸

Q ...

12 (A)



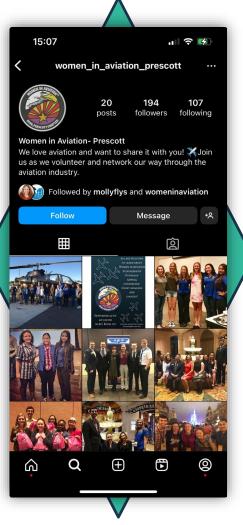
WAI2024

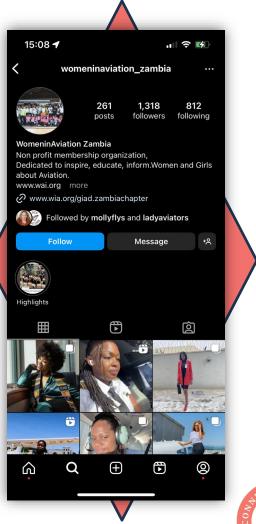


*Make sure you are noting WAI membership requirement and provide a link to join!

Follow Each Other on Socials!









Private WAI Chapter Leaders Group on Facebook

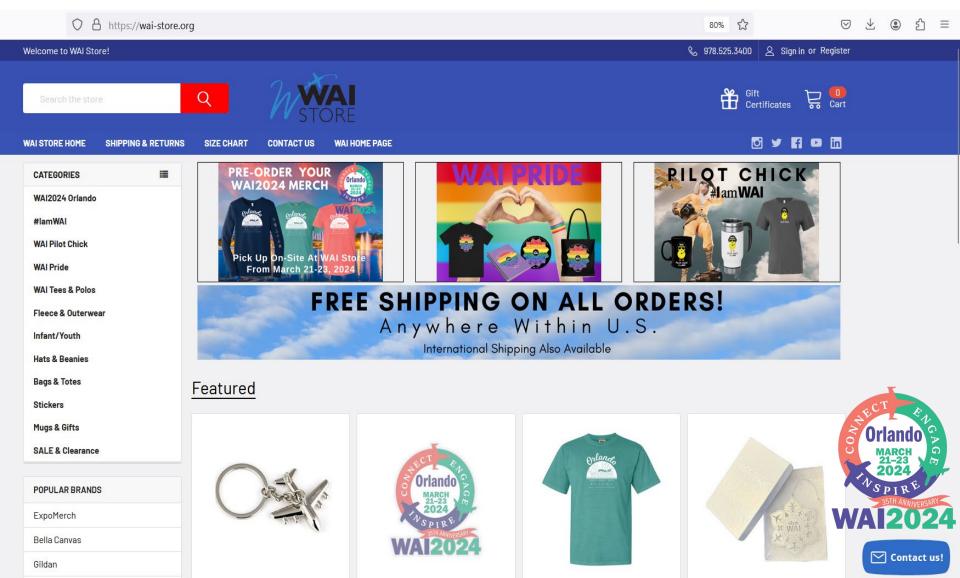


- All discussions are private
- All WAI Chapter Leaders have been invited invites sent to email address listed on WAI membership – 600+ Invited
 - 270+ Joined
 - Need an invite? Request access by providing answers to verification questions PRETTY PLEASE and thank you!



Visit the WAI Chapter Store





Media Outreach, Tradeshow Presence & Events, Group Engagement











men in Aviation

Your WAI Chapter & Membership Team





Jessi Litz-Rowden Manager Chapter Relations jrowden@wai.org 202-909-9767



Rorie Ainbinder Chapter Relations Specialist <u>rainbinder@wai.org</u> 202-909-6407



Olivia Lisbon Stancil Member Relations Coordinator <u>ostancil@wai.org</u> 202-909-6493



Molly Martin Director, Member Engagement <u>mmartin@wai.org</u> 202-909-6488





2024 WAI Events

Things to do and stuff to know:

