

SOCIETY FOR PERSONALITY ASSESSMENT

Spring Board of Trustees Meeting
March 20-21, 2013
Westin Gaslamp Quarter, San Diego, CA

PRESENT

Members: Radhika Krishnamurthy, Ronald Ganellen, Robert Erard, John McNulty, Carol Overton, David Nichols, Steven Huprich, Diane Engelman, John Porcerelli, Katherine Thomas.

Ex-officio Members: Gregory Meyer (Journal Editor), Joni Mihura (Website Editor), Bruce Smith (Public Affairs Director), Virginia Brabender (BEA Liaison)

Central Office: Paula Garber (Administrative Director)

Visitors: Kevin Bradley (President, Taylor & Francis), Bill Haire (Travel Consultant)

I. Meeting Opens

A. Opening Remarks (*Krishnamurthy*)

Radhika Krishnamurthy welcomed the Members to the Meeting. She said that for this Special Annual Meeting we have as guests Katherine Nordal from the APA Practice Directorate and Catherine Grus from the APA Education Directorate and asked the Members to make the Meeting very hospitable for them. We should invite them to attend next year, perhaps having some programming for them.

Our major task ahead is to find a replacement for Paula Garber. Radhika also said she was pleased to see the education consultation plans moving along, consistent with her goal of strengthening education and training. She noted that membership needs to be a major focus in the near future. We have been focusing on students, but perhaps we should focus on getting more professional members. We should have growth targets for six months, one year, and two years.

B. Review Minutes from 2012 Fall Board Meeting (*Overton*)

A motion was made to accept the Minutes. The motion carried.

II. Finances

A. Treasurer's Report (*McNulty*)

1. 2012 Year-End Financials

The Board reviewed the 2012 Year-End Financials. The Treasurer reported that we have done better financially every year for last 4 years. He noted that dues have dropped again; there has been a steady decline for the last 4 years. JPA continues to do well, our investment income is up, and last years Annual Meeting revenue was up as well. Our payroll expenses are up, but medical expenses are down. We have total assets of over one million dollars. Overall, our balance sheet is about as strong as it can be.

2. Fall 2012 Board Meeting Expenses

The Board reviewed the 2012 Board Meeting Expenses. It was decided to move all Grants from Meeting Expenses, and record them as stand-alone expenses.

3. Portfolio Performance

The Board reviewed the Portfolio Performance. Our mutual funds are doing very well, returning from 12% to almost 20%.

4. Decide on % of revenue to Allocate to Research

The Board discussed how to utilize our revenues, rather than continuing to invest all monies with Morgan Stanley. Kevin Bradley noted that SPA is not a commercial business, and that rather than generating a profit, we should be investing in research, perhaps as a percentage of our income. He also suggested that our investment strategy was very conservative, and that we should talk to Morgan Stanley about being more aggressive in how we are investing, especially with regard to the restricted funds.

During discussion suggestions were made including the need to improve our image, and hiring a marketing specialist to help us do so. It was also suggested that we focus on healthcare reform, making the case that assessment is useful, so that our members can be better paid for what they do. It was also noted that we had talked about changing JPA's name to the Journal of Psychological Assessment, to draw more members in.

After discussion, the Board decided to create three task forces, one for addressing how we should allocate our assets, a second for addressing how to increase

membership, and a third for addressing our mission. Each task force would be charged with coming up with an action plan for addressing each for their respective topics. The allocation of funds task force will include John McNulty and Ron Ganellen. The membership task force will include Virginia Brabender, Carol Overton, and John Porcerelli. The mission task force will include Radhika Krishnamurthy, Bruce Smith, Steve Huprich, and Mark Blais.

III. Annual Meeting

Radhika Krishnamurthy asked the Board members to attend the award presentations, the receptions and the poster sessions.

At the Plenary, Paula Garber will remind members about when and where to board the buses for the Gala.

A. Registration Status (*Garber*)

Total registrations will be greater than 454, as we have had a number of late registrations.

B. Review of Program Advertising/Sponsor/Exhibitor Sales (*Garber*)

We have had more requests to include advertisements, announcements, etc., in the registration packet. It was noted that R-PAS is sponsoring a Master Lecture, not a poster session.

C. Master Lecturers: nominations for 2014 (*Board*)

The Master Lecturers were determined for 2014.

D. 75th Anniversary Reception Plans

Radhika Krishnamurthy and Irv Weiner will make opening comments, after which attendees will be free to gather and enjoy refreshments. At 7:30 the program will begin with a champagne toast, and a theatrical performance by Bob Erard. After the performance, there will be an open microphone for attendees to express what SPA means to them. Board Members should volunteer to speak, as this will be a membership opportunity. The band is expected to play between 7:00 and 9:00, with a few breaks.

E. Plans for future Annual Meetings

Bill Haire suggested the Board consider Manhattan for the 2015 Meeting. He will do further negotiations with the Marriott, and says we might get a deal if we do a multi-year contract. Next year's Meeting will be in D.C., the 2015 Meeting potentially in Manhattan, and for 2016 Bill will look at Austen and Chicago.

IVA. BEA Report (*Brabender*).

The Board reviewed the report submitted by Virginia Brabender. BEA's focus continues to be on competency-based supervision. For our current Meeting, we have a roundtable discussion on supervision, but we can do more. We should address a need of BEA. We need research on this, maybe a survey involving supervisees and their supervisors. Katherine Thomas could organize this survey. We could also have a special journal issue on this topic, maybe the 3rd quarter of 2014. We could solicit senior members, asking for a scholarly, theoretical paper on supervision, as the lead article. We could craft a session for the next Meeting, asking conference presenters to write papers on what the competencies are a supervisor needs to have. Supervision should also be written into the Proficiency.

BEA is important to us, as they have initiatives we should hear about, for example, researchers having to have data accessible to other researchers.

Radhika Krishnamurthy suggested that because of the importance of BEA to us, the Board should make this liaison position an *ex-officio* board position. A motion was made that we make the BEA liaison an *ex-officio* board position, with all the rights and responsibilities pertaining to *ex-officio* members of the Board. The motion carried.

IVB. Proficiency (*Blais*)

The Board reviewed the report submitted by Mark Blais. Mark said that the Proficiency process is proceeding on time. He plans to email Fellows, asking them to apply. This will be mentioned at the Plenary. Mark said that a volunteer committee could not manage the volume of work the Proficiency entails. He suggested transitioning the Proficiency Committee into a more formalized organizational structure with a budget and funding. It was suggested that we don't know the numbers that will apply, and perhaps we should wait to construct a more elaborate system. Mark Blais said, however, we should plan in advance.

The next step is to finalize how we will evaluate assessment reports. Mark and Virginia have started working more concretely on what this effort will involve. It was noted that the first two tiers of applicants are relatively easy to process.

Applicants ten years out need only to send a report. For the lower tiers, however, we require a report plus we need to evaluate their training.

Mark is considering hiring a post-doc to handle the daily tasks of the process. Radhika said, however, there is a bigger discussion we need to have. Other initiatives will come up, and we need a broader discussion with regard to what will or will not be funded. It was suggested that Mark present a budget proposal for the Proficiency at the Fall Meeting.

Paula Garber said that we should think about everything we want to include, before building a database. At some point, an applicant will be rejected, and then the automated process won't work. Individualized letters will need to be sent out, explaining reasons for the rejection.

Finally, it was noted that Jacqueline Singer has been named Proficient.

V. Publications

A. Journal of Personality Assessment (*Meyer*)

The Board reviewed the report submitted by Greg Meyer. The biggest change is that Steve Huprich will start as Editor on July 1, 2013. Our 2011 Impact Factor dipped a bit to 1.287, which nonetheless is still healthy and places us at the 68th percentile of all the social science journals. The Editorial Board selected a winner for the Klopfer Award and a tie between two articles for the Mayman Award.

A Special Topic on pathological narcissism was published in May, and a Special Topic on openness to experience will be published in November. Two other Special Topics are in the works: one on mixed modeling and another on the PSY-5 and the DSM-5 Dimensional Diagnostic System.

Both the Web and office operations are running smoothly.

B. JPA Publisher's Report (*Bradley*)

Given that over the past ten years both Greg Meyer and Paula Garber have taken on increasing roles with regard to JPA, Kevin Bradley presented both with gifts of appreciation.

