



# Maintenance Supervisor of the Year Interview Questions

Nominee Name:

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## Topaz Awards

Total Points Possible = 30

- 1) If you had to take a leave of absence what tools do you have in place to enable your team to continue to function effectively? (5 Points) ( Received \_\_\_\_\_ )
- 2) Have you made a suggestion that was implemented successfully at your community? Please explain. (5 Points) ( Received \_\_\_\_\_ )
- 3) What do you do to contribute and/or manage preventative maintenance for your property? (5 Points) ( Received \_\_\_\_\_ )
- 4) What are some of the methods you use to prioritize your team's workload? (5 Points) ( Received \_\_\_\_\_ )
- 5) If an employee comes to you complaining that they are completing the majority of the work themselves, what steps do you take to resolve their concern? (5 Points) ( Received \_\_\_\_\_ )
- 6) How do you involve your team in the budgetary needs and planning of your community? (5 Points) ( Received \_\_\_\_\_ )