

SOCIETY FOR PERSONALITY ASSESSMENT
MINUTES OF THE BOARD OF TRUSTEES MEETING

Miami, Florida

March 10-11, 2004

Members Present: Anna Maria Carlsson, Barton Evans, Stephen Finn, Constance Fischer, Leonard Handler, Radhika Krishnamurthy, Martin Leichtman, David Nichols, and Irving Weiner.

Ex Officio Members: Phillip Caracena (Web Coordinator), Lawrence Erlbaum (Journal Publisher), Gregory Meyer (Journal Editor), Bruce Smith (Assessment Advocacy Coordinator), and Jed Yalof (SPA Exchange)

Present Central Office: Paula Garber (Operations Manager), Bill Haire (Conference and Travel Consultant)

MINUTES

- I. Minutes of Prior Meeting
The minutes of the Board Meeting of September 12-14, 2003 were approved (M/S, IW/BE).

- II. Publications
 - A. Journal (Meyer)
Manuscript submissions are about the same as last year as is the rejection rate. Fred Bryant, John Edens, Ellen Hartmann, John Hunsley, John Stokes, and Ed Wise have been added to the Board of Consulting Editors of *JPA*. A Case Applications Section was inaugurated in the Journal and the Autobiography series has been well received. The Board discussed issues related to whether to publish a supplement on international Rorschach norms, but left decisions about publication to the editor. The possibility of providing CE credits for the *Journal* will be discussed at the next Board Meeting.

 - B. Publisher's Report (Erlbaum)
As a result of the bankruptcy of a library subscription agency, *JPA* incurred a one time loss of \$21,000. After expenses for the *SPA* Exchange, the publication of the Membership Directory, and miscellaneous expenses, SPA had a cash surplus of \$52,000 for *JPA*. In the future, the membership directory will be provided on-line saving over \$10,000 in publishing costs.

 - C. The Newsletter (Yalof)

Changes in the format of the *SPA Exchange* have been well received. To increase revenues, the *Exchange* is now accepting advertisements. Linda Knauss has been added as an Associate Editor and will coordinate an Ethics Section. Authors are now being given an opportunity to preview and edit their contributions.

- III. Advocacy (Smith)
White papers on the Rorschach and HIPAA are being developed and will be discussed at the next meeting
- IV. Membership
 - A. Current Status (Leichtman)
The current membership is 2136 as compared with 2054 last year. Martin Leichtman and Greg Meyer will review the text for membership ads in journals. As part of the membership drive, recent copies of *JPA* will be sent to a select group of clinicians and researchers who are not currently members.
 - B. Fellows (Carlsson)
Anne Andonikof, Heather Cattell, Philip Carcena, James Choca, Giselle Aguilar Hass, and Lily Rothschild were elected Fellows (M/S, BE/CN).
- V. Midwinter Meeting
 - A. 2004 Meeting
The current meeting has begun well. Workshops are well subscribed. Audiovisual services have been upgraded substantially. They now include the capacity for PowerPoint and VHS presentations in all rooms.
 - B. Future Meetings
The 2005 meeting will be held in Chicago. Excellent accommodations have been obtained at reasonable costs. Sites for the 2006 were reviewed. The Board discussed preliminary ideas for workshops at the meetings and noted the need to plan workshops earlier than in the past in order to attract top-flight presenters. Advertising, sponsorships, and exhibit tables will continue to be offered to appropriate organizations as an additional source of revenue.
- VI. Awards (Nichols)
Nominations for next year's awards will be solicited.
- VII. Student Matters (Krishnamurthy)
33 students were awarded travel grants for the current meeting. 30 attended a special luncheon with Les Morey. Three dissertation grants have been awarded.
- VIII. Finance (Fischer)
The Board reviewed the accountant's statement of the financial position of the Society. The budget will be discussed at the Fall Board Meeting.

IX. Central Office

Note was taken of the efficiency and quality of the work of the Central Office over the last year. There have been dramatic improvements in membership brochures and promotional materials and program books for the annual meeting, problems in gathering data on membership and collection of dues have been addressed, and information services have been updated. It is now possible to communicate with members, pay dues, and register for the annual meetings on-line. A new membership database is being developed. Plans are underway to develop an online membership directory, the capacity for voting and completing surveys on-line, and to send calls for papers in this way. The Board expressed their appreciation to Paula Garber for her work and discussed personnel shifts in the Central Office.

X. Elections

Constance Fischer and Martin Leichtman will leave the Board this year. The Board reviewed the responses to the call for nominations to the 2004 elections. Leading candidates will be contacted regarding their willingness to run for office.

XI. Projects

A. APA Division 12

Irving Weiner reported on the assessment section of Division 12 and discussed possible joint projects including surveys of current practices.

B. Assessment Flyers (Finn and Nichols)

Assessment flyers that are an outgrowth of PAWG are in the final stages of review and will be made available to members on the SPA website.

C. Training and Report Writing Guidelines (Fischer)

SPA recommendations for guidelines for assessment training and report writing are being developed and will be discussed at the Fall Board meeting.