The Board reviewed the report submitted by Taylor & Francis. Kevin Bradley and Steve Huprich have been conferring, including considering a page growth for the journal. Taylor & Francis supports this idea. Kevin Bradley noted that free online access was made available for our ten top-cited articles, with a view toward encouraging people to subscribe to the journal. He also suggested that Taylor &

Francis would do press releases for articles suggested by us, and include the releases in the materials sent to the conferences identified on P. 15 of his report.

There is a debate over Open Select, a program which allows authors to make their articles available online with free access to any reader. Taylor & Francis offers authors this free access, but few authors have availed themselves of this offer. The cost of doing open access is \$3,000 per article, paid for by the author. Taylor & Francis is monitoring this process.

C. New JPA Business (*Huprich*) (p 33)

1. Statement about SPA, Our Goals and how Goals Correlate with the JPA

The Board reviewed the Editorial Initiatives for JPA report submitted by Steve Huprich. Steve would like JPA to become the preferred journal in which future research and debates about the assessment and diagnosis of personality pathology and disorders in diagnostic manuals are published. To this end, he is beginning a new section in JPA entitled, "Personality Assessment in the Diagnostic Manuals."

Steve also envisions JPA publishing more papers that focus upon the interface of personality psychology and health care utilization. He believes JPA could fill an important niche by soliciting and publishing papers on these kinds of relationships and demonstrating the utility of such relationships.

2. New Editorial Staff

The Board reviewed Steve Huprich's announcement of the new JPA editorial staff.

3. Addition of a Statistical Consultant

Steve requested the hiring of a statistical consultant for JPA. He would track whether or not such a hiring is a wise investment. After discussion, a motion was made that the Board would authorize a one-year appointment for a statistical consultant, with a stipend of \$3,000. The motion carried.

E. SPA Exchange (*Yalof*)

The Board reviewed the SPA Exchange report submitted by Jed Yalof. It was suggested that the Exchange include a disclaimer, to the effect that articles published are the opinions of the authors, and not the Exchange.

VI. Board Committees and Reports

A. Executive Committee (*Krishnamurthy*)

Radhika Krishnamurthy reported there were no pressing issues involving the Executive Committee.

B. Continuing Education Committee (*Huprich*)

1. March 2014 Workshop Suggestions

To date, the CE Committee has received no workshop proposals. It was noted that last year and this year three workshops were cancelled, suggesting we have too many. Highly specialized workshops not likely to draw should probably be limited to one or two per year. As well, if a workshop is not likely to be big draw, the CE Chair should tell the presenter, as such knowledge will help the presenter decide whether or not to go ahead with the workshop.

2. APA Quality Professional Development and Continuing Education Resolution

The Board reviewed that APA resolution, and discussed whether we wanted to submit any comments. It was suggested that the CE Committee review the proposed guidelines, and determine whether they want to comment. Radhika Krishnamurthy suggested that we should offer some comment, to get our name out there.

Paula Garber noted that this year we have to reapply for authorization to offer APA approved credits. She said the re-application is a huge process.

C. Membership Committee (*Overton*)

1. Update on Committee project for increasing membership

The Membership Committee has researched names and email addresses of psychologists teaching/supervising assessment in most of the APA accredited doctoral programs. We are creating a data base of these persons, and will be sending them emails about the benefits of SPA membership for them and their students. The first emails will go out in about 2 weeks. Not all Committee Members have finished their research, and as they send it in, the names will be added to the data base, and emails will be sent out. Next, the Committee will research internship and post doc programs.

2. Diversity proposal

There a number of problems associated with increasing diversity within SPA. First, we currently have little to offer minority psychologists. Second, minority psychologists, especially African Americans, are wary about assessment. Third, a survey of our membership done 2-3 years ago showed that our members have very little interest in diversity

If we are serious about increasing diversity, we need minority members to make this happen. Carol Overton proposed that we create an *ex-officio* Board Member position, entitled something like Diversity Director, or Director of Minority Affairs. There a number of minority psychological associations that can be contacted for suggestions of potential candidates. This person must be a minority, preferably African American, be involved in assessment, and be knowledgeable about the various minority psychological associations. He or she would be responsible for creating a minority tract within SPA, including 1) recruiting minority members, 2) soliciting symposia, workshop, paper, and poster submissions from minority persons, and 3) submitting his or her own plan for creating this tract to the Board. Carol suggested we offer this person free membership for the first year. The membership can be emailed, asking if any of them would be interested in being a member of a Diversity Committee, headed by this Director.

After discussion, it was decided not to create another *ex-officio* position at this time. Carol Overton will contact minority psychology associations, to find how much interest minority psychologists have in assessment.

D. Fellows Committee (*Porcerelli*) (p 5-5TT)

Dr. Lessner was informed that SPA will be presenting him with an award for his “50 years of service” as an assessment psychologist. He will receive his award plaque during the 75th anniversary reception.

Steven Smith has replaced Deborah Balogh on the Fellows Committee.

A motion was made that Steven Reise be accepted as a Fellow of SPA. The motion carried.

A motion was made that William Ryan be accepted as a Fellow of SPA. The motion carried.

E. International Section Committee (*Engelman*)

Diane Engelman has talked with Steve Finn and Phil Erdberg about ideas for the International Committee. She is collecting information about how to mold this committee.

F. Awards Committee (*Nichols*)

G. Nominations Committee (*Erard*)

The Board chose nominees and alternates for the open positions of President-elect, Secretary, Treasurer, and two Representatives-at-Large.

H. Student Matters Committee (*Engelman*)

1. Report on 2013 Grants

a. Student Travel Grants

There were 59 applicants, all of whom received Student Travel Grants.

b. Early Career Travel Grants

There were 17 applicants, 10 of whom received Early Career Travel Grants.

c. Diversity Support Grants

Diane reported that the applicants were impressive. On the application form she had asked “why do you think you qualify for the diversity grant?” There were 11 applicants for 2 grants.

A motion was made to increase the Diversity Support Grant funding to \$5,000. The motion carried.

Radhika Krishnamurthy suggested we have the recipients give us feedback on their experience at SPA.

2. Student Lunch Enrollment

Student enrollment is currently in the 30’s.

I. Website Committee (*Mihura*)

The interviews on the website should be put in print version—a good recruitment tool. At some time, we should be on Facebook. At the September Meeting, the Board will discuss moderating the listserv.

J. Student Association (SPAGS) Report (*Thomas*)

Last year we had a Symposium for the students on getting an internship. This year there are two sessions for students: 1) a Paper Session on diversity, and 2) a Roundtable Discussion on creating a private practice. These sessions will be videotaped this year.

The students will discuss ideas for next year's sessions at the SPAGS Meeting

A continuing problem is that very few students vote during SPAGS elections.

VII. Assessment Advocacy (*Smith*)

Bruce Smith met with two people from the regulatory affairs department of APAPO on March 13 (conference call), and it was very informative.

Getting the McKesson criteria was very important (these came from an SPA member in Texas). McKesson is the consulting firm that a number of insurers use for justifying their criteria for approval of services.

1. We need research on COST-EFFECTIVENESS of assessment. In the interim, good anecdotes can be persuasive (if they demonstrate how assessment SAVED money or lack of assessment COST money. Bruce Smith will ask the membership for specific instances where assessment can be documented to have saved money.
2. We need to educate members on the issues re: parity and the various points of leverage. Bruce will be working on that.
3. APA is interested in identifying egregious cases for reporting to the Parity Agency of CMS. They are charged with evaluating compliance, and perhaps changing the rules.
4. In the case of problems, a joint APA/SPA letter to insurers/insurance commissioners/etc. is possible.
5. They strongly recommended that we promulgate guidelines on the use of assessment (when it is appropriate, what kinds of assessment for what kinds of issues, etc.). Down the road, we might be able to apply to get APA to accept these, although as we know, APA moves glacially at best.

Interestingly, parity is one area in which we have an advantage over neuropsychologists. Since most diagnoses that neuropsychologists deal with are medical, they aren't covered by parity legislation.

Bruce will send an email to the membership regarding the above, and be in touch with Lynn Bufka at APA, who coordinates guidelines and policy.

VIIIA. New Business

A. Establishment of an Award/Grant in the name of Rebecca Rieger

This issue was deferred to the Fall Meeting.

