



VIRGINIA
ASSOCIATION
of MUSEUMS

Virginia Certificate in Museum Management
Final Project Proposal Form

Name: _____

Organization: _____

Email: _____

Please list the classes you took for this certificate program that you found most helpful for this proposed project (list at least 3, in different core elements).

1.

2.

3.

What is your current job title? _____

I affirm that the project being proposed is not a part of my daily job duties

Title of Final Project Being Proposed: _____

This project is designed for:

- An internal audience—will be used by my own organization
- An external audience—will be used for the general public, or other professional audience outside of my organization

How much time do you think you will need to devote to completing this project?

When do you anticipate this project being completed?

Brief Summary of Your Project (specifically, include the anticipated final product of this project):

Using no more than two to three paragraphs, describe the project and its end product in more detail. Answer the questions: 1. Why are you choosing this project? 2. What resources are you using/ will you need in order to complete this project? 3. What will the end result of this project be and who will it benefit?