



2020 Virginia Association of Museums Annual Conference
Silent Auction Donation Form

Business Name: _____
Address: _____
City, State, Zip _____
Telephone: _____ Fax: _____
E-mail: _____ Contact Person if questions: _____

The following title and description will be used in the silent auction catalog and on bid sheets. Please give any restrictions or blackout dates for the donation.

Item Name: _____
Description: _____

Value of Donated Item (s): _____ Valid for: _____
(if blackout periods apply, such as with certificates or memberships)

Please return this form by scan/fax/mail **no later than February 17, 2020.**

Please check the appropriate box:

- Item(s) enclosed (*best option for 2-dimensional items such as gift certificates, passes, tickets, etc.*)
- Item(s) will be brought to the conference on **March 8, 2020 (Westfields Marriott, Chantilly).**
- Item will be dropped off at the **VAM office at The Pauley Center at VMFA, 301 N. Sheppard St., Richmond, VA 23221** before **March 1st.**
- Item will be shipped to VAM at 3126 West Cary Street #447, Richmond, VA 23221, **before March 1st, 2020.**

Include a copy of this completed form and a descriptive brochure, menu, or other promotional materials to be displayed with item. We will try to display as much promotional material as possible with your donation.

Scan form to dgoldstein@vamuseums.org or fax to 804-358-3174

Remember, as a 501 c (3) nonprofit organization, all donations to VAM are tax deductible!

Thank you for participating in the VAM Silent Auction! Your contribution will help raise funds to support VAM's museum training programs.