B. Assessment Training Article

The journal Training and Education in Professional Psychology (TEP) has been putting out a call for training articles. This could be a “white paper” opportunity. The Board will consider this and pursue through email.

C. Administrative Director Search Committee Report

The Search Committee consists of Radhika Krishnamurthy, Virginia Brabender, Bob Erard, and Ron Ganellen. The committee has created an ad and will be doing interviews by May.

VIIIB. Unfinished Business

A. Education and Training Consultancy (*Krishnamurthy*)

Radhika Krishnamurthy put out a call to the membership, and received a good list of respondees. The next step is to establish a committee with Radhika Krishnamurthy, Jed Yalof, and a non-Board Member.

B. Develop a list of persons to approach for donations for a yearly lecture in memory of Paul Lerner (*\$20,000 endowment*)

Virginia Brabender and Bruce Smith have generated a list, and will be sending out letters

C. Task Force on Creating a Research Data Archive (*David Nichols, Greg Meyer, Mark Blais*)

This issue was deferred until the Fall Meeting.

D. Update written history of SPA (*Nichols/Strack/Weiner*)

The Committee will update the article written at the 50th anniversary. Dave Nichols will talk to Steve Strack about taking the leadership role for this task.

E. Proposal from Rorschach Training Programs (*Barry Ritzler*)

Bruce Smith has contacted Barry Ritzler to find out the legal status of the RTP, but has not heard back from Barry. Bruce will talk with Barry and then email the Board.

IX. Fall Retreat for 2013

A. The Fall Retreat at the Hilton McLean Tyson's Corner, VA will begin on Friday, 9/20/13 at 12:00, and end on Sunday, 9/22/13 at 12:00 noon.

A motion was made to adjourn the Meeting. The motion carried.

The Meeting adjourned at 12:05 p.m., March 21, 2013

Respectively submitted,

Carol Groves Overton

SOCIETY FOR PERSONALITY ASSESSMENT FOUNDATION

**Spring Board of Trustees Meeting
March 20-21, 2013
Westin Gaslamp Quarter, San Diego, CA**

PRESENT

Members: Radhika Krishnamurthy, Ronald Ganellen, Robert Erard, John McNulty, Carol Overton, David Nichols, Steven Huprich, Diane Engelman, John Porcerelli, Katherine Thomas.

Ex-officio Members: Gregory Meyer (Journal Editor), Joni Mihura (Website Editor), Bruce Smith (Public Affairs Director), Virginia Brabender (BEA Liaison)

The Meeting was called to order at 12:05 p.m., March 21, 2013.

A. Finances

The Board reviewed the Statement of Activities January 1, 2004 through March 5, 2013.

B. UAR Update (*S. Smith*)

The Board reviewed the UAR Update submitted by Steve Smith.

A motion was made to adjourn. The motion carried.

The Meeting adjourned at 12:10 p.m., March 21, 2013

Respectfully submitted,

Carol Groves Overton



SOCIETY FOR PERSONALITY ASSESSMENT
MINUTES
Fall Board of Trustees Meeting
September 20-22, 2013
Hilton McLean
McLean, Virginia

PRESENT:

Board: Ronald Ganellen, Robert Bornstein, Radhika Krishnamurthy, Giselle Hass, John McNulty (late arrival), Diane Engelman, Carol Overton, John Porcerelli, Christy Denckla.

Ex-officio members: Steven Huprich (JPA Editor), Bruce Smith (Public Affairs Director), Mark Blais (Proficiency Coordinator), Joni Mihura (Website Editor), Virginia Brabender (Liaison to APA BEA).

Central Office: Bonnie Rice, Administrative Director.

Visitors: Duff Scudder (Accountant, partial attendance), Bill Haire (Travel consultant, partial attendance)

ABSENT: Leslie Morey, Jed Yalof.

I. Meeting Opens

Meeting called to order by Radhika Krishnamurthy. She turned over the gavel to Ron Ganellen. Ron welcomed the board members present and thanked them for their commitment and service. An official Thank You was offered to outgoing Board members: Rep-at-Large, David Nichols; JPA Editor, Greg Meyer; Past President Robert Erard, Students' Association President, Kate Thomas, and Secretary, Carol Overton. Welcome extended to the new board members: Christy Denckla, Lesley Morey, Giselle Hass, Robert Bornstein, Steven Huprich in his new role of JPA Editor, Carol Overton in her new role of Rep-at-Large, and Bonnie Rice in Central Office (CO).

Motion: The minutes from the Spring Board meeting in March 2013 in San Diego were unanimously approved with one minor change.

II. Publications

A. *Journal of Personality Assessment* Report (Steven Huprich)

The JPA report was reviewed. A number of papers that come in are not a good fit for the journal. The statistical consultant has been great and the associate editors are learning how to use his services. Greg Meyer will edit the first three issues of the journal next year. One will be the very anticipated special issue on *Personality Psychopathology-5 (PSY-5) and the DSM-5 Trait Dimensional System for Personality Disorders* edited by Stephen Strack and Paul Arbisi.

B. Taylor & Francis Report (Kevin Bradley)

As Kevin Bradley could not make it to the board meeting, Amanda Ashworth sent the publisher's report which was reviewed. Our impact factor continues to go up. There is a suggestion by Kevin to include review articles in the journal more frequently. Steven will check this. Virginia said she would like to see more review articles on diversity issues such as ethnicity and race that can be incorporated into academic teaching. Ron stated he would like to see more papers related to ethics in psychological assessment. Mark shared that we may need more than one journal. Bruce opined that a balance is needed to cater to clinicians, researchers, and academicians.

C. SPA *Exchange* newsletter Report (*Jed Yalof*)

Jed Yalof did not attend the board meeting. In his report, he explained the projects for the next issue and expressed his appreciation to Paula Garber, Kate Thomas, and Radhika Krishnamurthy for their contributions to the Exchange in the past year.

III. APA

A. APA Board of Educational Affairs Liaison Report (*Virginia Brabender*)

Virginia shared the major points that she has learned from her attendance to BEA meetings and explained her proposal:

1. Supervision is an area of great importance for BEA, especially assessment supervision. There are significant problems with assessment supervision and students seem to be having a fly-by-the-seat-of-their-pants experience. Board members agreed that SPA can contribute to the literature on this topic. Several ideas were discussed, including: old articles in the Exchange, developing a JPA special section on assessment supervision, using the Exchange for interviews or comments by three or four assessment supervisors as an article, and writing a white paper for BEA. Steve said he is going to think about the Exchange role in this issue. Steven mentioned that internships have not decided what is a full integrated battery, and we may want to think through the concept of psychological assessment as a whole to help clarify what is a full battery. Virginia stated that a call for proposals in this topic is warranted, such as an initial survey-based project to assess assessment supervisory practices, sources of variation, and best practices.

Motion: SPA will issue a call for proposals for surveys of supervisory practices in psychological assessment with funding up to a maximum amount of \$10,000. The motion carried with unanimous support.

Action item: A committee chaired by Virginia Brabender and with Radhika Krishnamurthy and Leslie Morey as participants will write the RFP, review proposals and recommend to the Board for approval.

2. The Draft Supervision Guidelines are out for public comments and there is nothing included there for assessment, which should be included. SPA Board needs to draft a formal statement. SPA members can send their own individual comments. There is time pressure for this, so it needs to be done next week.

Action item: Radhika Krishnamurthy will be the key person for this project in collaboration with Ron Ganellen.

3. Continuing Education: The idea is to develop SPA sponsored workshops in personality assessment, in collaboration with the Education Directorate (ED) for professionals and students. This issue is discussed further in the proceedings of the meeting with the ED. Radhika stated that we should continue collaborating with Cathi Grus and invite her to the 2014 SPA conference although she will be at the APA Consolidated meeting which is happening at the same time as SPA in Washington DC next March.

B. Practice and Education Directorate Visits Report (*Ronald Ganellen and Bruce Smith*)

1. Meeting with Practice Directorate Executive Director Katherine Nordal:

- Katherine has noticed an increase in the use of screening instruments by non-psychologist health-care providers. She would like SPA to focus on defining the area between testing and screening. There is a risk insurance companies will not differentiate between brief, symptom-focused screening and psychological assessment.
- She suggested that we attempt to have a SPA non-voting representative appointed to the CPT committee. The long-term goal is to get psychological assessments not coded by time units, which is the way is now, but by the unit.
- Regarding the work on HIPAA parity, Katherine noted that language regarding assessment notes has not been written, as opposed to the therapy notes that already have guidelines. She suggested SPA can play a role in this.
- She suggested that we connect with the Board of Professional Affairs who to date have focused on issues in the development of test instruments, rather than on clinical issues in assessment.
- Bruce Smith recommended SPA fund a project to begin to establish standards as to what assessment procedures are appropriate for a variety of referral questions, Mark explained how a similar project in medicine was done.

