SEFAA

2025 Circle of Excellence Awards
Community Model of the Year
Nomination Kit 6

**Preparation checklist: Use this form for reference prior to submitting your online nomination. The following items are required to properly submit a valid online nomination.
** Please note a nominee will receive zero points for not submitting the criteria.

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1. Nominator Information **(REQUIRED)**
   a. Name
   b. Phone Number
   c. Email

2. Community Information **(REQUIRED)**
   a. Community Name
   b. Management Company Name
   c. Phone Number
   d. Email
   e. Community/Property Manager Name
   f. Community/Property Manager Phone Number
   g. Photo Representing Community Model

3. Functional Use of Space **(10 POINTS)**
   a. Include a photo showing how the placement of furniture or use of colors achieved maximum functional use of space.
   b. Include information detailing any apartment layout objections that were overcome with interior design.

4. Supplementary Questions **(50 POINTS)**
   a. Describe the apartment community's target market and how the presentation of the model apartment home assists with marketing the community.
   b. Describe any model features that may set you apart from other communities.
   c. Is there anything else you would like to say about the nominee that makes them qualified for this award?

5. Floor Plan **(20 POINTS)**
   a. Include a brochure-type floorplan of the model apartment home describing interior features.

6. Photos/Videos **(20 POINTS)**
   a. Each room in the model apartment home.
   b. Exterior view from the model patio (if applicable).
   c. Exterior front entry approach to the model home.

7. Additional Attachments **(OPTIONAL)**
   a. Nominees may submit additional documents (photos, videos, presentations, etc.) to further make their claim for this award.