



2024 Circle of Excellence Awards Community Exterior Curb Appeal of the Year Nomination Kit 4.4

***Preparation checklist: Use this form for reference prior to submitting your online nomination. The following items are required to properly submit a valid online nomination.*

*** Please note a nominee will receive zero points for not submitting the criteria.*

1. Nominator Information **(REQUIRED)**

- a. Name
- b. Phone Number
- c. Email

2. Community Information **(REQUIRED)**

- a. Community Name
- b. Management Company Name
- c. Phone Number
- d. Email
- e. Community/Property Manager Name
- f. Community/Property Manager Phone Number
- g. Photo Representing Community Curb Appeal

3. Narrative **(35 POINTS)**

- a. In 500 words or less, provide a narrative of the community's curb appeal that justifies their consideration for this award. A narrative may include items such as the inspiration behind the design, any themes, or any relevant information that relates to this award.

4. Photographs **(55 POINTS)**

- a. Landscape
- b. Clubhouse
- c. Amenities/Common Area
- d. Building Design
- e. Parking Area
- f. Signage

5. Resident Support Document **(10 POINTS)**

- a. Nominees are required to submit at least one (1) resident support document (review, letter, thank you card, etc.). Nominees may submit up to three (3) resident support documents.

6. Additional Attachments **(OPTIONAL)**

- a. Nominees may submit additional documents (photos, videos, presentations, etc.) to further make their claim for this award.