

2023 VTCA SPRING TRANSPORTATION CONSTRUCTION CONFERENCE
March 29 - 31, 2023

Hilton Norfolk the Main, Norfolk, Virginia
INDUSTRY PARTICIPANT REGISTRATION FORM

Government employees must use the Government Registration Form - contact VTCA for a form

REGISTRANT INFORMATION *(One Industry registrant per form.)*

Registrant First Name _____ Last Name _____ Nickname _____

Registrant Email _____ Phone _____

Company _____

Person Completing Form & Email *(if different from registrant)* _____

Conference Registration Fees	Early Registration ends 2/24/23	Regular Registration ends 3/14/23	Late Registration begins 3/15/23	Amount
<input type="checkbox"/> VTCA Member	\$525	\$550	\$575	= \$
<input type="checkbox"/> Non-Member	\$600	\$650	\$700	= \$

Golf Registration Fees (3/29/23)	Early Registration ends 2/24/23	Regular Registration ends 3/14/23	Late Registration begins 3/15/23	Amount
<input type="checkbox"/> VTCA Member (My handicap is _____)	\$150	\$160	\$165	= \$
<input type="checkbox"/> Non-Member (My handicap is _____)	\$180	\$190	\$200	= \$

Note: Since the Golf Tournament is a fundraising event, your registration is transferable, but not refundable. If you or your designated representative are unable to attend, your payment will be considered a donation to VTCA's Scholarship Fund.

PAYMENT OPTIONS *(Check one of the following)*

Check made payable to VTCA is enclosed or will follow in the mail. For accounting purposes, note **VTCA STCC** on your check.

Credit Card *(Fill out the information below to authorize VTCA to charge your credit card.)*

Circle type of card: American Express Visa MasterCard Discover

Credit Card # _____ Expiration Date _____

Name on Card _____ Amount To Be Charged _____

CVV Code _____ Signature _____

Credit Card Billing Address _____

Return registration form to: Dana Morris, VTCA, 620 Moorefield Park Drive, Suite 120, Richmond, VA 23236, Phone: 804-330-3312, Email: dana@vtca.org

*Unless otherwise noted, refunds, less an administrative fee, are available when cancellations are received prior to the close of business March 15. The administrative fee is \$50 or 5% of the paid amount, whichever is greater. **Cancellations received after March 15 are not eligible for refunds, however substitutions will be allowed.***



Email and fax copies are accepted - 804-330-3850

Early Registration Ends: Friday, February 24, 2023

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Hilton Norfolk the Main, Norfolk, Virginia

EXHIBITOR REGISTRATION FORM

Each carpeted booth is 10 ft. wide by 8 ft. deep and includes a 6 ft. table with skirting and chairs. Pipe, drape, and electricity are included. A confirmation letter will be sent to all registered exhibitors with detailed setup and breakdown information.

Contact Name _____ (This person will not be registered for the conference unless listed below as complimentary)
Company _____
Phone _____ Fax _____
Email _____ Company Web Site _____

Please email your company's logo (in .jpg format) to stephanie@vtca.org to be used on conference materials.

Exhibitor Fees (includes one complimentary conference registration)	VTCA Member	Non-Member
10 ft. x 8 ft. Exhibit booth	\$1,800	\$2,500

INDICATE YOUR TOP FIVE BOOTH CHOICES* (Exhibit Hall layout provided - this layout will be updated online as exhibit space is taken - visit www.vtca.org and click the VTCA Spring Transportation Construction Conference link for space availability.)

1.	2.	3.	4.	5.
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EXHIBIT BOOTH INCLUDES ONE CONFERENCE REGISTRATION (To register additional employees, please use the Industry Registration Form)

Full Name _____ Nickname _____ Email _____

COMPANY CONTACT FOR CONFERENCE PROGRAM (This person will be listed with your company name in the conference materials. This person will not be registered for the conference unless listed above as complimentary.)

First Name _____ Last Name _____
Phone _____ Email _____

PAYMENT OPTIONS (Check one of the following)

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Name on Card _____ Amount To Be Charged _____
CVV Code _____ Signature _____
Credit Card Billing Address _____

*Exhibit space will be assigned by VTCA on a first come, first served basis with a limit of one booth per company. **VTCA members will have priority choice for exhibit space through February 23.** After that date, remaining booths will be offered to non-members. Non-members are welcome to send in Exhibitor Registration forms and will be placed on a waiting list until February 24 when assignments will be made on a space available basis.

Return exhibitor form to: Stephanie Rusnak, VTCA, 620 Moorefield Park Drive, Suite 120, Richmond, VA 23236, Phone: 804-330-3312, Email: stephanie@vtca.org

