The Triangle Apartment Association Presents...

TAA: Providing educational opportunities for the Triangle apartment industry for 35 years!

2019 Fast Track CAPS Course

Complete the CAPS Credential Program course in just 4 days

Wednesday, July 10, 2019 thru Saturday, July 13, 2019

Instructed By: Alexandra (Alex) Jackiw CPM, CAPS

Alex Jackiw is the Chief Operating Officer with Hayes Gibson Property Services. She previously held the position of Chief Experience Officer with Milhaus Management. Alex is Past Chairman of the Board for NAA, Board member and Past Chair of the Virginia Tech Property Management Advisory Board, Board member and Past President of Ball State University Property Management Advisory Board. She is also a licensed real estate broker and holds the Certified Property Manager (CPM®) and Certified Apartment Portfolio Supervisor CAPS® Credentials and has a Masters Degree in Education.

The **Certified Apartment Portfolio Supervisor** (CAPS) credential course was developed for Regional/District Managers, Maintenance Directors, Mid-Upper Level Management, Marketing Directors and those aspiring to move to that level. Industry experience requirement is either CAM, ARM, RAM with 2 years of apartment management experience **OR** a Property Supervisor with 2 years of multi-site experience.

CAPS Credential Course Fee(s):
TAA Members: $1,345 Full Course
Non-Members: $1,575 Course

No money in the budget? TAAEF is now accepting Scholarship Applications for the CAPS credential program. The application is available online at the TAA website: www.triangleaptassn.org. The deadline to submit an application is Tuesday, June 04, 2019.

CAPS Credential Modules:

- **Client Services & Stakeholder Relations**
- **Improving Asset Performance**
- **Talent Development**
- **Investment Management**
- **Asset Evaluation & Preservation**
- **Contemporary Issues in Multifamily Housing**

Please Note: Classes will be held from 9am-5pm each day

For more information and description on each of the CAPS modules, please visit the TAA website at www.triangleaptassn.org.

CAPS Registration Form

Name: _____

Company Name: _____

Property Name: _____

Address: _____

City/State/Zip: _____

Telephone Phone Number: _____

Cell Phone Number: _____

Fax Number: _____

Email Address: _____

Billing Party: _____

Deadline & Registration Policies:

CAPS module fee(s) and registration deadlines are indicated to the right. Registration fee(s) must be paid prior to the registration deadline in order to receive text material and attend classes, except those who have selected the 3-month easy payment plan option. Cancellations must be in writing. Cancellations received one month prior to individual course module will receive a full refund; received three weeks prior, a 75% refund; received two weeks prior, a 50% refund; received one week prior, a 25% refund; and cancellations received less than one week prior will not be entitled to any refund. **No-shows are responsible for the entire amount of the course fee.**

I have read, understand and agree to the CAPS registration policies.

Signature:_____ Date: _____

CAPS Credential Course Fee(s): TAA
Members: $1,345 Entire Course
Non-Members: $1,575 Entire Course

_____ I am registering for the Entire CAPS Course (Registration Deadline **6/25/2019)**

_____ Please invoice me for the 3-month easy payment plan of $449, $448 and $448 **(May, June and July, TAA Members Only)**

Payment Options:
_____Please Invoice Me (TAA Members Only)
_____Registration Fee Enclosed
_____Credit Card Option
Type of Card:_____Am. Express_____Mastercard_____Visa
If you wish to pay with a credit card over the phone, please contact the TAA office at 919-782-1165 ext. 9.

CAPS Course Program Location:
TAA/Response Team 1 Education Center, Alexander Office Park
7920 ACC Blvd, Suite 220, Raleigh, NC 27617, Tel: (919) 782-1165 Fax: (919) 782-1169
Please mail or fax your registration form to the TAA office.
You may also register online at www.triangleaptassn.org or email your complete registration form to Suzanne Pratt at spratt@triangleaptassn.org.

Non-Members are not fully registered and will not retain a seat in any TAA course/ seminar until payment is received in full. NAA affiliate members may attend any TAA seminar/course at the TAA member rate (must be a member in good standing with their local association).