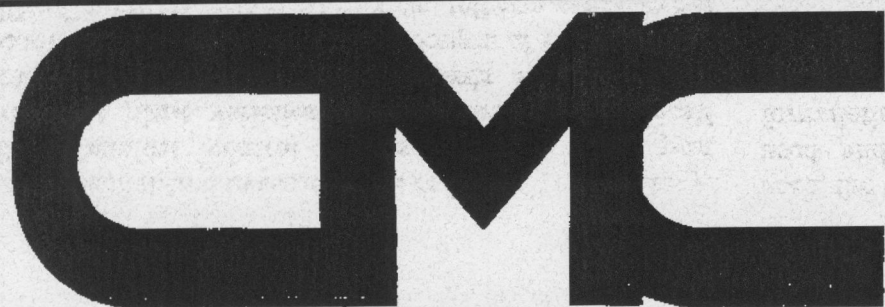




Season's Greetings



Newsletter

Winter Issue 2002

COLLECTION MANAGERS COMMITTEE OF THE TEXAS ASSOCIATION OF MUSEUMS

Critters in your Collection

by Milly Walker

Vice President, CMC Board

About twenty attentive people attended the "Critters" workshop, which began at the Dallas Museum of Natural History. Dr. Mike Merchant, Texas Extension Service, was the morning speaker. He discussed why we should use Integrated Pest Management over general spraying. He told us that we must be able to identify pests, know our pest biology, know non-chemical tactics and low-impact pesticides. Monitoring our collections is the most important thing we can do, before, during and after instituting an integrated pest management system. Monitoring involves setting up a schedule, using standardized forms and above all carrying a flashlight, magnifier and mirrors as we examine each station.

Remember that pest control starts outside: no ground cover to harbor roaches, etc.

The integrated pest management (ipm) system involves inspecting the area, identifying the critters, taking action and evaluating the results of your strategy. Non-chemical control tactics include using pest resistant plant varieties, cultural methods, physical/mechanical methods, sticky boards and biological controls. Sticky boards can be bought at Home Depot. The County Extension Agents can tell you where to get the Pheromone traps (biological) for moths of various kinds. The key is to examine the traps on a regular schedule and keep a form telling when you did examine

the traps and what you found there. If you could visualize a treatment plan as a pyramid (think of the food pyramid), the smallest part of the plan would be pesticides on top of the pyramid.

Another important factor in this type of treatment is knowing how your pests get in. When you find pests in your collection they have found food, water and a place to live. By depriving them of one or more of their life necessities, you can cut the infestation down dramatically. One Web Site that will help was designed for schools, yet has much to offer museums: schoolipm.tamu.edu.

Dr. Merchant says that to be successful, you should start with an inspection, establish excellent communications (know your management's expectations, read all relevant policies and get to know your grassroots personnel), and then develop a written plan. He suggested that all written plans include the statement that routine pesticides will not be used except as a last resort. In your record keeping be sure to list the kind of chemicals you used, the type of bait and where applied, the amount used and the common name, trade name and formulation. Go around with your exterminator and ask specifics on what they are using.

Mechanical methods include caulking, QuikCrete, Rocktite (concrete patch) and expanding foam to fill holes, cracks and crevices. Use bait stations for cockroaches, rodents and ants. Remember to replace them frequently.

See CRITTER... on Page 3

FROM THE CHAIR

I'm having a hard time believing it's November already. And it may seem a little early to be thinking about some of these things, but the TAM Annual Meeting is really just around the corner. This means it is time once again for nominations for new Board members. This year we will be seeking to fill the positions of Vice Chair, Secretary, and Officer at Large/Newsletter Editor. I encourage each and every one of you to think about getting involved—if you don't think serving on the CMC Board is right for you, there are other ways to help out. Call us, let us know what you're interested in, tell us what you want to see from CMC, and don't be surprised if you get roped into helping make it happen. This is a member-based organization meant to serve the needs of the membership. But we can't do it unless we hear from Y-O-U.

And speaking of membership. Yes, it is that time of year again. Annual membership dues

are due in January. If you have not renewed yet, please do so soon!

Also, elsewhere in this newsletter look for the application and guidelines for the CMC TAM Annual Meeting Travel Stipend. Once again we will be offering partial financial support to a few CMC members for attendance at the Annual Meeting. Anyone who meets the application criteria is encouraged to apply.