2. Meeting with Education Directorate Executive Director Cynthia Belar:

- Cynthia is eager to help students with assessment training. She is planning to develop a series of free webinars on basic topics in assessment to be available for use by graduate programs all over the country. We expressed a willingness to come up with a proposal for webinars in assessment and identify SPA members who are experts in these areas to conduct the webinars. Bonnie asked that we try to negotiate a copy of the webinar to post in our website.

Motion: SPA will work with the APA Educational Directorate to develop webinars in psychological assessment for graduate training programs. The motion carried with unanimous support.

Action item: Ron Ganellen, Bruce Smith, Virginia Brabender, and Bonnie Rice will be point persons to coordinate this.

IV. Finances

A. Review of Past and Current Finances (*John McNulty*)

1. The report of January-June 2013 Statement of Activities/Statement of Financial Position was thoroughly reviewed and discussed.
2. The Report of the March 2013 Board Meeting Expenses was thoroughly reviewed and discussed.

B. Remarks of the Accountant (*Duff Scudder*)

Duff Scudder congratulated the Board because our reserves have grown and the society is in good economic health. Duff cautioned that because we are a nonprofit organization, we cannot simply continue to have our reserves grow, but need to begin investing that money to further SPA's mission. He recommended that we discuss these issues with our new accountant and engage an attorney to advise us on the tax implications of our reserves and educate us about other issues relevant for non-profits. Duff announced that he will no longer be our accountant because of other professional commitments. The Board thanked him for his services.

John McNulty emphasized that we are still doing very well financially and are continuing to add to our assets. John encouraged the board to think about ideas regarding how to spend our money.

C. JPA 2012 Royalty Statement (*John McNulty*)

Revenue from Taylor and Francis has been consistent over the past few years. The report was thoroughly reviewed.

D. Additional Reports (*John McNulty*)

1. Consider Increase in 2014 Dues

The board decision was not to raise dues at this time.

2. ISR Financial Report

We have lost money consistently in the last three years with the ISR dues and the mailing of Rorschachiana. One problem is that we always seem to come short in terms of the dues received. A second problem involves the cost of shipping and mailing Rorschachiana. Radhika recommended that we think about how to manage this situation so it does not become a liability.

3. Search Committee Expense Report

Report reviewed, the search committee did not spend much money.

E. Annual Meeting Financial Reports (*John McNulty*)

The financial review from last meeting was reviewed. Some issues regarding workshops and workshop leaders that came up will be discussed in the following sections.

1. 2013 Annual Meeting Report/Gala Reception Report

The gala was a separate item in the budget, report was reviewed.

2. Consider Increase in Registration and/or Workshop Fees for 2014

Members voiced their opposition to increasing fees for registration or workshops for 2014.

3. Consider the Workshop Leader Perks

Income from workshop fees went down, both registration and workshop fees for presenters went down. However, workshops were not eliminated by lack of attendance.

Action items:

- Keep better track of the people attending workshops free of charge.
- Make a list of the names of people who registered for a workshop and make sure those who attend have paid.

Motion: For the 2014 annual meeting a maximum of 3 presenters per workshop will be given free registration for the annual conference, but will not be offered free registration in another workshop. Presenters will receive a minimum of \$200 or 40% of profits, whichever is greater. The motion was voted on and passed without dissent.

4. Finance Advisory Committee Report

John McNulty explained the financial advisory committee report. Main suggestions from this committee are:

- a) Maintain membership dues, annual meeting registration and workshop fees at current levels.
- b) Provide funding for relevant research, large scale and small grants.
- c) Send representatives to meetings of other associations, consider being a vendor and setting a booth.

V. Central Office (*Bonnie Rice*)

1. Central Office Report reviewed. Main points are that we need new computers with new software, replace lighting, take out a table, put chairs, and change the art work.
2. Review of Employees (*Ganellen*): Review of employees was completed.

VI. Proficiency (*Mark Blais*)

We are accepting applications from ABAP and SPA fellows for grandfathering. There is a problem in that the link is not easy to find in the website.

1. *Applications recommended for grandfathering and voted on:* Four applications were reviewed and three were unanimously approved for proficiency status. The fourth applicant will be asked to submit a work sample.

There was a discussion about grandfathering psychologists with ABPP credentials but the issue was raised that ABPP does not necessarily involve assessment proficiency. Radhika reminded us that we need to allow non-SPA members to apply for proficiency, as we have contracted in that way with APA.

2- *Proficiency data base*: Mark Blais commented that the data to be collected in the application materials has not been finalized. At one point we need data on courses taken, number of evaluations, etc. Ron asked to find out the areas of psychological assessment in which people practice. It is commented that it may be late to include those questions for the current application for grandfathering. It is mentioned that the 5 year renewal could include questions to get more information. It is agreed that the committee needs to decide what information should be required in the application form.

Action item: The Proficiency committee will provide an update about this database at the next board meeting.

3. *Special case*: There was agreement that one applicant who is retired from practice/teaching does not meet the criteria to be eligible to be designated as proficient.

Action item: Mark Blais will send an email informing the applicant of this.

4. It has been brought to Mark's attention that the website does not define that personality assessment implies a multi-method approach of at least 3 data gathering methods to craft a comprehensive personality assessment. This needs to be corrected.

5. *Process*: it needs to be determined what the process of approval will be. After much discussion it was agreed that the board should not delegate approval to the committee as we want the protection of the board. We need to develop a due process for grievances if any are raised by applicants.

Action item: Process to approve for proficiency will be:

- Central Office receives the application.
- CO sends the application to Mark Blais. He reviews the application it.
- If the application meets preliminary criteria, Mark will send it to committee members who will make recommendations as to whether or not the applicant meets criteria for proficiency.
- They send their recommendations to Bonnie Rice who will collect them and distribute them to the Board. The president calls on the Board to vote.
- CO notifies the applicant.

Action item: Bonnie will research how to implement a voting software program for the extended board members and ex officio members, except the student representative, with a window of 72 hours, and use a quorum of simple majority (8 or more) for decisions.

It was discussed that we need to open this process up to those who are not fellows or diplomates from ABAP but who have more than ten years of experience. As the categories go downward, each will have an increased demand for support documents. We will then need to develop an

evaluation program for support documents, procedures to evaluate reports, and a form to rate them. We will need training materials that can be dispensed along with the form and sample reports to orient reviewers to the task. There was a discussion about rating issues. It is decided that not all criteria needs to be rated as present or proficient for a report to be judged of adequate quality.

The Report Proficiency and Report Review Tool were reviewed and discussed. Mark stated that we need to think that: a) the burden has to be reasonable to raters, b) related to the thing you are certifying, c) process has to be refutable and, d) there is an appeal process, in order for reliability to be acceptable to our organization and defensible.

Procedures for training for inter-rating reliability need to be developed including its empirical basis. Giselle added that raters should only evaluate reports in their field of practice. Ron recommended four generic types of reports and decide later if we need a wider range of raters.

Motion: People will send Mark Blais reports they want to nominate as examples. He will assemble four and send them out to the board. Board members will rate them, and send ratings back to Mark within a week of receiving them. He will make the analysis and report it. This motion carried unanimously.

Bruce recommended taking questions about whether the person is an SPA member off the form. Other edits were recommended to the form.

Action item: At our leisure board members need to take a look at the application form for supplemental information and give feedback to Mark Blais.

VII. 2013 SPA Annual Meeting (*Bonnie Rice*)

Registration comparison: conference registration has been steady over the past several years. The variations in number of attendees are related to more or less desirable sites. When perusing the ratings for workshops and symposiums it seems that people have been very happy with the content and the quality of presentations. Regarding the 2013 Annual Meeting Evaluation Summary, the problem identified is the difficulty to get a large number of people to rate the annual meeting as a whole. There is a suggestion to send the convention rating via email and leave it open for a number of days. Comments were:

- Members were concerned about room space.
- One person said good quality symposiums are rejected in favor of poor ones. However, the basis for this comment was not clear.
- Accept more international papers so people can come from other countries.
- Group papers by topic as they are proposed. The problem here is that sometimes there are not enough papers for a construct or topic but there are enough for a test.

