

from the Vice-Chair.....

Carolyn Spears, CMC Chair, asked me to report on future workshops and TAM sessions that will be of interest to our members.

After four grueling sessions at Programs Committee for TAM '96, we managed to come out with five of the ten sessions CMC proposed. "Making Professional Development a Reality", proposed by Carolyn Spears was taken over by Kit Neuman. "Internet 101" which was requested by many during meetings in Amarillo is being chaired by our very own Lisa Rebori. It promises to be wonderful! It is actually CMC's full day Pre-Conference Workshop with introduction during the morning sessions and hands-on teaching during the afternoon. When more details for it are worked out, we will give you an update.

Rick Casagrande will chair "Undervalued Collections: The Worth of Natural History Specimens" with Lisa Rebori (Houston Museum of Natural Science), Sally Shelton (San Diego Natural History Museum) and Brent Widen (CPA) as speakers. This session will address what can be done to increase society's appreciation of the many values of natural history collections. What pressures are there upon museums and other holding institutions to put financial values on their natural history collections, and should such pressures be welcomed or resisted? In responding to such pressures, is there a risk that the intrinsic scientific and cultural value of natural history collections is at best undermined, and at worst sold out?

Carolyn Spears will chair a subject we all have questions about: "Making Your Mark" has Esther Siegfried (conservator), Kim Bush (DMA Registrar) and one more conservator discussing the latest methods to mark your collections. They will address both, temporary and semi-permanent techniques, including current research on long term effects on commonly used chemicals and techniques. Particular attention will be given to the potential conflicts between conservation and inventory management.

Last but not least, I will chair a session on an ever pressing subject, "Insured...Self-Insured...Are You Insured? Dynamic Bill Allen with Henderson Philips Fine Arts in Los Angeles will work with Leah Lewis-Simpson (Institute of Texan Cultures) and Kim Bush (Dallas Museum of Art) to explore and explain insured vs. self-insured; they will interact with the audience to find out how you are insured, etc. Bring your questions and concerns to be discussed during the session.

Another subject which many people brought up in Amarillo is the move to standardize the loan form. After many "hallway" meetings in Amarillo and after the CMC breakfast meeting we decided to have a workshop on this subject. Look inside for more information on the workshop.

Gabriela Truly, Vice-Chair

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Treasurer's Report**June 1995****Sally A. Baulch, Treasurer**

Opening Balance, September 1, 1994	925.99
Income	
Memberships - 1995	330.00
Interest Income	3.13
Workshops	
August 1994	240.00
December 1994	200.00
January 1995	695.00
(Joint workshop with SETMA)	
Expenses	
Workshop Costs	
January 1995	-16.65
SETMA Joint Profit	319.18
April 1995	-1000.00
Mailings	-50.00
Scholarships	-300.00
Balance as of June 9, 1995	\$708.29

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**Arsenic, Old Lace, and Bugs in the Belfry:
Practical Pest Management for Museums
TAM Annual Meeting Session - April 27, 1995
Summary by Jennifer Stafford - Stark Museum of Art**

The session was planned and chaired by Wesley Hathaway, R.N., Assistant Curator of Science, Fort Worth Museum of Science and History. Speakers were Dr. Chris Durden, Curator of Entomology and Geology, Texas Memorial Museum, University of Texas at Austin, and Dr. Michael Merchant, Urban Entomologist, Texas Agricultural Extension Service, Dallas.

Dr. Chris Durden opened the session with an overview of the type of insect pests most likely to be found in museum collections, including beetles, cockroaches, crickets and clothes moths. Beetles are the largest order of insects; moths the second. Among the many useful handouts available to session participants was Dr. Durden's **Museum Pests**, a very practical identification guide.

Dr. Michael Merchant provided a quick summary of the variety of products and procedures available for Integrated Pest Management programs, although he also used the term, Integrated Pest Elimination. Identification of the pest is the first step in pest control, with the larval stages of insects generally the most damaging to collection objects. Among the topics covered:

Biological Controls (which the speaker acknowledged may currently have limited applications in a museum setting) such as parasitic wasps and other insects.

Insecticide Protectants including synthetics, organophosphates, borates, diatomaceous earth, desiccants, insect growth regulators (IGRs) and baits. Desiccants and IGRs are very effective, but do not provide a "quick" control of an insect problem.

Chemical Disinfestation Agents including Vikane, methyl bromide ("on the way out" due to its effect on ozone), naphthalene, ethylene oxide and Vapona/DDVP.

Merchant also addressed non-chemical control of pests, which may be the most useful procedure for museums to employ, depending on the nature of the infested object(s). These procedures include vacuuming (with Hepa-type filters), cold treatment (T.Strang: polyethylene bagging in chest-type freezing, -20° for 2-7 days), heat treatment (125°F) and carbon dioxide and oxygen deprived atmosphere treatments (such as the use of "Ageless"). Cold treatment is especially good for killing clothes moths, silverfish and dermestid beetles.

Merchant concluded his presentation with the observation that monitoring tools such as sticky traps and pheromone traps (available for carpet beetles and clothes moths) should not be used for control, but rather insect observation and identification. If museums have questions regarding pest identification and control, a state or university agricultural extension service (office) should be able to offer assistance.

**Collection Managers Committee
Minutes of the Annual Meeting
Saturday, April 29, 1995**

The CMC met for the annual business meeting at 7:30am on Saturday, April 29, 1995, during the TAM meeting in Amarillo, Texas. The meeting was called to order by chair, Carolyn Spears.