2024 WAI Conference March 21-23, 2024

Chapter Events: Chapter Connect Rece Chapter Leadership W Finding Sponsors to Su Plan and Host an Outs Start a WAI Chapter: Student and Collegiate	örkshop: ipport your WAI Chapter: tanding GIAD Event:	March 20, 6:30pm-7:30pm March 21, 8:00am-11:00am March 21, 2:30pm-4:30pm March 22, 1:45pm-3:15pm March 22, 3:30pm-5:00pm March 23, 10:45am-11:45am	
Sun 'n Fun :	April 9-April 14	EAA AirVenture Oshkosh:	July 22-July 28
Annual Chapter Report &	1.1.1.1.1	Girls in Aviation Day 2024:	September 21
Administrative Fee Due:	April 30	Start Filing 990N ePostcards:	October 1
Honor the WASP:	Memorial Day	Ì	
Honor the WASP:	2	Aviation	NUMEN IN AVIATOR



2024 Important Dates



- 990N filing was due to IRS 2/15
- Annual Administrative Fee (\$135)
 If Not Received by 4/30, add \$25 late fee
- Annual Report Due 4/30
- Honor the WASP Late May (Memorial Day 5/27)
- Girls in Aviation Day Order Due Dates and Registration Info
- Girls in Aviation Day 9/21
- Girls in Aviation Day Photos due TBD



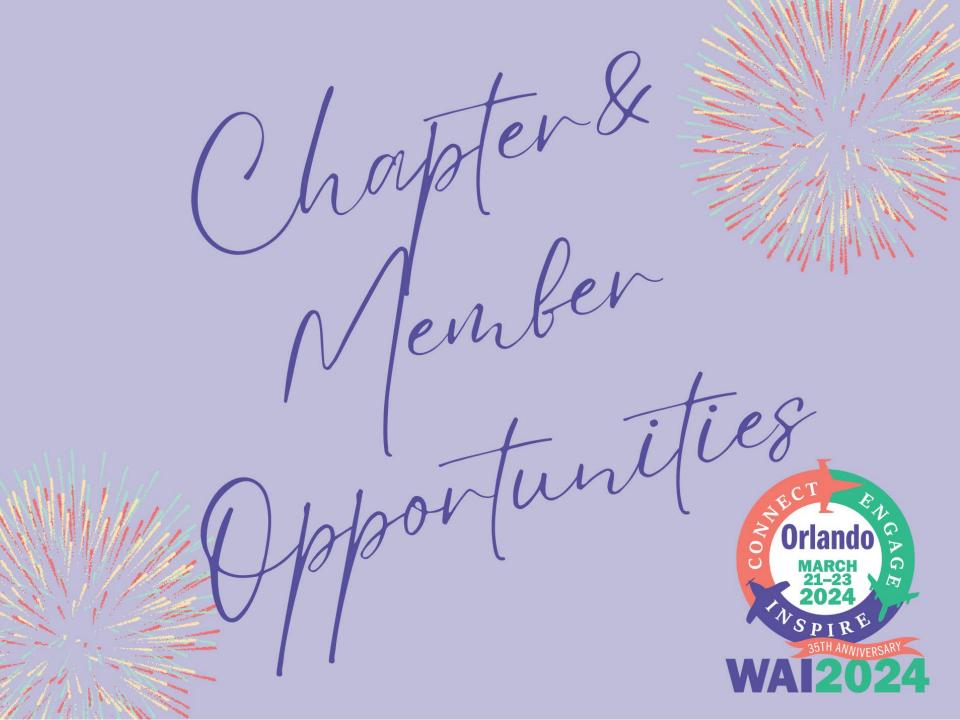
2024 Chapter News Due Dates



Deadlines for submission of items for 2024 are:

- March/April issue: Friday, January 5th, 2024
- May/June issue: Friday, March 8th
- July/August issue: Friday, May 3rd
- September/October issue: Friday, July 5th
- November/December issue: Friday, September 6th
- January/February 2025 issue: Friday, November 8th









Welcome to your mentoring platform.

Choose a mentor













Jobs Connect





Spring 2019



Skills Sought





GOALS **SETUP** Set your goals with your Mentor or WAI MENTOR CONNECT Mentor or get a WAI Mentee Mentor \angle **SIGN UP** MATCH **BOOK IT** Schedule your first Get connected with Connect at your match mentoring session WAI.org/ mentorconnect





Jobs Connect



Find a Job

Let's get you started on your next career move. To view the jobs appropriate to your skills and experience, just click on the career category and location that's right for you. Good luck in your search!