D. Utility of Assessment Research Project (Finn)

The project has now reached the fundraising phase. Initial steps in the process were discussed.

XII. Future Board Meetings

The Fall Retreat of the SPA Board is scheduled for September 10-12, 2004.

The meeting was adjourned at 12:45 p.m. on March 11, 2004.

Respectfully submitted,

Martin Leichtman

Secretary

SOCIETY FOR PERSONALITY ASSESSMENT
Minutes of the Board of Trustees Meeting
Washington, D.C.
September 10-12, 2004

PRESENT

Members: Anita Boss, Barton Evans, Stephen Finn, Leonard Handler, Radhika Krishnamurthy, Joni Mihura, David Nichols, Irving Weiner.

Ex-officio Members: Phil Caracena (Web Coordinator), Lawrence Erlbaum (Journal Publisher), Gregory Meyer (Journal Editor), Bruce Smith (Assessment Advocacy Coordinator), Jed Yalof (Newsletter Editor).

Central Office: Paula Garber (Operations Manager), Duff Scudder (Accountant).

MINUTES

I. Minutes of Prior Meeting

The minutes of the Board Meeting of March 10-11, 2004 were approved (M/S, SF/GM).

II. Finance (Evans)

A. Financial Report (Scudder):

Meeting revenues for 2004 were short compared to 2003. Dues and other income categories remain the same, and expenses are expected to be similar to last year. SPA's financial shortfall to date should be restored if all membership dues are collected.

B. Budget:

The proposed budget was reviewed. There is an estimated shortfall this year compared to last year. The board decided to defer the planned software/online balloting design, keep the student travel grant at \$5000, and reduce the dissertation grant budget from \$1200 to \$1000.

III. Membership

A. Current status (Krishnamurthy):

Membership is steady at an average of approximately 170 new members per year. The membership figure as of August, 2004 was 2,042 members. Board members were asked to each distribute 10 membership brochures. Joni Mihura will develop a draft of a membership solicitation write up for sending to listservs. Bruce Smith will pursue talks with APA about discounts for dual APA/SPA members. The board voted to provide life membership to Gene Nebels (M/S BE/SF).

B. Dues:

The dues structure will be modified to \$90 for payment by December 31 and \$105 for late payment. Late payment before February end will include continued journal provision; after that date, journal mailing will be discontinued and back issues will only be provided with payment of mailing costs. A hardship provision will continue to be offered. Multiple-year membership for up to 3 years will be offered at the current dues date (M/S BE/AB).

C. Fellows:

The 3 fellow applications were approved (M/S BE/DN).

IV. Elections (Finn)

Elections went smoothly with Barton Evans elected Treasurer, Radhika Krishnamurthy elected Secretary, Anita Boss and Chris Fowler elected Representatives-at-Large, and Joni Mihura filling the Representative-at-Large position vacated by Bruce Smith. Next year, two Representative-at-Large positions and the President-elect position will come open.

V. Student Matters (Krishnamurthy)

A. The Student Luncheon with Les Morey was successful.

B. The Dissertation Grants committee's recommendation of four grant awards was approved (M/S SF/LH).

VI. Annual Meeting

A. 2004 meeting:

Registration figures, workshop ratings, and member feedback from the Miami meeting were reviewed.

B. 2005 meeting:

The board decided to limit the number of papers within a session to 5 and have no more than 6 concurrent sessions. More specific instructions will be given to presenters and session chairs. Workshop submissions were reviewed and additional ones to solicit were discussed. Also discussed were candidates for the master lectures, consultation hours, and student luncheon. The board voted to place the Hertz memorial lecture in a symposium (M/S SF/LH). The board discussed involving Division 12, Section 9 and ABAP in SPA annual meetings. Registration fees for the 2005 annual meeting will be as follows: half-day workshops \$90 for members and \$135 for nonmembers, full-day workshops \$150 for members and \$215 for nonmembers, with provision of two half-day workshops for the price of a full-day workshop. Student rates will be \$45 for a half-day workshop and \$80 for a full-day workshop. Conference registration fee will be increased by \$5 for students and \$10 for all other attendees. Paula Garber will undertake marketing and sponsorship/exhibit solicitation. Sites for the 2006 and 2007 annual meetings were reviewed.

VII. Awards (Nichols)

The board voted for awardees from nominees for the Hertz award, Bruno Klopfer award, and Beck award. The Walter Klopfer and Mayman awards will be determined by the JPA Editorial Board. Voting for the Mary Cerney award will be done at a later date due to few submissions to date.

VIII. Publications

A. Journal (Meyer):

There will be a change in Associate Editors with Linda Grossman leaving and Sue Crowley joining. There are insufficient submissions for the clinical case section. The electronic submission procedure is efficient.

B. Publisher's Report (Erlbaum):

LEA has invested money in developing the electronic platform. The latest financial projection shows a surplus. New overseas institutional subscriptions and electronic subscriptions have offset the loss of institutional subscriptions in the U.S. LEA has also started developing some consortium arrangements, for example, with the CDC in Atlanta. The board also discussed providing CE credits for reading *JPA* articles as a potential added benefit for SPA members and journal readers.