Finally, we have a fantastic workshop on tap for January in San Antonio. Bill Allen, Rick Casagrande, and Anne Zanikos will be joining us to discuss the intricacies of finding and selecting the right insurance, appraisers, and conservators for our collections. This one is sure to be a classic, and I hope you all can attend.

Remember—if you've got ideas and/or needs for future workshop topics, PLEASE let us know.

Happy holidays to everyone!

Megan Bryant / Chair

CMC COLLECTION MANAGERS COMMITTEE WINTER 2003 WORKSHOP SCHEDULE

JANUARY 13, 2003 -- *Selecting Appraisers, Conservators, and Insurance* at the Witte Museum, San Antonio, Texas.

Curators' Circle From McFaddin-Ward House

The Curator's Circle for all interested docents, volunteers and museum professionals will be repeating its Oriental Rug program presented by Sherri Birdsong on Tuesday, March 18, 2003 at 10:00 a.m. and 6:30 p.m. To reserve a seat or for more

information, call Debbie Gannon, Assistant Curator Registrar @ 409-832-1906. The sessions are free, open to the public, and will take place at the McFadden-Ward House Visitor Center, 1906 Calder Avenue, Beaumont, Texas.

2002-2003 CMC OFFICERS

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411 Elm Street, Suite 120
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E-Mail: meganb@jfk.org

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Fax: 254-445-4677
E-Mail: milly@drpep.com

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San Antonio, TX 78209
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Stone Fort Museum
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Dallas, TX 75379-9045
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CMC Newsletter

is a quarterly publication of the Collection Managers Committee, a non-profit affinity group of the Texas Association of Museums. Submissions are due to the Editor by the first of March, May, August and November.

Printing and mailing costs for this issue were donated by the Mary Kay Museum, Mary Kay Inc., Dallas, Texas

2003 CMC TRAVEL STIPENDS APPLICATION GUIDELINES

The Collection Managers Committee of the Texas Association of Museums (CMC of TAM) is sponsoring several annual meeting travel stipends made possible through the support of CMC by workshop attendees and members. These stipends will assist collection managers in attending the Texas Association of Museums Annual Meeting in Houston, March 26-29, 2003. The stipend awards are not automatic and may be withheld if there are no qualified applicants.

Applicants for these stipends must be current voting members of CMC who reside in the United States. (CMC membership information may be obtained from Rebecca Huffstutler at 210/357-1867 or any other member of the CMC Board). Eligible to apply are registrars, associate and

assistant registrars, collection managers, and museum staff members whose work is registrarial or otherwise collections-based in nature. Each award winner will receive money to defray the costs associated with attending the TAM Annual Meeting. In return each recipient will be required to provide a report on one or two of the TAM sessions for the CMC Newsletter.

The CMC board will select the stipend recipients on the basis of the applicants' demonstrated merit and financial need. Demonstrated merit includes, but is not limited to, such activities as participating in professional museum organizations at the state, regional, or national level; presenting sessions at meetings of professional organizations; and publishing articles in professional journals.

To apply for the stipend, complete the form on Page 4 and submit along with the following:

- Cover Letter
- Resume
- Letter of recommendation from your immediate supervisor

Applications must be received by February 3, 2003. Faxed applications are acceptable, but be sure to mail the original. Send applications to:

Trey Reed
Fort Bend Museum Association
10215- GFM 762
Richmond, TX 77469
(281) 545-9223 (phone)
(281) 343-5060 (fax)
treyreed@intertex.net

CRITTER....

Continued from Cover Page

Remember that pest control starts outside: no ground cover to harbor roaches, etc., (he prefers a 6 foot gravel barrier around the building) and low UV light sources (yellow sodium lights are better than halogen). Broadcast bait for fire ants.

One of the books he suggested is titled NPCA Field Guide for Structural Pests and has photographs and identification aids, life cycles, etc. for pest control. It can be obtained at www.pestworld.org. Another book is Insect Pests in Museums by David Pinning. During the morning break, a tour of the DDMNH's collections storage was given by Heather Finlayson. Following the morning session, the group

traveled to the Dallas Museum of Art. After a box lunch, Ellen Holdorf (Associate Registrar, DMA) and John Claire (Operations Technician, DMA) spoke to us about their efforts in integrated Pest Management at the Dallas Museum of Art, answered questions and gave us a brief tour of selected collections storage rooms.

