

Editor, *SPA Exchange*

Society for Personality Assessment (SPA)

Position Summary

The Society for Personality Assessment (SPA) seeks an engaged and visionary leader to serve as Editor of the *SPA Exchange*, the Society's member newsletter. The *Exchange* serves as a forum for sharing ideas, highlighting emerging developments, fostering professional dialogue, and strengthening connections among researchers, educators, clinicians, students, and other members of the personality assessment community.

Working with the SPA Publications Oversight Committee and in partnership with SPA staff, the Editor will shape the editorial direction of the publication while maintaining broad editorial independence. The Editor will cultivate content that is informative, practical, and engaging, reflecting the diversity of perspectives, interests, and professional experiences within the Society.

The *SPA Exchange* is published twice annually in the Spring and the Fall.

Key Responsibilities

The Editor will:

- Establish and communicate the editorial vision for the *SPA Exchange*.
- Develop editorial plans and themes for each issue.
- Solicit, review, select, edit, and organize content for publication.
- Encourage contributions from researchers, practitioners, educators, students, and SPA leaders.
- Maintain editorial standards for quality, relevance, and readability.
- Work collaboratively with SPA staff to establish publication schedules and production timelines.
- Recruit and supervise Associate Editors or editorial contributors as appropriate.
- Develop recurring features and columns that support the mission of the publication.
- Highlight important Society initiatives, including conferences, continuing education programs, committee activities, awards, and member accomplishments.
- Foster content that translates current research into practical applications for clinicians, educators, and researchers.
- Consider input from the SPA Board and membership while maintaining editorial independence.
- Submit a brief annual report to the SPA Board summarizing editorial activities, accomplishments, and future priorities.

Desired Qualifications

Ideal candidates will demonstrate:

- Active engagement in the personality assessment community.
- Strong written communication and editorial skills.
- Experience writing, editing, reviewing, or managing scholarly or professional publications.
- The ability to recruit, mentor, and collaborate with volunteer contributors.
- Excellent organizational and project management skills.
- An appreciation for balancing scientific rigor with accessibility and practical relevance.
- A creative vision for building an engaging publication that serves the diverse interests of SPA members.
- The ability to manage multiple deadlines while working collaboratively with volunteers and Society leadership.

Prior editorial experience is preferred but not required.

Editorial Authority

The Editor has primary responsibility for determining the editorial content of the *SPA Exchange*. While the Editor is encouraged to consider feedback from the SPA Board and membership, editorial decisions regarding content and publication remain the responsibility of the Editor.

The Editor may appoint Associate Editors or other editorial contributors to assist with manuscript review, content development, and publication planning.

Term of Appointment

- Three-year appointment.
- Eligible for renewal upon review and approval by the SPA Board, informed by recommendations from the Publications Oversight Committee.

Time Commitment

The *SPA Exchange* publishes two issues annually. Workload varies throughout the year but includes planning each issue, recruiting contributors, reviewing and editing submissions, coordinating with Associate Editors and SPA staff, and preparing content for publication.

Compensation

The budget for the Editor will be **\$5,000 for the year**. At the Editor's discretion, a portion of the stipend may be shared with Associate Editors or others who provide editorial support.

Application Materials

Applicants should submit:

- A current curriculum vitae.
- A letter of interest describing their qualifications and motivation for serving as Editor.
- A vision statement describing their proposed direction for the *SPA Exchange*.
- Contact information for two professional references.