C. Newsletter (Yalof):

Operations are going smoothly. Submitters will be asked to use APA publication manual guidelines.

IX. Central Office

The title of Operations Manager will be changed to Administrative Director. Salary increases for staff was discussed and approved. The online directory is being developed. The central office is saving money by holding the fall board meeting at the same hotel each year and hiring an administrative assistant to handle mailings to the membership in place of using a mailing service.

X. Website (Caracena)

The board decided against having advertisements on the website, and discussed developing a bulletin board to advertise workshops and position announcements,

XI. Assessment Advocacy (Smith)

- A. Rorschach validity white paper: The content was discussed. Barton Evans will submit a draft to the board for review. The proposed audience is the SPA membership, and the board discussed also sending it to academic departments and authors of textbooks.
- B. A recent article in *PPRP* addressed attorneys coaching their clients on tests and hiring psychologists to provide coaching. The board discussed addressing these unprofessional activities in a paper for our membership. Barton Evans has a form he uses in his practice to get client to affirm that they were not coached, which could be placed on the SPA website.
- C. CPT codes: The central issue for AMA was that psychological testing involving computers should be differentiated from testing not involving computers. There will be four psychological testing codes for face-to-face assessment, administration and scoring by computer, use of a technician, and interpretation/report writing. Bruce Smith previously wrote a vignette for the CPT editorial panel's review and sent a survey to SPA members. SPA has agreed to provide the people (30-50 from the membership) to fill out the new survey. Bruce plans to use the list of members who have agreed to be on advocacy list and survey list.
- D. The meeting with APA went well. The plan is to invite Russ Newman to Chicago and involve him in a symposium.
- E. HIPAA white paper: APA's stance is that psychologists are not covered under the Patriot Act which authorizes the FBI/Homeland Security to get access to records. Bruce distributed the results of the advocacy survey.

XII. Training Guidelines Revision

This continues to be in progress. Chris Fowler will be added to the committee.

XIII. International Rorschach Society (Weiner)

The conference will be held in Barcelona in July, 2005. SPA needs to provide three delegates to the IRS board meeting. IRS elections are coming up. The host country for 2008 conference is not yet determined, and we need to consider whether we should host it. The board voted to raise SPA dues for IRS from \$15 to \$20 (M/S BE/JM).

XIV. SPA Board of Trustees

The suggested board committee configurations were reviewed.

XV. Fall Board Meeting

Two sets of dates for September, 2005 were reviewed. The meeting will be at the same location in Washington, D.C. as this year.

XVI. Miscellaneous

- A. Proposal to scan back issues of JPA (1936 -) onto a CD for sale – Google has done this for APA for an income stream. The issue was tabled pending Larry Erlbaum's plan to examine costs together with Paula Garber and return to the board with a proposal.
- B. Review of application for APA CE approval: The Rorschach was singled out for "Criteria K: Ethics" on the list of concerns that requires a response by October 30. The board decided to respond with a statement that we meet the requirement, ask APA to contact us if there are further concerns, and to respond more strongly with a clarification of the research if further questions arise (M/S IW/LH).

The meeting was adjourned at 9:50 a.m. on September 12, 2004.

Respectfully submitted,
Radhika Krishnamurthy, Secretary

SOCIETY FOR PERSONALITY ASSESSMENT FOUNDATION
Minutes of the Board of Trustees Meeting
Washington, D.C.
September 11, 2004

PRESENT

Members: Anita Boss, Phil Caracena, Barton Evans, Stephen Finn, Leonard Handler, Radhika Krishnamurthy, Gregory Meyer, Joni Mihura, David Nichols, Bruce Smith, Irving Weiner, Jed Yalof.

Central Office: Paula Garber.

MINUTES

I. Minutes of Prior Meeting

The minutes of the March 11, 2004 meeting were approved (M/S SF/LH).

II. Nominations of SPAF Members

The following nominations were accepted by the board: Barton Evans as Treasurer and Radhika Krishnamurthy as Secretary (M/S LH/BS), Joni Mihura and Chris Fowler as Representatives-at-Large (M/S LH/SF), Anita Boss as Representative-at-Large (M/S SF/LH).

III. SPA Research Fund

The board approved changing the name of this fund to SPA Dissertation Fund (M/S SF/BS).

IV. Utility of Assessment Research Project

Steve Finn thanked Greg Meyer, Radhika Krishnamurthy, and Yossi Ben-Porath for their work on this project. He reported that fundraising efforts to date have yielded poor results, with rebuffs from publishing companies. Over 200 individual members have given modest amounts, and the board has given generously. Steve Finn suggested continuing to ask members for support. The board discussed diverting money raised from the silent auction to this project and discussed incentives to get publishers involved such as inviting them to sponsor the auction, giving them space at the annual meeting and in front page of the SPA Exchange. Bruce Smith suggested involving APA's Board of Professional Affairs. Irv Weiner will contact some test publishers. Len Handler and Irv Weiner will be involved in the committee's next conference call.

The meeting was adjourned at 3:30 p.m. on September 11, 2004.

Respectfully submitted,
Radhika Krishnamurthy, Secretary