- Poster presenters noted their unhappiness about announcements during the time when people should be looking at the posters. Maybe we need to announce the winners of the posters and not have other announcements..

Action item: For the 2014 meeting, after the program is set, Bonnie Rice will consult with the program chair regarding which sessions may need bigger rooms.

Action item: In acceptance letter authors need to know about a new policy:

- Poster presenters should submit an electronic version of their poster 2 weeks ahead of the conference, e.g., by March 5, 2014.
- Fifteen minutes before the opening of the poster session they need to put their posters up. Program chair has to recruit persons to judge the posters more than 2 weeks ahead of the conference for each poster session.
- Provide all this information to Bonnie Rice. Bonnie will distribute the documents to judges.

Action item: Robert Bornstein will consult with Bonnie Rice and coordinate procedures regarding all these issues.

4. 2013 Interest Group Reports

Board members discussed the evolution of the function of Interest Groups. For instance, Virginia noted that groups need some continuity and coherence to develop and take on long-term projects, rather than meeting at each conference with no agenda. Bruce said that we need to consider this as a transitional year with the idea that interest groups will be self-sustaining and they will chose their leaders, etc. Procedures to identify leaders for the years to come need to be developed. The Board will need to convey these changes to the designated Interest Group leaders for the 2014 conference and to the membership.

Action item: To send guidelines to leaders about the changes and encourage the leaders to start thinking along these lines.

a. Psychoanalytic Assessment (*Charles Peterson, Jed Yalof*)

The report indicates that the group meeting utilized their time wisely and discussed important practical issues regarding administration, and offered names of resources for the participants.

b. Collaborative Therapeutic Assessment (*Hale Martin, Diane Engelman*)

No report was submitted by this interest group.

c. Forensic (*Marvin Acklin, Nancy Kaser-Boyd*)

Their report raised a number of specific issues. These included concern about the number of forensic presentations at recent conferences. Ron encouraged Board members to inform our members that we work with the submissions we get in developing the program and that the program does not reflect any biases about specific topics. The Forensic Interest group report also recommended having master lectures about forensic topics. Ron stated that we will take this

recommendation seriously. Ron also recommended that interest group coordinators more actively encourage members of their groups to identify and submit proposals about under-represented topics. This applies not only to the forensic interest group, but to all interest groups.

Action item: Ron Ganellen will respond to Marvin Acklin and Nancy Kaser-Boyd, thank them for the concerns they raised in their report and the constructive suggestions they offered, and encourage them to have members submit proposals about topics they would like to be included in future conferences.

d. Teaching/Training in Personality Assessment (*Chris Hopwood, Joni Mihura*)

No report was submitted. There was an idea of putting together syllabi but it is not yet done.

e. Assessment Research (*John Kurtz, John Porcerelli*)

No meeting last year. There seemed to be little interest. Ron proposed asking Greg Meyer and John Porcerelli to lead this group for next year.

f. International group: (*Diane Engelman, Alessandro Crissi*)

No report because they did not meet last year. They need more clarity of what is expected for leaders.

B. 2014 Annual Meeting and Future Meetings (*Bill Haire*)

Bill Haire stated that our contract with Westin ends after the meeting in Washington D.C. Last year we needed more rooms and we did not have them, the contract is that as long as we occupy 160 rooms we do not have liability. Area for posters is same as before or maybe smaller. The idea is circulated to not have food in the same place as the posters in order to have more space for posters. The process has started and is assigning rooms anticipating the attendance.

The SPA location for 2015 will be the Marriott in Brooklyn, New York. The Marriot is close to the subway. Bill assured the Board that the rates were heavily negotiated, although he cautioned that costs in the New York area are likely to be higher than we have had in the past. Bill also told us to expect hotels will raise fees by 5% in the near future. Bill has looked into different locations suggested at the last Board meeting. Bill will bring more recommendations in the fall of next year. It was mentioned that one reason to consider new options is the chance to expose local psychologists to SPA. We recommend that Bill look at California's major populations centers, Portland, and Seattle.

1. 2014 Annual Meeting Program Tentative Schedule

Bob Bornstein presented a grid with the tentative schedule and is waiting for applications to fill in the schedule.

Giselle and Virginia raised the need to make sure that people who attend the 3 days of the conference get the CEs they need to renew their licenses.

Action item: To make sure people get all the credits they need during the SPA conference (including 4 hours of ethics and 3 on diversity) without having to attend workshops.

a. Wednesday afternoon

Suggestion to offer videos created by our members, SPA past lectures, etc. for people who have time in their schedule on Wednesday afternoon. Bonnie will look into this option.

b. Silent Auction:

Nine items were submitted, 7 items bid on. The total received was \$270.00

Action item: Due to a lack of participation, do away with the auction for 2014 and see what the response is. Task someone to be in charge and have a phenomenal quality of items for the following year.

c. Registration/Workshop fees

There was a discussion about raising registration fees for 2014, in particular to discourage late registrations. Problems with registration were discussed. One problem some members encountered last year was adding workshops after they had completed the on-line registration process because the software would not allow it.

Action item: We need to find the way to get around this problem.

Fees from the grid presented by CO were adjusted to be similar to last year. Change of the deadline to January 31 as the cutoff date for early bird is approved. The decision was made to leave all rates the same as last year; specifically:

<i>Category</i>	<i>Registration by 1/31/13</i>	<i>Registration after 2/01/13</i>	<i>On-Site Registration</i>
Member/Fellow Associate	\$215.00	\$240.00	\$280.00
Non-Member	\$ 285.00	\$315.00	\$350.00
Member/One Day	\$ 145.00	\$145.00	\$160.00
Non-Member/One Day	\$ 165.00	\$165.00	\$180.00
Student	\$ 75.00	\$85.00	\$90.00
Student/One-Day	\$ 50.00	\$50.00	\$50.00
Student Volunteer	\$ 50.00	\$50.00	\$50.00
Student Luncheon	\$ 10.00	\$10.00	\$10.00

Action item: Bonnie Rice will find out if we can have subsidized lunches, and, if so, to add a line in the registration form where members can order lunches.

d. Raise workshop fees for 2015

Bill recommended that the registration fee for the 2015 SPA meeting in Brooklyn be raised by \$30 and that persons attending the conference be given 2 drink tickets. This item was discussed but the board decided against it.

2. 2014 Workshops:

There was a discussion about one late application that was not a good fit because it was not about assessment; it was recommended to offer it as luncheon lecture. John presented the rankings of workshop proposals made by the CE committee and a proposed schedule. It was decided that there was a need to make modifications to the proposed schedule to avoid competition between workshops on the same topic or the same instrument. Ron thanked the committee for their work, and commended their approach. The Committee will revise the schedule and distribute it to the board for comments. Ron asked the committee to encourage submissions in ethics.

3. Master Lectures: *Leslie C. Morey (I)* and *Aaron Pincus (II)*

Leslie Morey and Aaron Pincus accepted to deliver the master lectures.

4. 2014 Consultation Hours and Consultants Selection (*Open Consultation(s), Ethics, Forensics, Collaborative Therapeutic Assessment, Psychodynamic Case Consultation, Child/Adolescent Consultation, JPA, ABAP Preparation, and Diversity*)

Giselle suggested dropping consultation sessions in order to give the interest groups more time and encourage them to re-organize and fold the consultation there. Radhika suggested having conversation rooms instead of consultation hours. Ron stated that de-cluttering the conference agenda is a good idea, especially because interest and consultation groups are cannibalizing one another. There was a question about whether we needed a place for rotating topics. Virginia suggested waiting to see what we get in terms of submissions..

Motion: To discard the consultation sessions and retain the ABAP and Proficiency lunch time as information sessions. Motion carries without dissent.

Action item: To promote interest groups and encourage them to feel free to use that time for consultation as well.

5. 2014 Student Luncheon Speaker Selection

Various names were suggested by students and board members. Christy asked Radhika to be the luncheon speaker and she accepted.