Find an Internship

An internship, whether paid or not, is the best way to get your foot in the door of a company or learn a particular facet of the aviation industry. What's more, interns are often hired as full-time employees when a successful internship is finished. Do a good job with an internship and you'll net a solid reference for future job hunting.

Start Your Search

Start Your Search

Post a Job

WAI Corporate Members can post job listings here, which will be displayed free for 30 days. WAI Job Connect is the best route to finding a diverse pool of qualified applicants who are ready for their next career step.

Post an Internship

Extend the reach for qualified and eager interns beyond your local community. WAI members all over the world are looking for their first aviation career experience. You can start these worthy, young people on a path to success with your internship opportunity posted here.

Create A Job Posting

Create An Internship

Spring 2019



Conference Volunteer Opportunities:

- Reception Greeters
- GIAD Volunteer
- Seminar Assistants
- Door Greeters
- And More!







A Women in Aviation International® Event

Year	# of Events	# of Attendees
2015	39	3,850
2016	67	4,900
2017	77	9,700
2018	101	15,200
2019	103	20,000
2020	VIRTUAL ONLY – Over 55 Countries Reached with App	
2021	85	10,000
2022	124	16,000
2023	168	30,000

2023 GIAD event has







events worldwide with over

30,000

participants in

31

countries!





Aviation for Girls App Continuous Educational Content



Discover Activities

Explore hands-on aviation and STEM activities





Find Role Models

Listen to these positive female role models and be inspired



International Scholarships



March 31, 2023—Women in Aviation International (WAI) has established a new international scholarship program benefitting its members who are studying for aviation and aerospace degrees at universities in seven different countries.

1.Leiden University International Institute of Air and Space Law, The Netherlands

- 2.University of New South Wales, Australia
- 3.Embry-Riddle Aeronautical University Asia, Singapore
- 4.Fanshawe College Norton Wolf School of Aviation and Aerospace Technology, Canada
- **5.Ecole Nationale de l'Aviation Civile, France**
- 6.University of Limerick, Ireland
- 7. University of the West Indies, Trinidad and Tobago





Rising women leaders in the aviation and aerospace industry are encouraged to apply to attend *Women in Leadership: A Program for Emerging Leaders*, a three-day, oncampus professional development program hosted by Women in Aviation International (WAI) and conducted by Harvard University's Division of Continuing Education. The on-campus dates are May 7–9, 2024, at Harvard University, Cambridge, Massachusetts. A fourth day of training will be held virtually in mid-June 2024.



2024 Scholarships



WOMEN IN AVIATION INTERNATIONAL SCHOLARSHIPS CHANGE LIVES



- All apps online at **WAI.org** will be live in August each year.
- Scholarships in excess of \$1M to be awarded for 2024. (Awarded at the Women in Aviation international Conference annually.)

What makes WAI unique?



Women in Aviation International is made up of ladies and gentlemen from <u>all</u> backgrounds of <u>all</u> age groups within aviation and aerospace working toward common goals. Our Purpose is to:

- Foster, promote and engage in aviation education, particularly as it relates to women in aviation.
- Cultivate, foster and promote interest and understanding among the public in the accomplishments and contributions of women to the aviation industry.

• Promote, encourage and facilitate membership in WAI and Chapter.

• Support and promote the mission, vision, goals and objectives of WAI.













Chapter Resources

WAI Chapter Resources

Being a member of your local WAI chapter is one of the most rewarding parts of your WAI experience. Your opportunities for networking, community, volunteerism, fun, and friendship all start with your WAI Chapter. Connect, Engage, Inspire: It all starts with your WAI chapter!

CHAPTER RESOURCES

Starting a chapter? Need tools to organize or manage your chapter? We have organized everything everything that you will need for your Chapter in the links below. All of your resources are right here!

Still have questions? Don't hesitate to reach out to us at chapters@wai.org!

