



## 2024 Circle of Excellence Awards Supplier Company of the Year Nomination Kit 8.1

*\*\*Preparation checklist: Use this form for reference prior to submitting your online nomination. The following items are required to properly submit a valid online nomination.*

*\*\* Please note a nominee will receive zero points for not submitting criteria.*

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### 1. Nominator Information **(REQUIRED)**

- a. Name
- b. Phone Number
- c. Email

### 2. Nominee Information **(REQUIRED)**

- |                 |                            |
|-----------------|----------------------------|
| a. Company Name | d. Company Logo            |
| b. Phone Number | e. Supervisor Name         |
| c. Email        | f. Supervisor Phone Number |

### 3. Association Involvement **(10 POINTS)**

- a. Involvement in SEFAA, FAA, and NAA events in the last 12 months (November 2022 – October 2023).
- b. Involvement in SEFAA committees in the last 12 months (November 2022 – October 2023).

### 4. Awards & Recognition Received **(10 POINTS)**

- a. List and describe all individual and company awards and recognition received in the last 12 months (November 2022 – October 2023).

### 5. Supplementary Questions **(70 POINTS)**

- a. What type of services does the nominee offer that make it unique?
- b. How does the nominee maintain client relations?
- c. Describe in what ways the nominee has succeeded and excelled.
- d. Describe a challenge that the nominee has overcome in the past year.
- e. Is there anything else you would like to say about the nominee that makes them qualified for this award?

### 6. Endorsement Form(s) **(10 POINTS)**

- a. Nominees are required to submit at least one (1) completed endorsement form from a client or customer. Nominees may submit up to five (5) completed endorsement forms.

### 7. Additional Attachments **(OPTIONAL)**

- a. Nominees may submit additional documents (photos, videos, presentations, etc.) to further make their claim for this award.

SOUTH EAST FLORIDA  
APARTMENT ASSOCIATION



## Supplier Company Nominee

(Fill & Submit One Letter for Each Endorsement)

Company: \_\_\_\_\_

To Whom It May Concern,

The South East Florida Apartment Association (SEFAA) Circle of Excellence Awards Ceremony is taking place on October 18, 2024.

We are seeking nomination support for the category of, "Supplier Company of the Year". The award is given to an outstanding company that demonstrates exemplary skills in professionalism, time management, work ethic, operational knowledge, and team work.

If you are in support of our nomination for this award, please sign the endorsement form below.

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**Endorsement:**

\_\_\_\_\_

**Name**

\_\_\_\_\_

**Title**

\_\_\_\_\_

**Email Address**

\_\_\_\_\_

**Phone Number**