6. 2014 Interest Groups and Leaders Selection:

We need to revitalize the interest groups. Bruce noted that this would be a great step towards becoming less of a top down organization and involve the members by having them take more active roles. Radhika raised the question of having Interest Groups updates in the Exchange and bringing back other member updates. Carol suggested having a link on the website to the listserve for the particular interest groups. There are comments that we are behind in electronic

social media, as we do not have a well developed Facebook page, we do not Twitter, and are not in LinkedIn.

Action Items:

- Identify someone who is not a board member to develop ideas to assure the continuance of these interest groups.
- Joni noted that lunch meetings are not at the best time for these meetings, we need to either sell lunch boxes or move it to another time.
- To have a sub-section of the listserv for discussion of the interest groups issues and post announcements.
- To have the non-board member as interest group coordinator assume responsibility for this.

Action items:

- Identify people in charge of the existing interest groups, and make sure we have a person to oversee each interest group.
- Send out notices to membership asking if they are interested in being members of these interest groups.
- House this project in the membership committee.
- Consult with Virginia Brabender's task force to flesh this out, and have all members of this task force to participate.
- Use the Exchange to include a column prepared by the interest groups.
- Make a link to the listserv on the website.

7. Select a coffee break to lengthen in order to give exhibitors more exposure/time.

Action item: Coffee break on Friday will be from 2:15 pm to 2:45 pm, and workshops will begin 15 minutes later, so we end the day at 6:30 pm.

C. Marketing

1. Review of the draft cover for the Brochure. It was not approved. It is decided to go back to the drawing board and send the options to the board members. The entire board needs to see different options and make the decision.
2. Draft Exhibitor packet: The draft exhibitor package was reviewed and no concerns were raised.

D. Consider a Review Team to Assist Program Chair in Symposia and Paper Selections
Ron stated that past program chairs are usually part of the team to help Bob Bornstein. Posters may need to be rejected on the basis of space but we need to critically look at content as well.

E. Grants (Diversity Support, Early Career, and Students Travel Grants)

The grants report was included in the meeting binder.

1. Consider expanding Diversity Grants to \$5,000

This issue was not discussed, delayed for the March meeting when we can look at a grid with all grants, awards and entitlements.

F. Conference Evaluation:

We are going green, thus the evaluation will be emailed to all registrants after the 2014 Annual Meeting.

VIII. Board Committee Reports

A. Continuing Education Committee (*John Porcerelli*)

The Masters lectures have been set. The application for APA approval of CEs was completed and sent to the APA. The disability information has been added to the program and a contact person has been listed (John Porcerelli). Steven Huprich and John Porcerelli modified the grievance process and the description of this process was included in the meeting binder.

B. Membership Committee (*Chair*)

1. Membership Figures

Membership continues to go down. Virginia Brabender sent a report with ideas generated by the membership task force. Carol Overton will continue to be in the committee to develop some of these ideas. The current project involves sending letters to assessment professors and assessment supervisors in graduate programs, internships and post-docs including military internships. Carol and Giselle will be working together to increase diversity membership including contacting ethnically diverse universities. In addition, Carol wants to contact state associations to ask how much a booth at state meetings costs and ask a SPA member in that state to staff it. It was considered important to conduct outreach to different groups, including military psychologists. It was emphasized that personal contact and a hook is important when writing to them.

Ron encouraged setting deadlines for committee members to complete tasks.

2. Task Force on expansion of membership to include LCPCs (*B. Smith/Overton/Krishnamurthy/McNulty*)

This issue has been previously discussed and is a closed issue.

3. Increase Ethnic Membership in SPA and Participation in Annual Meeting.

See report of Membership Task Force by Virginia Brabender above.

C. Fellows Committee (*Diane Engelman*)

There has been no new applications for fellow status since April 2013. Deborah Balogh was replaced by Steven Smith in the committee. Diane Engelman will be taking over as a chair of the fellows committee from John Porcerelli. Composition of this committee is: Diane Engelman, Steven Smith, David Nichols, and James Choca.

D. International Section Committee (*Diane Engelman*)

Diane Engelman stated that the idea was to discontinue this committee and there was no meeting last year. However, international members are very interested in reinstating this interest group. International members have voiced their appreciation for the ribbons identifying them at the conference. They would appreciate having workshops and presentations available online after the conference for international members who were not able to attend. Because many international members need to present in order for their trip to be funded they would appreciate guidance about the best way to propose papers, symposiums, and workshops. They want SPA to advertise more in foreign countries and to make available the draft of workshops schedule earlier so they can plan their trips. International members would like SPA to include a luncheon on a theme requested by international members. They welcome more focus on clinical applications in SPA presentations.

The goals of the international committee include increasing non-US membership and providing support for our international members. To address those needs it is decided:

Action items:

- To consider a luncheon with a speaker.
- Identify SPA members who travel and teach overseas and ask them to consider bringing SPA membership applications and making a pitch for SPA.
- Web suggestions need to be directed to the web committee: a) to put a welcome page in four languages: Italian, French, Spanish, and Japanese. Diane Engelman will take care of translating the face page.
- Develop a Facebook page for international members. Carol Overton and Giselle Hass will work on this.
- Identify key people in other countries and ask them to serve as SPA ambassadors to their colleagues.
- Update and translate the SPA brochure.
- Create symposiums inviting international professionals who can talk about their practice, research, or educational activities.
- International committee to see who is interested in the committee and add an international member to the leadership of the committee.

Action item: Ron asked Bob Bornstein and the international affairs chair to work out the details of a slot to invite Alessandro Crissi for a talk.

E. Awards Committee (*Chair*)*Carol Oberton*

1. Award Nominations/Selection: Klopfer, Beck, Hertz

- Carol did not coordinate with David Nichols because he was away. Candidates were considered and Phoebe Cramer is selected for the Bruno Klopfer Award.

- For the Beck Award the President decided to defer this vote in order to have an opportunity to review the candidates' CVs. A vote taken in November, 2013 gave the award to Michelle Stein.
- The Hertz award will be given to David McClelland. Carol Overton will consult with Bruce Smith and Joni Mihura about people to contact for this event.
- The Mary Cerney award will be given to Mark Lukowitsky for his paper *Interpersonal Perception of Pathological Narcissism: A social relations approach*. This award was handled by Diane Engelman and Student Matters Committee. There is discussion about which group should make this decision in the future.

Motion: The Mary Cerney award will be handled by the awards committee. Votes were all in favor and the motion carries.

F. Nominations Committee (*Radhika Krishnamurthy*)

1. 2013 Elections (two Representatives-at-Large)

The elections were concluded successfully and Radhika announced the names of new board members in her July 2013 letter to members.

G. Student Matters Committee (*Diane Engelman*)

1. 2014 Mary Cerney Award

There is a request to consider full travel reimbursement for the winner(s) because other awardees are given full travel and the Cerney are given up to \$300.

Motion: The recipient of the Mary Cerney award will be given full reimbursement for travel expenses via airfare or transportation to the SPA annual conference. The motion passed without dissent.

Additional action item: Make sure the Student Affairs committee is aware of the winner so they take this into consideration when awarding grants to students.

H. Website Committee (*Joni Mihura*)

Joni presented a graph illustrating some particular modifications suggested for the website. There is a discussion about the demand of keeping the website up to date. There are some obsolete pages that need to be deleted so the Search function can work. The issue of including members submissions was discussed. There used to be a calendar there but it was not updated, it needs some work and continual update by Monica and Bonnie. It was recommended having downloadable forms available on the website. Bonnie said there will be a button added to the website to have forms sent to people who need them.

Motion: The Board authorizes up to \$5,000 for a web redesign to be spent at the discretion of the web committee and Central Office. Motion passed without dissent.

Action items:

- Anybody who has any concerns or feedback about the website to email Bonnie Rice and Joni Mihura.
- Once the updates to the website have been made Joni Mihura and Bonnie Rice will send an email to inform membership about the new and improved website and solicit content.

I. Publications Review Committee (*Ronald Ganellen*)

No new reports.

J. Report from SPAGS (*Christy Denckla*)

Christy conveyed gratitude to SPA for their support. The SPAGS report in the meeting binder includes reports from the different committees and their activities. Moving the lecture to the bar was a good idea and increased attendance. The technology committee recommended increasing technological visibility. Last year 2 symposiums were presented in response to feedback requesting programming for students at entry level about measures they are not learning in their programs. The education committee is working with Mark Blais on proficiency. The diversity committee indicated that diversity is not well represented in SPA, their recommendations also include recommendations for diversity readings and diversity sensitive assessment. A diversity lunch session is considered to provide guidance and leadership around diversity issues in personality assessment in a collaborative manner.

