

TOPAZ



AWARDS

Maintenance Supervisor of the Year Interview Questions

Nominee Name:

Total Points Possible = 30

- 1) If you had to take a leave of absence what tools do you have in place to enable your team to continue to function effectively? (5 Points) (Received _____)

- 2) Have you made a suggestion that was implemented successfully at your community? Please explain. (5 Points) (Received _____)

- 3) What do you do to contribute and/or manage preventative maintenance for your property? (5 Points) (Received _____)

- 4) What are some of the methods you use to prioritize your team's workload? (5 Points) (Received _____)

- 5) If an employee comes to you complaining that they are completing the majority of the work themselves, what steps do you take to resolve their concern? (5 Points) (Received _____)

- 6) How do you involve your team in the budgetary needs and planning of your community? (5 Points) (Received _____)