



2019 Circle of Excellence Awards
Community Amenities of the Year
Garden Style Community (1-3 floors)
Nomination Kit 4.7

***Preparation checklist: Use this form for reference prior to submitting your online nomination. The following items are required to properly submit a valid online nomination.*

*** Please note a nominee will receive zero points for not submitting criteria.*

NOMINATOR INFORMATION

Please include name, contact number and email address of person submitting the nomination.

Pass or Fail

COMMUNITY INFORMATION

- Community Name
- Phone Number
- Email Address
- Total number of units
- Photo representing community amenities
- Management Company Name
- Regional/District Manager Name
- Regional/District Cell Phone Number
- Year community was built

1-25 POINTS

SERVICES / ACTIVITIES

- Submit a list of resident services available (concierge services, maid services, etc.)
- Submit a list of planned activities (parties, seminars, etc.)

1-30 POINTS

AMENITIES

- Describe amenities that your community offers
- Include at least one photo of each amenity

1-45 POINTS

NARRATIVE

Provide a thorough narrative of the community's attributes that justify their consideration for this award. A narrative can include items such as: history of community, successes, staff retention, resident retention, etc. This narrative may be a paragraph long or it may be pages long.

Pass or Fail

SITE PLAN / BROCHURE

- Submit site plan of the community indicating the recreational amenities and their locations
- Submit a community brochure illustrating amenities and services