



Board-Ready Quality Reporting: A Practical Guide

◆ Section 1: What Boards Need

- Clear interpretation
 - Focus on risk
 - Trends over time
 - Plain language
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◆ Section 2: The “So What / Now What” Test

Every report must answer:

- Why does this matter?
 - What risk does it represent?
 - What action is needed?
 - What is the board’s role?
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◆ Section 3: The 4 Board Questions

- Are we safe?
 - Are we improving?
 - Where are we at risk?
 - What do you need from us?
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◆ **Section 4: Quick Checklist**

Before presenting, ask:

- ✓ Is this concise?
 - ✓ Is the trend clear?
 - ✓ Is the risk obvious?
 - ✓ Is the action defined?
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◆ **Bottom Line**

If the board leaves with clarity, you've succeeded.

If they leave with data, you haven't.

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