



Budget & Finance Committee Budget Review Meeting 3 Agenda

December 1, 2021 HYBRID MEETING

Chair - Victoria Keeler

Committee Members: Jennifer Morales, Celine Williams, Ryan Baldwin, Chris Brown, Alan Ross, Renetta Quintana, Mike Rust, Selina Lazarin, Sunny Giarritta, Louie Lopez

Staff Liaison(s): Teri Bilby

The San Antonio Apartment Association educates, communicates and advocates for professionals in the rental housing industry.

Call meeting to order

- I. Review 2022 Budget Draft 3- Committee requested changes Education & Events
 - a. Education
 - i. Increased Lyceum budget to \$5,000, moved reception expense to January
 - ii. Redbook registration to \$200 for early bird registration- \$215 will be charged for "late" registrations; added simulcast platform expenses
 - iii. Added HQS & REAC classes
 - b. Events
 - i. Increased ticket price for Installation & Awards Gala budget
 - ii. Increased Golf sponsorship budget
 - c. Admin Budget
 - i. Added 2 part-time positions- no benefits or holiday pay
 - i. General Admin support (20 hours per week)
 - ii. GR Intern (20 hours per week)
 - ii. Budgeted for 2021 audit, 2021 tax return & monthly CPA support for financial compilation reports & account reconciliations
 - iii. Restored full travel budget for TAA/NAA Delegates & staff
 - iv. Increase of 18% for medical
 - v. 3% salary increase based on anniversary for 7 staff members (does not include ED)
- II. Follow Up Steps from this meeting
 - a. Meeting 4- Wrap Up
 - b. December 15th Presentation to Board/Adoption
 - c. Other?

Adjourn

Notes & Action Items:

Antitrust Avoidance Statement – No discussions shall be held that may infer or lead to antitrust violations.