Action items:

- To conduct SPAGS-sponsored lunch focusing on diversity at the student level with a senior person to lead.
- To have the diversity interest group mingle with professionals and students. Ron suggested asking Steve Smith and perhaps Mary Campbell.
- Get a grab bag for attendants of this interest group.
- To have it on Thursday without competition from other interest groups.

SPAGS is working on expanding the network of campus representatives, including undergraduates. Ron asked if there is anything the board can do to support this outreach effort. Bob Bornstein suggested the development of a brochure specific to SPAGS. Christy said that people join on website. Ron asked Christy to let the Board know if SPAGS has other needs.

IX. Unfinished Business

A. Mission Task Force (*Bob Erard, Bruce Smith and Mark Blais*)

The new mission statement was discussed.

Motion: That the board approve the mission statement (first paragraph). The motion carried unanimously.

1. Action Plan for Mission

- There is a suggestion of hiring a marketing/public relations professional or firm.
- Steven spoke about international interest in the dimensionalized model of personality pathology. There is an interest from DSM-5 to support work on the PSY-5 trait questionnaire for DSM-5. People working on this trait model have published on *Assessment* about this issue but not in JPA. We need to step up and organize, and get people with different expertise to improve our assessment framework, define a platform, and map out the field. Steven suggested we invite key people to a meeting to think this through and develop a model that fits personality assessment and informs practitioners. The product could be a white paper or a series in the journal. He stressed that the aim is not to recreate the DSM-5 model but to raise the issues.

Action item:

- A planning committee is appointed to think about the steps to put this into motion, who to invite and be a part of this conference.
- Steven Huprich and Robert Bornstein will bring to the board names of nominees and budget. They *will submit* this information to the executive board and we will consider it before the next meeting.

Ron noted that the mission fits with his presidential initiative of rehabilitation of the image of personality assessment. Training, politics (insurance and how we are viewed by other professions), marketing. Issues to consider are:

- Who refers for a psychological assessment?
- Why psychologists doing therapy are not referring?
- What areas can assessment psychologists become involved in, especially with health care reform.
- We need to think about primary care physicians and other health providers.
- We need to strengthen or develop our relationships with other professions who have same issues such as neuropsychology, school psychology, military psychology, police psychology, as we have similar goals and similar hurdles to overcome.

This is a direction we need to take as a society. Bruce said we have to develop actual plans about what this coordination is going to entail.

B. Action Plan for Membership (*Virginia Brabender, Carol Overton, John Porcerelli*)

Virginia Brabender, Giselle Hass, Carol Overton, Bonnie Rice, Corine deReuter, John Porcerelli are the members of the membership task force.

1. Virginia asked board members to read the integrated report of ideas in Section 8 of the board meeting binder more leisurely and report on which of these ideas we may want to implement. Carol talked about the project of identifying personality assessment instructors, internship assessment supervisors and post doctoral program assessment

supervisors and sending them letters to inform them about SPA. Joni stated that she is also targeting this group for her research and it is difficult to reach them. This is an area in which teaming up is important. We need to obtain the faculty directory of each doctoral program to see who is identified as assessment instructor. Because Radhika and Virginia are members of NCSPP, they can find out who are the assessment faculty of member programs. It is important to work with Joni together on developing this data base, both for this membership project and for marketing.

Action items:

- Coordination with Virginia Brabender, Joni Mihura, Carol Overton and Giselle Hass about this.
 - Write the letters.
2. Virginia also spoke about smaller campaigns in addition to contacting assessment faculty, such as people who have written articles for JPA, new presenters, etc. so we have ongoing membership activities. For this year, Virginia will send a letter with the dues about positive aspects of being a member of SPA and all the benefits they received with the membership. Virginia stated that people who renew early could get a decal sticker. Ron and Bonnie will figure out how to distribute the decals.
 3. Radhika talked about the ABAP group talking about having a celebration next year at either SPA or APA. We should invite them to do this celebration at SPA.

Action item:

- Ron Ganellen to write a letter to Alan Raphael inviting them to do their celebration with SPA.
4. Virginia spoke about the initiative by Steve Finn to work with affiliate societies. Offer them money to bring speakers and have them constantly advertise SPA. Virginia also talked about interest group providing opportunities for members to become involved. Interest groups to become well-formed entities, have people become members of interests groups, and list the interest groups activities in the program. Steven Huprich talked about affiliate societies we inherited from Sharon Jenkins, transition after she left was difficult and is now defunct. We discussed what can we do to help, and what if the coordination of speakers is done in CO. A grassroots' point person will take care of the details. Virginia spoke about having a speakers' bureau, people can use their presentations, charge a reasonable fee, and SPA and the local group contributing the rest.
 5. Board members agreed that Ron's idea of revitalizing or creating local SPA chapters is wise. First we need to identify areas with large number of SPA members. There are no active chapters working right now. This is a task for the membership committee.

Action item:

- Giselle Hass will appoint a committee to look into this.
- Use the resources of people who have done this before such as Hale Martin, James Loving, Carol Overton.
- Identify the practical steps needed to organize a local chapter. Identify areas with large SPA presence and get this off the ground.

6. Action item:

- Contact local psychological associations to come to our {convention}?, Maryland, DC and Virginia.
- Bonnie Rice and Giselle Hass will set it up.

C. Action Plan for Research/Grants Allocation of Funds (Ron Ganellen, Finance Adv. Committee)

John McNulty explained financial advisory committee suggestion to provide funding for relevant research, large scale and small grants. There are comments of support to funding larger research projects by major established researchers regarding the utility of assessment. It is noted that we have three branches and we should allocate systematically to all of them. The pros and cons of large and small grants were discussed.

Mark Blais commented that we need to change the concept of research for scholarship, because review papers are very useful regarding the effectiveness of psychological assessment. We do not have a method to study assessment, we have methods to study tests. There is a talk about searching for external funding. APA, NIMH and NICHD are not significant sources of funding for this type of research. Christy spoke about students' concern regarding funding for research and scholarship and why they need more sizeable awards in the 10 to 20 thousand region. The issue is raised that students may leave SPA after they get the money. There is a discussion about how a previous project failed for many reasons including an RFP that was too specific. It is important to discuss mechanisms regarding how broad or narrow the RFP should be and focus on outcomes that will have a direct benefit to SPA.

Ron brought the discussion back to the need to use funds in research/scholarship, practice and training and the need for diversification. We want to support young psychologists researching assessment and we do not want to exclude other groups. Joni Mihura said we still need to oversee the research projects and we need to have legal representation to clarify the rules regarding how to give money. We need to set up a mechanism to identify projects, bring a report to board meetings, and recommend to the board worthy projects to fund.

Action item: To change the format of this meeting by putting all proposals that involve funding at the end of the meeting, and then we can rank them and compare, and then make more informed decisions.

Action items:

Ron asked John McNulty to spearhead this committee, separate from budget constraints all together, in order to:

- Determine what are the themes we want to target for funding.
- Develop criteria or guidelines to be used in a proposal for scholarship that will broadly define the areas we are willing to fund including utility of assessment research, review papers, relevant research projects, white papers.
- Look at different categories and define what we are open to receive in terms of proposal from investigators and researchers from all levels from young to more experienced.
- Bring Stephen Finn, Irving Weiner, Robert Bornstein, a member of SPAGS (Christy will identify this person).
- This committee will take the first stab to untangling this issue and bring to the board.

Action item:

- Ron appoints a committee for practice and advocacy initiatives.
- This committee will be chaired by Bruce Smith as chair and include Mark Blais and John Porcerelli.
- It will include practice-related issues, specifically the practice of psychological assessment.

Action item:

- Ron appoints a committee for the Education track.
- Radhika will be the chair for funding for education related issues and areas SPA will fund to support training in personality assessment and consultancy to people teaching.
- This committee will have Joni Mihura, Chris Hopwood, Virginia Brabender.
- Radhika wants to add past presidents to this committee.

Miscellaneous:

- Ron indicated that Committee Chairs have the authority to add or delete people from their committees.

Deadline:

- First report of these task forces to the entire board for comments will be January 15 COB central time to then be sharpened by the committee and make recommendations for the March meeting. In this way proposals will go after the March meeting.

