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**POLICY CATEGORY: 2. GOVERNANCE AND BOARD PROCESSES**

**POLICY TYPE: 2.A. BOARD OF DIRECTORS – ROLES AND RESPONSIBILITIES**

**POLICY TITLE: 2.A.3 *Individual Board Member Responsibilities***

Approved by Board of Directors – 6-27-23

Each Board Member shall, before beginning their service on the Board, and before the beginning of each fiscal year, sign a copy of the statement below:

“As a member of the Board of Directors of Together SC, I fully commit to its mission of*“strengthening, uniting, and advancing South Carolina’s nonprofit and philanthropic community”* and pledge to work to carry out this mission and help ensure our work as a board has impact.

**I understand the Board’s collective duties and responsibilities, and in signing this Agreement, I make the following commitments as a member of the Board:**

1. We, the members of the Board, are the financial stewards of Together SC’s resources and fiscally responsible for its solvency and sustainability. I commit to ensuring the organization’s adherence to sound financial principles, understanding the [Board-approved budget](https://www.togethersc.org/financials), and supporting the Finance Committee in monitoring the budget.
2. We, the members of the Board, are legally responsible for this organization. I commit to overseeing our compliance with Board-approved [Bylaws and Policies](https://www.togethersc.org/policies) and all applicable laws, including filing of our annual [IRS form 990](https://www.togethersc.org/financials) on time.
3. We, the members of the Board, are responsible for developing and overseeing Together SC’s [strategic plan](https://www.togethersc.org/policies), adopting and ensuring adherence to [Board Policies](https://www.togethersc.org/policies), espousing its [Core Values](https://www.togethersc.org/about-us), and managing its chief executive officer.
4. We, the members of the board, seek to lead by example. I commit to help the Board pursue excellence in our governance and management, promote a culture of strategic inquiry and learning, and engage in Together SC’s advocacy efforts to advance our mission and work.

**I have studied the referenced documents, understand my individual duties and responsibilities, and in signing this Agreement, I make the following personal commitments:**

1. I, or my organization, will join Together SC as a member.
2. I will attend, at my own expense, and engage with our members at Together SC’s events, including but not limited to: the annual Nonprofit Summit, Board Leadership Summits, Allies for Good Gatherings in my community, virtual calls, and other events as possible.
3. I will identify and facilitate at least one introduction to Together SC to help expand our value at the local level through strategic partnerships and collaborations (Strategic Plan Goal 3).
4. I will help lead Together SC by actively participating in at least 60% (3 of 5) of the regularly scheduled ~4 hour board meetings and annual board retreat; and by being physically present for 40% (2 of 5). (See schedule below)
5. I will serve on and actively engage in the work of at least one Board committee and attend a majority (3 of 4) of 1-1.5 hour committee meetings.
6. I will recommend potential nominees for the board and committees, who can make meaningful contributions of time and resources to help lead the organization. As requested, I will help recruit agreed-upon candidates.
7. I will commit to modeling the behavior and practices in Together SC’s Equity policy (3.A.2) personally and professionally.
8. I have read and will adhere to Together SC’s [*Conflict of Interest Policy*](https://www.togethersc.org/policies)
9. I will give what is for me a significant personal financial donation.  *(Last year’s average Board member gift was $<Amount>. Together SC provides reminders before each Board meeting.)*
* I pledge to make a FY <year> gift of: $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. I will pay this in \_\_\_\_\_\_\_\_ installments of $\_\_\_\_\_\_\_\_\_ and complete my pledge by June 30, <year>.
1. I would also like to personally help make the following happen this year: (optional) \_\_\_\_\_\_\_\_\_\_\_\_\_\_

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In signing this document, I will, to the best of my ability, advance Together SC’s mission and will live up to the above commitments.”

Note: The Governance Committee shall review this statement each year before beginning the nominations process.