



2019 SLMA Spring Expo  
Please send completed forms to devinr@jsav.com



## EXHIBIT ORDER FORM

DET | Director of Event Technology | 912-721-4585

EQUIPMENT RENTAL	Qty	Day Rate	Days	Total	<i>Please Print Clearly &amp; Fill Out Completely</i>	
<b>VIDEO</b>					<b>EXHIBITOR CONTACT INFORMATION</b>	
21" Display Monitor	0	\$150.00	1	\$0.00	Company:	
32" Display Monitor	0	\$250.00	1	\$0.00	Order Contact:	
50" Display Monitor w/ Rolling Stand	0	\$350.00	1	\$0.00	Address:	
80" Display Monitor w/ Rolling Stand	0	\$550.00	1	\$0.00	City:	
5,000 Lumen LCD Projector	0	\$500.00	1	\$0.00	State:	
	0		1	\$0.00	Zip Code:	
	0		1	\$0.00	Tel:	
	0		1	\$0.00	<b>EXHIBITOR DELIVERY INFORMATION</b>	
	0		1	\$0.00	Room/Booth #:	
	0		1	\$0.00	Site Contact:	
<b>LIGHTING</b>					Cell Phone:	
ETC Source 4	0	\$50.00	1	\$0.00	Delivery Date:	
LED Uplights	0	\$75.00	1	\$0.00	Delivery Time:	
6 Channel Dimmer Pack	0	\$75.00	1	\$0.00	Received By: X:	
	0		1	\$0.00	Pick-Up Date:	
	0		1	\$0.00	Pick-Up Time:	
	0		1	\$0.00	Delivered By: X:	
	0		1	\$0.00	<b>PAYMENT INFORMATION</b>	
<b>AUDIO</b>					Payment Type:	Credit Card <input type="checkbox"/> Company Check <input type="checkbox"/>
Wireless Microphone (Hand or Lav)	0	\$210.00	1	\$0.00	(Payable to: JSAV)	
Bluetooth Tower Speaker w/ Subwoofer	0	\$125.00	1	\$0.00	Card Type:	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX
6 Channel Mixer	0	\$70.00	1	\$0.00	Card Number:	
16 Channel Digital Mixer	0	\$250.00	1	\$0.00	Card Exp Date:	
Laptop Audio Connection	0	\$50.00	1	\$0.00	3-digit #:	
	0		1	\$0.00	Name on Card:	
<b>COMPUTER</b>					Billing Address:	
Laptop (PC)	0	\$240.00	1	\$0.00	Are you the Card Holder?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Laptop (Mac)	0	\$265.00	1	\$0.00	Is this a Corporate Card?	<input type="checkbox"/> Yes <input type="checkbox"/> No
VGA or Mac Adaptor/Misc. Computer Cables	0	\$50.00	1	\$0.00	Date Signed:	
	0		1	\$0.00	Signature:	
	0		1	\$0.00	<p>-Exhibitors are responsible for any/all lost or damaged equipment. -A 25% fee will apply for all orders cancelled less than 72 hours prior to delivery. -Cancellations after delivery is set up will be charged at 100%. <b>-ALL EXHIBITORS NEED TO BE PRESENT AT THE TIME REQUESTED FOR DELIVERY.</b> <b>ALL EQUIPMENT WILL STILL BE CHARGED AT 100%.</b> -IF YOU NEED ASSISTANCE COMPLETING YOUR ORDER, PLEASE CALL (912) 721-4585.</p>	
<b>MISCELLANEOUS</b>						
Computer Presentation Remote	0	\$50.00	1	\$0.00		
Tripod Screen w/ Skirt	0	\$100.00	1	\$0.00		
Flip Chart w/ Pad & Markers	0	\$70.00	1	\$0.00		
Whiteboard w/ Markers & Eraser	0	\$95.00	1	\$0.00		
25' Extension Cord and Power Strip	0	\$25.00	1	\$0.00		
	0		1	\$0.00		
	0		1	\$0.00		
	0		1	\$0.00		
<b>TOTALS</b>						
<b>Equipment Total</b>				\$0.00		
<b>Service Charge (Labor/Delivery/Setup/Pickup)</b>		25%		\$0.00		
<b>Sub Total</b>				<b>\$0.00</b>		
(On-Site Orders) Late Order Premium		0	20%	\$0.00		
Tax			7.00%	\$0.00		
<b>TOTAL</b>				<b>\$0.00</b>		

## HYATT REGENCY SAVANNAH

2 W. BAY ST., SAVANNAH, GA 31401

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