

# PPA

## Special Interest Groups

## PPA Special Interest Group (SIG) Leader Information

Thank you for your interest in being a SIG leader within PPA! We hope this information assists you as you plan and activate your SIG.

### What is a SIG?

Special Interest Groups (SIGs) facilitate networking of members in an identified specialty or interest area related to the practice of psychology in Pennsylvania. SIGs operate for the benefit of members vs. committees, which operate for the benefit of PPA.

### SIG functions:

- Allows members to meet and engage in activities focused on a particular area of interest.
- All activities are member-driven.
- Provides an additional way for members to participate in PPA
- Not constrained by requirements of PPA committees (eg. quarterly reports, activities align with PPA's strategic plan.)
- SIGs are free to meet as often or as little as they want.

### Role of the SIG Leader

- Write description of SIG and submit for Board of Directors review and approval
- Select dates and times for initial Connecting Hours/SIG meetings
- Attend meetings/Connecting Hours and guide conversation, if needed; recruit other SIG members as session leaders if desired
- Help guide SIG to set up activities that meet member needs. Examples include on-going support, groups, CE programs (with assistance from staff) and more

### SIG Support Provided by PPA Staff and Volunteer Leadership

- A member of the Board of Directors will be assigned to each SIG for consultation and advice.
- Staff will send out monthly SIG Update emails with details regarding all BOD-approved SIGs.
- Staff can set up Zoom meetings on PPA's Zoom account and set up registration for attendance (SIG leaders are invited to use their own Zoom accounts, if available)
- Staff can send reminder emails for individual SIG meetings

### Additional Guidance for SIG Leaders

- SIG leaders cannot secure speakers for CE events, but may make recommendations to PPA leadership.
- SIG leaders and groups cannot speak on behalf of PPA. Any comments made within or outside of PPA by SIG leaders or members must be identified as personal comments.