Click to Download the COMPLETE 2024 Chapter Handbook

Choose a link below to find more information for your Chapter:

Everything You Need to Start and Become an Official Chapter

Annual Reports, IRS, and Tax Information

Additional Chapter Resources

Girls in Aviation Day Resources for Event Hosts

Chapter Events and Opportunities at the 35th Annual Women in Aviation International Conference

Request a Chapter Outreach Package for an Event



Scan the QR Code for a direct link!



Chapter Resources

WAI Chapter Resources

Being a member of your local WAI chapter is one of the most rewarding parts of your WAI experience. Your opportunities for networking, community, volunteerism, fun, and friendship all start with your WAI Chapter. Connect, Engage, Inspire: It all starts with your WAI chapter!

CHAPTER RESOURCES

Starting a chapter? Need tools to organize or manage your chapter? We have organized everything everything that you will need for your Chapter in the links below. All of your resources are right here!

Still have questions? Don't hesitate to reach out to us at chapters@wai.org!

Click to Download the COMPLETE 2024 Chapter Handbook

Choose a link below to find more information for your Chapter:

Everything You Need to Start and Become an Official Chapter

Annual Reports, IRS, and Tax Information

Additional Chapter Resources

Girls in Aviation Day Resources for Event Hosts

Chapter Events and Opportunities at the 35th Annual Women in Aviation International Conference

Request a Chapter Outreach Package for an Event



Scan the QR Code for a direct link!

Chapter Continuity Tool



WAI CHAPTER DIGITAL RECORDS	
What tool does your chapter use? Dropbox? Drive? Other? Identify it here:	WAI CHAPTER BANKING INFORMATION
Password:	Bank name: Bank address:
Suggested Items to be included in your digital file sharing: Chapter Articles of Incorporation Chapter Bylaws Treasurer Reports (past 5 years) Bank Statements Annual Reports (past 5 years) Confirmation of 990N e-Postcard Filing (past 7 years) Current Roster Chapter Iogo	Bank account number: Bank routing number: Contact at the bank: Name: Phone: Email: Members on the bank account, list any/all that are authorized:
A central location for all important chapter information.	Debit Card pin Online ban Wet Log Pass Secont protection with your chapter
	remain with your chapter. We <u>will not</u> have a copy for reference

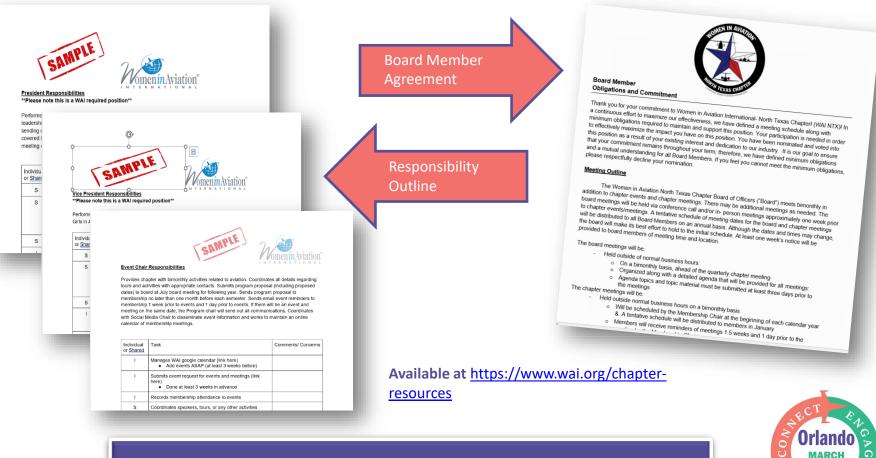


Chapter Brand Identity Guide

Available at https://www.wai.org/chapter-resources



Chapter Board Responsibilities & Commitments

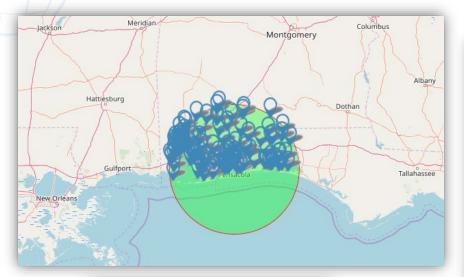


Thank you North Texas and Aims Community College for sharing documents with us!



