



Better worksites
Better weekends
Better world

The PSAI's Event Policies

Our Goal

At the PSAI, we aim to provide offerings and service that are relevant to your portable sanitation business. If any programs, products or services of the PSAI do not fulfill our promise, we will strive to make the situation right.

Cancellation, Refund and Substitution Policy

Please submit all requests to the PSAI via email at info@psai.org. All registration cancellations and refund requests must be made in writing no less than 21 days in advance to receive a full refund, less a 15% administrative fee. Refunds cannot be approved for requests received after that date or for no-shows. Substitutions are gladly accepted at any time. Badge sharing and registration splitting are strictly prohibited.

Event Cancellation or Postponement

The PSAI reserves the exclusive right to modify, postpone/reschedule or cancel events for any reason, including but not limited to emergency, inclement weather or other acts of God. If there is an event cancellation, every attempt will be made to reschedule, and registration fees will be applied to the rescheduled event date. Any travel, lodging, or incidental expenses incurred related to a cancelled event cannot be refunded under any circumstances. If a cancelled event cannot be rescheduled, the PSAI will determine an equitable basis for the refund of a portion or all of the registration fees, after due consideration of circumstances and expenditures. When you register for a PSAI event, you are expressly agreeing to this cancellation policy and accept that you will not receive a cash refund if the event is rescheduled.

Attendees Under the Age of 18

The PSAI welcomes attendance by the next generation of portable sanitation professionals. Our goal is to provide a great learning experience and, especially, to ensure their safety. To that end, the following requirements are in place for younger attendees:

- Youths 13-17 may attend the trade show portion of the Annual Convention on designated days (see each year's published schedule for details). Youths can purchase a badge at a 50% reduced rate and must be accompanied by an adult with a badge.

- Youths 13-17 who wish to participate in educational sessions at PSAI events need a fully paid badge.
- Children 12 and under may attend the trade show portion of the Annual Convention on designated days (see each year's published schedule for details). Their badge is free when accompanied by an adult with a badge.
- Any child not in a stroller or carrier must have a badge and be under parental control at all times.
- For the enjoyment of everyone, parents should arrange childcare for their family members 12 and under rather than bringing them to educational sessions.
- No one under the age of 18 may be on the trade show floor during set up, tear down, or any time that is not designated on the schedule for open attendance.

Request for Accommodation

Requests for special needs and accommodation of circumstances covered under the Americans with Disabilities Act must be received by the PSAI no less than 30 days prior to the start of the event.

Consent to Use of Photographic Images

Registration and attendance at, or participation in, PSAI meetings and other activities constitutes an agreement by the registrant to the use and distribution of the registrant or attendees' image or voice in photographs, videotapes, electronic reproductions and audiotapes of such events and activities by the PSAI and other third parties, including but not limited the venue, the host city and the host CVB without restriction or payment of royalties. Registrants and attendees may opt out of having their images used by notifying the PSAI in writing via email at info@psai.org.

Information Sharing

In order to enhance the experience of attending a PSAI event, the PSAI makes the contact information of its attendees available to other registered attendees – including exhibitors - so that acquaintances formed at the meeting can be continued afterward. Attendees who do not wish to be included on the lists shared with others should notify the PSAI office to have their information withheld from the list.

Policy for Non-Exhibiting Suppliers at PSAI Events (NES)

Suppliers of equipment, products or services to the portable sanitation industry may have interest in attending the PSAI's events but not as an exhibitor. As an Association concerned with excellence in our industry, we welcome the participation of any and all – but we are also concerned with ensuring those companies who have paid to exhibit at our events receive the value and benefits they rightly expect. Therefore, non-exhibiting suppliers are advised of the following limitations.

1. NES registrants are strictly prohibited from soliciting business or distributing promotional material of any kind to either operator attendees or exhibiting companies.
2. NES are limited to two years of attendance at the PSAI Convention and Trade Show within any 5-year period. This limitation applies to both company and person.

Any non-exhibiting supplier who is observed to be soliciting business in the aisles or in other public spaces associated with the event, in another exhibitor's booth, or in violation of any of the rules and regulations for the event will be asked to leave immediately. Additional penalties may apply.

This registration policy has been established with the primary goal of protecting **PSAI** exhibitors under the direction of the PSAI's Board of Directors.

If your purpose for attending is to assess the event to determine if you want to exhibit the following year, the PSAI will apply 50 percent of your non-exhibiting supplier registration to your booth space for the following year based on availability. (NOTE: This offer applies to one registration per company.) You must contract for space by December 1; fees will be non-refundable if space is cancelled.