D. Task Force on SPA Education Training Guidelines

Mark said these guidelines are the basis for proficiency process. Bruce recommends to expand educational guidelines for university programs. Radhika said that we need a framework. Mark stated that these guidelines may grow out of the consultancy.

Action item:

- Proficiency will be a standing item in the board agenda from now on and expected to provide reports.

A. Task Force to explore the issue of the role of assessment for specific disorders
From conversation with Katherine Nordal, not every client requires a full battery, we need to develop guidelines for health care and other uses. Indications for psychological assessment given the presentation and level of care of a case were discussed. Ron spoke about developing guidelines and this will set the stage for RFP research and for reimbursement purposes. Mark talked about looking at the expert opinion of the members instead of looking at the literature, create a chart and get experts to do the rating.

Action item: Mark Blais to chair, Joni Mihura, Greg Meyer, John Porcerelli, and someone else to develop a proposal and bring it up for the March meeting.

- B. Develop a list of persons to approach for donations for a yearly award and/or lecture in memory of Paul Lerner (*Virginia Brabender/Bruce Smith*)

We are to receive \$1200 a year from the Lerner family to fund this award.

- C. Update Written SPA History by End of 2013 – 75th anniversary (*David Nichols/Steve Strack*)

David Nichols has not worked on this and sent a note saying he withdraws from this project. Radhika recommended Steve Strack as the person to complete this. Giselle suggested giving a small budget to the person working on this project to interview people to get their personal stories, but not duplicate what Joni did for the anniversary celebration.

- D. Education and Training Consultancy (*Radhika Krishnamurthy*)

The consultancy service has been successfully launched. The overseeing committee is composed of Irv Weiner, Jed Yalof, and Radhika Krishnamurthy. Twenty five consultants had volunteered and 16 were selected. Spreading the word is important and Radhika asked the board to support this initiative by letting others know. Radhika has informed SPA members, NCSPP, CUDCP and APPIC, Cynthia Belar, Cathi Grus, and Susan Zlotlow. Contact information for the consultants is on the website. Radhika, Irv and Jed are there to support the consultants and collect information that over time can help with training guidelines and also data for the proficiency.

- E. Establishment of Award/Grant in name of Rebecca Rieger.

This issue was discussed and a decision was deferred.

- F. Establishment of a Research Data Archive (*David Nichols, Greg Meyer, Mark Blais*)

Roger Greene wanted to turn over a large MMPI data base to be made available to anyone to use. It raised several issues. The committee recommendation is that SPA should not become a warehouse of data but we can use a data archiving website.

Action item:

- Check Harvard data archives website and determine if they accept the MMPI data set.
- Request that data be restricted and SPA members use a code to access it.
- Ron Ganellen to write a letter to Roger Greene acknowledging his generosity donating this extremely valuable data set, inform him of the board decision and obtain his agreement with the plan.
- Make this information known to members.
- Recognize Roger Greene's generosity in the convention next year.
- Task force: Carol Groves Overton, Christy Denckla, Bonnie Rice, and Monica Tune.

G. Consider adding an APA Board of Professional Affairs (BPA) Liaison to the Board
We do not have an invitation to attend this board. Item is not discussed any further.

H. Setup a *moderated* listserv

Ideally we will like to have one but this idea has long been tossed around and it has not gained traction. Listserv has been inaccessible. There is a need, members often contact CO and ask to put things in the listserv, but this is not a good role for CO.

Action items

- Rename SPA listserv as SPA forum.
- Explore and develop something that will operate as a listserv.

Steps:

- Develop an active online forum housed in the SPA webpage.
- We need to establish the technology to do that, CO will work on this with help from Christy to set it up. Carol stated that guidelines need to be developed about what is appropriate and inappropriate for the list serve, how to get started, and how to alert the members to let them know about it. Committee will report to the board about this via online in two months.
- Task Force includes: Christy and Carol.
- Forums need moderators to manage the content to work on this.
- Carol recommends that forum be used for interests groups, calls for research RFPs, advocacy, etc.

X. New Business

A. Diversity Proposal/Create a Diversity Committee to Create a Minority Track/Work on Submissions for Symposia for 2014 Annual Meeting

There was a discussion regarding the creation of a diversity committee. Radhika talked about the practical issues regarding the amount of committees we have formed. Bruce recommends that we establish it and staff it in the March Board meeting.

Motion: Responsibility for diversity remains in the membership committee and a committee will be established and discussed more formally in the March Board meeting. Motion passed with one opposition by Steven Huprich.

Carol Overton and Giselle Hass are interested in increasing diversity and are receptive to develop a report and plan for the March Board meeting.

B. Diversity Grants: *(Carol Overton)*

This grant is managed by the student committee.

B. Refurbishing the image of personality assessment

Already discussed.

C. Collaboration with other societies (i.e., NAN)

Radhika Krishnamurthy said that we tried to collaborate with NAN and it fell through but this could be revisited. The importance of this and other collaborations was discussed.

D. Committee description revision – awards/grants

Action item:

- Bonnie to bring for the March Board meeting a grid with complete data regarding what the awards SPA offers to determine if any disparities exist.

E. Donation of Ender's Bruno Klopfer's 1969 book.

The Klopfer's book donated was worth \$37. Bonnie Rice will send a thank you letter.

XI. Assessment Advocacy *(Bruce Smith)*

A. SPA Blog/Introducing it to the General Public

Already discussed.

XII. Miscellaneous

- Dates of 2014 March Board Meeting will be Wednesday March 19 & Thursday March 20, 2014. Start board meeting on Wednesday at 5 p.m.
- Carol Overton requested an increase in the stipend of the Mary Cerney award to \$300. Decision delayed.
- Carol Overton requested to discuss retirement funds for our administrative assistant. It was decided to delay this discussion for the March Board meeting.

Action item:

- Ron Ganellen, John McNulty, and Bonnie Rice will work on hiring an attorney.

Additional Action item:

- Ron Ganellen requested sending a list of SPA fellows to chairs of committees telling them that they can consider adding people from this list to their committees, although they are not limited to these.

D. Radhika Krishnamurthy made a motion to change the name of our meeting.

Motion: To call the annual meeting the annual convention and to have this change be implemented as soon as possible. Motion carries without dissent.

Dates of Fall Retreat:

The dates of the Fall 2014 SPA Board of Trustees retreat are September 19 to 21, 2014.

Adjournment

There being no further business to come before the meeting, the President thanks all attendees and adjourns the meeting.

Respectfully submitted,

Giselle Hass, Recording Secretary

**SOCIETY FOR PERSONALITY ASSESSMENT FOUNDATION
MINUTES**

**Fall Board of Trustees Meeting
September 22, 2013
Hilton McLean
McLean, Virginia**

PRESENT:

Ronald Ganellen, Robert Bornstein, Radhika Krishnamurthy, Giselle Hass, John McNulty (late), Diane Engelman, Carol Overton, John Porcerelli, Christy Denckla, Steven Huprich (JPA Editor), Bruce Smith (Director of Public Affairs), Mark Blais, Joni Mihura, Virginia Brabender, Bonnie Rice.

ABSENT: Leslie Morey, Jed Yalof

I. Meeting Open

Bruce Smith opened the meeting at 12:05 pm. and introduced the new members to the foundation board: Christy Denckla, Giselle Hass, Leslie Morey and Robert Bornstein.

B. Finances

Finances report of the foundation were reviewed.

C. Public Affairs Report:

Report from APAPO was delivered earlier, see page 3. Bruce Smith reported that the collaboration with APAPO on assessment issues and recently they sent a survey regarding CPT codes for computerized assessments. Issues regarding third party payments has been uneventful after insurers tried to circumvent the federal parity law. Goal now is to continue to publicize the proficiency.

D. Exner Scholar Award Submissions

There were 4 candidates. The committee voted and Luciano Giromini obtained the majority of votes.

Motion: That the Board to accept committee recommendation. Motion was voted and passed without dissent.

E. UAR Update (*report from Steve Smith*)

Report from Steve Smith indicate that the project is near completion and is being prepared for publication. Steve stated that the project is on its way to be closed at the end of October.

Adjournment

There being no further business to come before the meeting, the President thanked all attendees and adjourned the meeting.

Respectfully submitted,

Giselle Hass, Recording Secretary