



SOUTH DAKOTA MULTI HOUSING ASSOCIATION 2026 CALL FOR APPLICATIONS - BOARD OF DIRECTORS

The South Dakota Multi Housing Association (SDMHA) is requesting applications for candidates for the **2026 Board of Directors**. This is a two year commitment.

In order to be CONSIDERED for a SDMHA Board seat you must meet the following CRITERIA:

- Minimum three (3) years in apartment industry (if an employee) OR one (1) year in apartment industry (if a property/management company owner)

NO CANDIDATE WILL BE CONSIDERED FOR A BOARD POSITION WITHOUT THIS COMPLETED AND SIGNED APPLICATION FORM. APPLICATIONS ARE DUE TO THE SDMHA OFFICE NO LATER THAN OCTOBER 1, 2026. PLEASE NOTE, ALL INTERVIEWS WILL BE CONDUCTED AT A DATE TO BE ANNOUNCED (PLACE TO BE DETERMINED).

Name _____ Category ☐ Owner ☐ Staff

Company _____

Company Address _____

Phone _____ Cell Phone _____ Email _____

- Why do you want to serve on the Board of Directors? Are you willing to commit the time to the SDMHA Board (see responsibilities below)? _____

- Have you served on a volunteer board in the past? ☐ Yes ☐ No

- Name the organization and position held _____ How long? _____

- What committees have you served on in the SDMHA? _____

BOARD RESPONSIBILITIES

To be an effective board member you need to have a complete understanding of your duties and responsibilities. Each nominee must be willing to do the following:

As a nominee to the SDMHA Board of Directors, I am willing to:

- Educate myself on the organization and its history, strategic plan, current situation, problems and needs.
- Keep informed of national, state, and local trends that affect the association and its members.
- Educate myself on the roles and responsibilities of the board as a whole, as well as those individual board members.
- Attend board meetings.
- Attend and support SDMHA functions.
- Be an enthusiastic and knowledgeable voice for the association.
- Be available to serve on special projects or task forces.
- Prepare for and participate in meetings, ask probing questions and seek relevant answers before voting.
- Recognize my role as a member of the team, supporting policies which have been adopted by the board, even if I personally disagree.
- **ACCOUNTABILITY:** Board members individually are accountable to the entire Board and collectively to the membership.
- See complete details on the included job description.

Applicant Signature _____ Date _____

Employer's signature _____ Date _____

Mail or e-mail completed and signed form to:

Mail To: SDMHA • PO Box 90327 • Sioux Falls, SD • 57109

Phone 605.336.7756 • **E-Mail** info@sdmha.com • **Web** www.sdmha.com



BOARD OF DIRECTOR JOB DESCRIPTION

FUNCTION: To serve as an elected representative of the membership to develop policies, procedures, legislation and regulations for the operation of the South Dakota Multi-Housing Association; to monitor finances of the organization, its programs and performance.

OBLIGATIONS OF THE BOARD OF DIRECTORS:

- Establish policies that will serve as the framework for decision making and strategy on issues that affect the industry or the operations of the association.
- To annually adopt a strategic plan from which to set goals, objective and priorities.
- To adopt an annual budget adequate for the operation of the association.
- To establish and implement a membership dues structure.
- To communicate possible issues of concern to Executive Director and Board.
- To actively promote and attend SDMHA events.
- To motivate members to support SDMHA activities.
- Executive Committee to participate in the supervision of the Executive Officer.

INDIVIDUAL DUTIES OF BOARD MEMBERS:

- To attend, in person or via technology, 5 out of 6 meetings, be on time, show commitment to board activities and follow through on your commitments. Exceptions to this on an as needed basis.
- Be well-informed on issues and agenda items in advance of meetings.
- To consider all issues based on their merits, and which are in the best interest of the entire membership and industry.
- Contribute skill, knowledge and experience when appropriate and when it benefits the membership and industry.
- Listen respectfully to other points of view.
- Participate in organization decision making.
- Financially support the organization through current membership, contributions to door prizes, travel and lodging, etc.
- To serve as a committee liaison as assigned.
 - Understand the purpose of assigned committee and aid in achieving its goals.
 - Provide effective liaison between assigned committee and Board of Directors.
- Represent the organization to the public and to private industry.
- Educate yourself about the needs of the members served.
- Financially support SDMHA Legislative Action Fund.

ACCOUNTABILITY: Board members individually are accountable to the entire Board and collectively to the membership.

INTERESTED IN APPLYING? Complete the application and send into the SDMHA office.