Outreach Eblast









Include zip codes for areas of desired outreach. <u>BE SPECIFIC WITH</u> <u>REQUESTS, PLEASE</u>.



Chapter Marketing Kits

WAI Chapter Resources



Being a member of your local WAI chapter is one of the most rewarding parts of your WAI experience. Your opportunities for networking, community, volunteerism, fun, and friendship all start with your WAI Chapter. Connect, Engage, Inspire: It all starts with your WAI chapter!

CHAPTER RESOURCES

Starting a chapter? Need tools to organize or manage your chapter? We have organized everything everything that you will need for your Chapter in the links below. All of your resources are right here!

Still have questions? Don't hesitate to reach out to us at chapters@wai.org!

Click to Download the COMPLETE 2024 Chapter Handbook

Choose a link below to find more information for your Chapter:

Everything You Need to Start and Become an Official Chapter

Annual Reports, IRS, and Tax Information

Additional Chapter Resources

Girls in Aviation Day Resources for Event Hosts

Chapter Events and Opportunities at the 35th Annual Women in Aviation International Conference

Request a Chapter Outreach Package for an Event

iocs.google.com/forms/d/e/1FAtpQLScx7d0_loc7hXH0Xk76icNictRK9oWhAujXT06/VPpp=ntoFzg/viewform

👿 WAI Chapter Relations... 👿 WAI ChapterLogos - D... 💧 SDC2023 - NBAA Sche... 🏦 Running Chapter Reba... 🏗 Master Chapter Wor

2023 Chapter Outreach Kit Request Form

Updated 2/2023

jrowden@wai.org (not shared) Switch account

* Required



Chapter leaders, please use this form to request a package of materials be sent to you for your chapter's outreach efforts.

*Some items subject to availability



0

Chapter Marketing Kits



Request a chapter outreach kit through the online form.

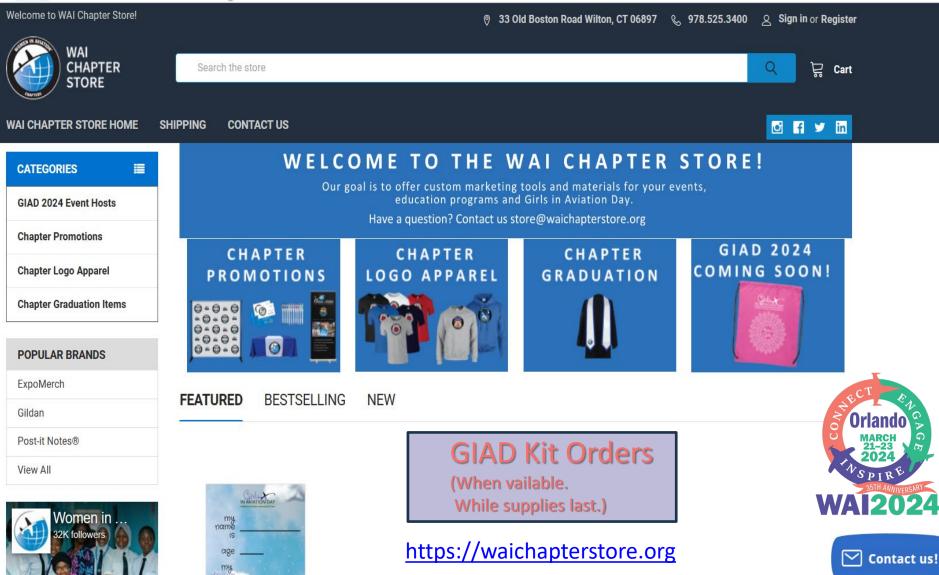
- Give us a minimum of 3 weeks prior to your event.
- You'll receive:
- AFW magazines, AFG magazines, WAI stickers, WAI pens, and more!



Keep Your Eyes on the Chapter Store!!

job is







Thank You Chapter Leadership Session Sponsor





Chapter Leadership Workshop







Please Welcome

Ret. Col Shelly Mendieta