The 1994-1995 officers presented their reports. Minutes from 1994 were read and approved (moved by Terry Grose, seconded by Millie Walker). Carolyn presented the treasurer's report: Kandy Taylor-Hille moved the report to be approved, Mary Candee, seconded, motion passed. Susan Metcalf asked for submissions from the group. Ali Turley distributed a handout detailing the CMC workshops since Winter 1990. There was some discussion on whether or not to change the number of workshops offered yearly; it was decided to stay with four. Carolyn introduced Kim Peel as the reviewer of the CMC scholarship award. It was announced that Elizabeth Erickson received the award. The CMC Outstanding Member Award went to Lisa Rebori. Both recipients received a round of applause. Carolyn thanked everyone for their efforts.

Reports were given from the standing committees. The membership committee is continuing to look for ways to expand the numbers of CMC. Kandy Taylor-Hille discussed a special meeting on computers and computer concerns at a proposed expanded conference at Winedale this fall. Ideas for other workshop or meetings were solicited from the group. The PREP workshop was judged to be a success. Millie Walker presented the proposed bylaw changes. Mary Candee moved; Reba Jones seconded; bylaws changes were approved.

Carolyn introduced the 1995-1996 officers: Carolyn Spears, Chair; Gabriela Truly, Vice-Chair; Gail Manning, Secretary; Bruce Lipscombe, Officer-at-Large. Because of the new bylaws changes, a new officer-at-large position was created. Susan Metcalf was appointed and approved to take the position for a one-year term. With no further business the meeting was adjourned.

Respectfully Submitted

Gail Manning, Secretary

Disaster Workshop II: Response and Recovery

Summary by Richard Casagrande and Mary Candee

The CMC pre-conference workshop on disaster response and recovery was a great success. The attendees were treated to two diverse presentations which fully complemented last year's workshop on disaster preparedness.

Toby Murry, Preservation Officer from the University of Tulsa in Oklahoma first reviewed the various aspects of recovery and response and then asked the participants to join in a hands-on triage session. Books, magazines, photographs, micro film, tapes and a variety of similar materials were actually soaked over night in water and mud and attendees were instructed as to how to determine rescue priorities, what supplies should be on hand to mitigate loss and steps to take to rescue the variety of damaged items represented. We learned how to clean and dry the materials and how to preserve clay coated pages. Everyone enjoyed this hands-on activity and left with a new understanding of the complexities involved in object rescue.

Most importantly, participants learned that planning ahead is the surest way to minimize loss and increase productivity in a time of crisis. With a well written plan and a trained staff, those facing a disaster are better prepared to practice triage and adjust to the individual nature of the disaster when the time comes.

Barbara Roberts, Conservator and Chair, Ad Hoc Committee for Hazard Reduction, Seattle, Washington treated the participants to a free from style of presentation which included discussion regarding specific analysis of our own institutions as well as a walk through of the facilities at the Panhandle-Plains Historical Museum. Participants were encouraged to look at all aspects of the building, collections and exhibits in order to understand where potential problems might be lurking. We experienced a BLACK OUT in one basement gallery and examined environmental issues, exit routes, visitor obstructions and a variety of other issues which might face all of us in a time of emergency.

The speakers beautifully complemented one another and the Panhandle-Plains Museum was a perfect setting for this workshop in that it provided a diverse complex in which Art, History and Natural History exhibits and storage facilities could be examined. Many thanks to Walt Davis and the Staff at the Panhandle-Plains Museum for making their facilities available to us and for allowing such close scrutiny. In addition, the Conservation facilities at the Museum are extraordinary and we want to sincerely thank Richard Trella for allowing full access to the Center.

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AGREEING TO LOAN AGREEMENT FORMS

**A workshop presented by the Collection Managers Committee of TAM
Saturday, September 16, 1995
Austin Nature Center, 301 Nature Center Dr.**

Here is the opportunity you have been waiting for!!! All the loan forms in Texas in one room!!! What are the strengths and weaknesses of your institution's Loan Agreement Form? Should you accept the terms and conditions of someone else's form or insist on using your form? Remember, it affects everything from packing to insurance of every single loan you negotiate. Bill Allen, the collections insurance broker who has been working with regional associations of registrars nationwide to develop standardization of loan agreement forms, will share his findings and we will discuss changes that will improve your form. Bring your institution's form (bring a transparency of the front and back of form, we will have an overhead projector), so it can be compared to all the others. This workshop is very important for all registrars, collection managers, curators and anyone else who has to deal with lenders to your institution.

Schedule

9:30 - 9:45 a.m.	Registration and coffee
9:45 - 10:00 a.m.	Welcome and introduction
10:00 - noon	Presentation and discussion of all details needed in our form to cover insurance, packing, crating, copyright, etc.
Noon - 1:30 p.m.	Lunch on your own
1:30 - 3:15 p.m.	Exchange of ideas, concerns and all issues concerning private, State, Federal museums, etc., which need to be included in the form.
3:15 - 4:00 p.m.	Tour of the Austin Nature Center

Registration Fee: CMC Member \$20.00 Non-Member \$25.00 CMC Membership \$10

Please make checks payable to Collection Managers Committee and mail to: Sally Baulch, Texas Memorial Museum, 2400 Trinity, Austin, TX 78705. (Pre-registration is not required. Late registration will be accepted at the door). For additional information, please contact Gabriela Truly at the San Antonio Museum of Art, (210) 978-8119.

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Title

Address

Telephone

Institution

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Austin, Texas

A Workshop Presented By The
Collection Managers Committee of TAM

September 16, 1995

AGREEING TO LOAN AGREEMENT FORMS

CMC NEWS

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Dangerous Chemicals
in the Collections
Arsenic in African
Coll