



COST OF SERVICE- SPECIAL EVENTS

Premise: While expenses vary by geographic area and seasonal conditions, the cost of service for a special event consists primarily of common components for each operator.

ALL EMPLOYEE COSTS WILL INCLUDE

- Wages and other compensation
- Payroll expenses including matching FICA/Medicare tax, unemployment tax including FUTA, worker's compensation insurance; and
- The cost of employee benefits (e.g., health insurance, dental, life, vision, 401k or other retirement matching contributions, etc.)

PROCESS ORDER (based on 15 minutes)

1. Administrative staff time
2. Computer entry and print out

PREPARATION - YARD WORKERS (based on 20 minutes per unit)

3. Clean unit, load, tie on, check supplies, check truck
4. All miscellaneous yard employee expenses (uniforms, gloves, specialized clothing, or equipment, etc.)

UNIT SUPPLIES

5. Toilet paper, paper towels, seat protectors, deodorizer, hand sanitizer, etc.

DELIVERY (based on 30 minutes and 20 miles)

6. Driver
7. Fuel

TIME ON THE SITE (based on 30 minutes)

8. Unload, placement (tie-down), charge, supplies, final inspection, etc.

PROCESS DELIVERED ORDER (based on 15 minutes)

9. Administrative staff time
10. Computer entry and print out
11. Damage waiver (include form, mailing cost, etc.)

PICK UP (based on 30 minutes)

12. Driver
13. Fuel
14. Pump unit, load, tie on, re-check unit security, etc.



RETURN TO YARD (based on 30 minutes)

- 15. Disposal fee (include paperwork at disposal facility)
- 16. Driver
- 17. Fuel

RETURN - YARD WORKERS (based on 20 minutes per unit)

- 18. Clean unit, check for damage, place in storage area
- 19. All miscellaneous yard employee expenses including uniforms, gloves, specialized clothing, or equipment, etc.

DAMAGED EQUIPMENT REPLACEMENT and/or REPAIR

- 20. No damage waiver (direct cost to company-yard employee time plus parts)
- 21. Administrative (process order for new equipment/replacement parts)



NOTES



COST OF SERVICE WORK SHEET - SPECIAL EVENT

_____ (time frame)

LINE DESCRIPTION

EXPENSE

(based on ___ minutes)

- 1. Administrative staff time
- 2. Computer entry and print out

\$ _____

(based on ___ minutes per unit)

- 3. Clean unit, load, tie on, check supplies, check truck
- 4. All miscellaneous yard employee expenses (uniforms, gloves, specialized clothing/equipment, etc.)
- 5. Toilet paper, paper towels, seat protectors, deodorizer, sanitizer, etc.

(based on ___ minutes and ___ miles)

- 6. Driver
- 7. Fuel

(based on ___ minutes)

- 8. Unload, placement (tie-down), charge, supplies, final inspection, etc.

(based on ___ minutes)

- 9. Administrative staff time
- 10. Computer entry and print out
- 11. Damage waiver (include form, mailing cost, etc.

(based on ___ minutes)

- 12. Driver
- 13. Fuel
- 14. Pump unit, load, tie on, re-check unit security, etc.

(based on 30 minutes)

- 15. Disposal fee (include paperwork at disposal facility)
- 16. Driver
- 17. Fuel

(based on ___ minutes per unit)

- 18. Clean unit, check for damage, place in storage area
- 19. All miscellaneous yard employee expenses including uniforms, gloves, specialized clothing, or equipment, etc.

other

- 22. No damage waiver (direct cost to company-yard employee time plus parts)
- 23. Administrative (process order for new equipment/replacement parts)

TOTAL EXPENSES

\$ _____