When the meeting adjourned, several of the group decided to go to the Sixth Floor Museum as guests of Megan Bryant, Registrar. The special exhibit of Pulitzer Prize winning photographs was mounted on the Seventh Floor and was an extra bonus for those who took the After-Workshop Tour.



CMC

Collection Managers Committee

2003 CMC Travel Stipend
for TAM Annual Meeting

Application Form

Applicant's Name: _____

Title: _____

Institution: _____

Address: _____

Telephone: _____ **Fax:** _____ **E-mail:** _____

Professional Affiliations and Activities: _____

Explanation of Financial Need: _____

How will information gained at meeting be shared with others?: _____

PLEASE TYPE FORM. ATTACH ADDITIONAL SHEETS AS NEEDED.

MEMBER SPOTLIGHT

Rachel Mauldin began her career in museum work as Registrar Assistant at The Witte Museum in 1991. The position was temporary. Towards the end of 1993 she was hired at the San Antonio Museum of Art as Assistant Registrar. At that time the San Antonio Museum Association began its planned restructuring to become two separate entities: the San Antonio Museum of Art and the Witte Museum. One of her first projects at the San Antonio Museum of Art was to pack and move collections and files from the Witte to the San Antonio Museum of Art.

In 1997, Ms. Mauldin was promoted to Registrar at the San Antonio Museum of Art. The Museum was in the midst of a major expansion, adding 30,000 sq. ft. to house the Museum's expanding collection of Latin American art. This expansion, the Nelson A. Rockefeller Center for Latin America Art, included

installing six new galleries and packing thousands of objects and re-locating them to the new wing.

In the fall of 1999, the Museum opened the exhibition, *Gold of the Nomads*, comprised of objects from ancient Ukraine. This was the Museum's first internationally organized exhibition. Ms. Mauldin's duties included

applying for and receiving indemnification, extensive travel to condition report and pack the works in Kiev, and couriering the exhibition in the United States, Canada, and France. The

exhibition closed in Paris in 2001.

In 2000, Ms. Mauldin increased her duties at the Museum by assuming management of the Exhibits Department. Her staff of seven, which includes registrars and art preparators, are beginning their next museum project, an expansion of the Asian galleries. This new wing is scheduled to open in fall of 2004.

RACHEL MAULDIN

Registrar

San Antonio Museum of Art

Call For Nominations

It is time once again for new leadership on the CMC Board. Anyone interested in being an officer can submit him or herself or make suggestions for nominations. The following offices are available:

Vice Chair -- Secretary -- Officer-at-Large

(Newsletter Editor)

Each is a two-year term from 2003 through 2005.

Please send nominations to:

Lisa Rebori

Houston Museum of Natural Science

One Hermann Circle Drive

Houston, TX 77030

713/639-4670 (ph)

713/523-4125 (fx)

lrebori@hmns.org

WORKSHOP ALERT

WORKSHOP ALERT

Collection Managers Committee WORKSHOP

January 13, 2003

10:00 a.m. until 4:00 p.m.

Witte Museum
San Antonio, Texas

Lunch on your own (plenty of restaurants within walking distance)

SELECTING APPRAISERS, CONSERVATORS, AND INSURANCE

Speakers

Bill Allen, Henderson Phillips Fine Arts, Laguna Beach, CA
Rick Casagrande, Casagrande Appraisals, San Antonio, TX
Ann Zankos, Art Conservation, San Antonio, TX

Baffled by the intricacies of finding and choosing insurance for your collections? Wondering how to go about finding the right appraiser to help you place values on objects in your collections? Need to find a conservator whose specialties will help solve a problem with a specific object? This workshop addresses these needs—finding and selecting appraisers, conservators, and insurance for museum collections—with the help of three specialists. These panelists will use their expertise to answer your questions and discuss finding the right services to fit your specific needs.

Join us at the Witte Museum, 3801 Broadway, San Antonio, on Monday, January 13, 2003. Send in your registration today – January is just around the corner!

