Job Title: Police Officer
Location: City of Charleston, Tennessee
Job Summary:
The City of Charleston, TN, is seeking dedicated, community-oriented individuals to serve as Police Officers. The ideal candidate will maintain public safety, enforce local, state, and federal laws, and foster positive relationships with the community. This position involves patrolling assigned areas, responding to emergencies, preventing crime, conducting investigations, and providing assistance to citizens.
Key Responsibilities:

- Patrol assigned areas by foot or vehicle to maintain order and ensure public safety.
- Enforce laws, ordinances, and regulations while upholding the rights of all citizens.
- Respond promptly to emergency calls, incidents, and accidents.
- Conduct preliminary and follow-up investigations of crimes, accidents, and suspicious activities.
- Prepare clear and concise written reports and maintain accurate records.
- Testify in court as needed.
- Build and maintain positive relationships with community members and local organizations.
- Participate in community outreach, educational programs, and crime prevention initiatives.
- Assist other law enforcement agencies as required.
- Perform other related duties as assigned.

Qualifications:

- High school diploma or equivalent
- Must be at least 21 years of age.
- U.S. citizen with a valid Tennessee driver's license.
- No felony convictions or disqualifying criminal history.
- Successful completion of a certified police academy.
- Strong communication, problem-solving, and interpersonal skills.
- Ability to work various shifts, including nights, weekends, and holidays.
- Physically fit to perform the essential duties of the role.

Salary and Benefits:

- Competitive salary based on experience and qualifications

- Health Insurance
- Retirement plan
- Paid vacation, holidays, and sick leave

Application Process:
Interested candidates should email a completed resume and cover letter to the City of Charleston Police Department at chiefofpolice@charlestontn.gov.
The City of Charleston, TN, is an Equal Opportunity Employer and is committed to diversity and inclusion in the workplace.

Thank you,

John Farris
Chief of Police

The City of Charleston, Tennessee
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Charleston, TN 37310

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