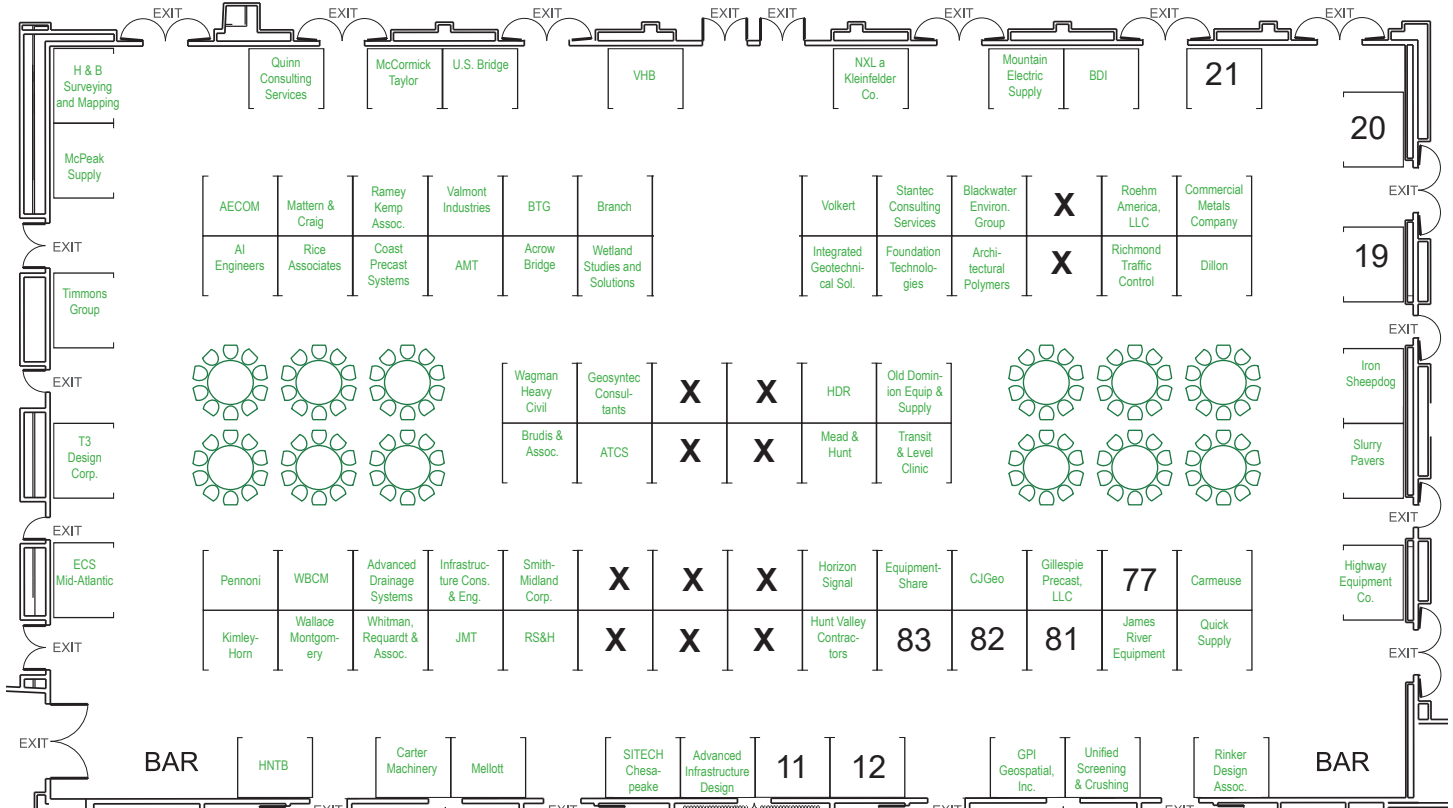
Unless otherwise noted, refunds, less an administrative fee, are available when cancellations are received prior to the close of business March 15. The administrative fee is \$250. **Cancellations received after March 15 are not eligible for refunds.**

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2023 VTCA SPRING TRANSPORTATION CONSTRUCTION CONFERENCE

March 29-31, 2023
Hilton Norfolk The Main
Main Ballroom

← Registration



**Updated: 3-16-23
8:27 a.m.**

All Booths 10-ft wide x 8-ft deep

The Trade Show will be operating the following hours:

Wednesday: 5:30 p.m. - 7:30 p.m.
Thursday: 7:00 a.m. - 7:00 p.m.
Friday: 7:30 a.m. - 10:15 a.m.

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CONFERENCE SPONSORSHIPS

All sponsors will be recognized for their commitment by having their **company name listed on the conference platform as well as on a sign at each function**. In addition, VTCA will promote your sponsorship on the name badges of all representatives from your company and sponsors will be recognized in a future **Blue Top** and on social media.

Conference Sponsorships		VTCA Member Sponsorship Fees	Non-Member Sponsorship Fees	Amount
	Charging Station (Limited availability)	SOLD OUT		= \$
	Wednesday's Kickoff Reception in Exhibit Hall	\$500	\$800	= \$
	Thursday's Continental Breakfast/Break Service in Exhibit Hall	\$700	\$800	= \$
	Thursday's Lunch in Exhibit Hall	\$700	\$800	= \$
	Thursday's Reception in Exhibit Hall	\$700	\$800	= \$
	Thursday All Day - Breakfast, Breaks, Lunch, Reception	\$1,800	\$2,200	= \$
	Friday's Continental Breakfast/Break Service in Exhibit Hall	\$500	\$650	= \$
	Reception Entertainment (Limited availability)	\$500	\$800	= \$
Golf Tournament Sponsorships				
	Skill Prizes (One available)	SOLD OUT		= \$
	Lunch Sponsorship (One available)	SOLD OUT		= \$
	Beverage Cart Co-Sponsorship (Limited availability)	SOLD OUT		= \$

Total = \$ _____

Contact Name _____
Company _____
Phone _____ Fax _____
Email _____ Company Web Site _____

Registration Deadline: March 10. Please email your company's logo to stephanie@vtca.org to be used on conference materials.

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