

How to Participate in a Virtual Roundtable on COVID-19

We are glad to be able to bring you timely virtual roundtables about COVID-19 as a benefit of your PSAI membership. Below are some pointers for getting registered and participating.

1. Register for each session you plan to attend at psai.org/psai-event-calendar. All weekly sessions will be held Thursdays at 12 noon central time.
2. Send your topics or questions to karleenk@psai.org by 5 pm central time each Wednesday so we can prepare to address them during the discussion.
3. Watch your email for a link and access information to the roundtable. These will be sent on Thursday mornings to all registered participants. To facilitate the session, we will be using the Zoom meeting platform. This will allow you to join by video conference (preferred) or telephone.
4. When you enter the Zoom meeting, you will be in a "waiting room" if you arrive before the start time. Promptly at 12 noon central time, the roundtable session will begin.
5. When the meeting begins, your microphone will automatically be muted. This is necessary to keep background noise to a minimum. You will be able to see other participants who allow it, and to hear the speakers. Throughout the session, participants will be able to interact with one another and the moderator at any time via Zoom's chat function.
6. At the beginning of each session we will address the most common questions and topics that have been sent in ahead of time. Wherever possible, we will have subject matter experts (SMEs) present to speak to the issues directly. When that is not possible, the PSAI will share what we have learned from the SMEs we have contacted.
7. After the initial presentation, everyone present can take turns sharing what is happening in their area and raising additional questions. Only one microphone will be open at a time to manage the background noise. It may be necessary to limit how long each person speaks in order to keep our time to one hour.
8. All new questions/issues raised during the call will be researched by the PSAI and follow up information will be sent out as it becomes available in the days ahead.



Navigating COVID-19



Join the PSAI for a free-to-Members weekly virtual roundtable discussion

Thursdays at 12 noon central

Send your topics to karleenk@psai.org

We'll round up the experts to bring answers aimed at keeping your workers safe and your company strong

Pre-registration is required

Thank you for supporting the PSAI!