To register, cut and send the reservation form below – copies accepted:

Name: _____

Institution: _____

Address: _____

E-mail (for confirmation): _____

Amount Enclosed: (\$25.00 for CMC members; \$30 for non-members) _____

CMC Dues: \$15.00/year – you get a newsletter, special rates on workshops and wonderful, lifelong friends and connections. JOIN TODAY!! _____

Make checks payable to: **Collection Managers Committee.** Send to:

Milly Walker, Collections Manager
Dublin Dr Pepper Bottling Co. Museum
221 S. Patrick Street
Dublin, TX 76446

Telephone. (254) 445-4210 -- E-mail: milly@dublindrpepper.com

CMC Federal Tax Identification Number: 75-225-3189.

MEMBER SPOTLIGHT

I first decided that I wanted to work in a museum when I was eleven years old. That summer I was staying with my grandmother in Ft. Worth. She lived only a couple of blocks away from the museum district and I would visit a different museum each Sunday. I would choose from the Amon Carter or the Museum of Science and History or the Modern Art Museum but I would always end the day at the Kimbell. For a farm girl from Alabama, a visit to the Kimbell would lead me to worlds I had only read about in the World Book Encyclopedia. The beauty and elegance of each of the galleries would take my breath away. It was during those hot summer afternoons, as I walked through the quiet, cool galleries that I decided I wanted to spend the rest of my life surrounded by beauty and art.

By the time I reached the University of North Texas in Denton, my interests leaned more towards Anthropology than Art History. After graduation I found myself digging trenches at an archaeological site rather than visiting great art museums. When I decided to pursue my childhood dream of working in a museum, my journey led me to the San Antonio Museum Association (SAMA). My mother always told me that if you wanted to work somewhere, volunteer there. So shortly after moving to San Antonio in 1990, I signed up as a volunteer for SAMA. I was extremely fortunate to have been assigned to Kim Peel, the Registrar for SAMA. At that time, everyone was working to install the huge blockbuster show, *Splendors of Mexico*. Kim needed someone to do basic clerical work at her office in the Witte Museum

while she spent the majority of her days at the San Antonio Museum of Art installing the show. As her need for more assistance increased, Kim successfully lobbied to make my position a paid one. Kim became my mentor, teaching me the basics of museum registration. As a founding member of CMC, I could not have asked for a

better teacher. During this time, I was also fortunate to have as a colleague, Gabriella Truly, whose organizational wizardry still

influences how I set up my filing systems.

I was moved from the Collections Department to the Curatorial offices but continued to work closely with Kim and her staff. Upon Kim's departure in 1998, the museum gave me the honor of moving into her position as Registrar. I was also given the task of serving as the museum's first official archivist in recognition of the museum's 70th anniversary. My skills as a registrar had become quite rusty by this time and I had recently hired an Associate Registrar, Amy Fulkerson, who was new to the museum field. Amy and I joined CMC and set out to attend all the workshops that we could. The workshops and the networking provided by CMC have been invaluable in helping me become a better Registrar and have given me a strong foundation in which to prepare for my new duties. I have recently been promoted as Director of Collections, and Amy will now serve as the museum's Registrar. Though the Witte is not as elegant as the Kimbell and I may spend more time with mounted taxidermy mounts than great art, I still feel my childhood dream has come true.

REBECCA HUFFSTUTLER

*Director of Collections
Witte Museum, San Antonio*

Happy New Year

DUES ARE DUE!
Don't forget to pay your CMC dues for 2003!

MEMBERSHIP FORM

Please Print Clearly

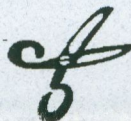
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Address: _____

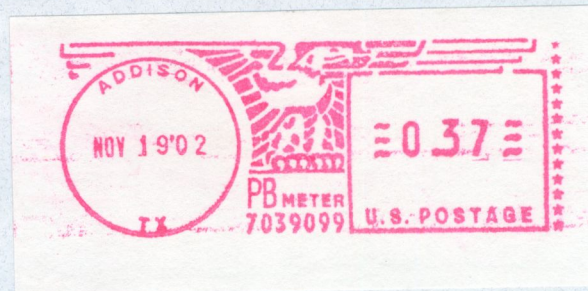
City: _____ State: _____ Zip Code + 4: _____

Phone: _____ Fax: _____ E-Mail: _____

Please make checks payable to the Collection Managers Committee.
Send check and form to Rebecca Huffstutler, The Witte Museum,
3801 Broadway, San Antonio, Texas 78209



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