



# 2025 PACE Awards

Orientation



# 2025 PLATINUM SPONSORS

Inter**Solutions**<sup>®</sup>  
PROPERTY MANAGEMENT *STAFFING SPECIALISTS*

 **RESIDENCY BUREAU**  
“IN GOD WE TRUST”  
LANDLORD TENANT COURT FILINGS

 **TOEPFER**  
CONSTRUCTION CO., INC.



# 2025 GOLD SPONSORS





# 2025 SILVER SPONSORS



Berkshire

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# Why is PACE Unique?



Judges provide  
extensive feedback.



Designed to improve  
team morale and  
performance.



Provides tools to  
increase  
occupancies.



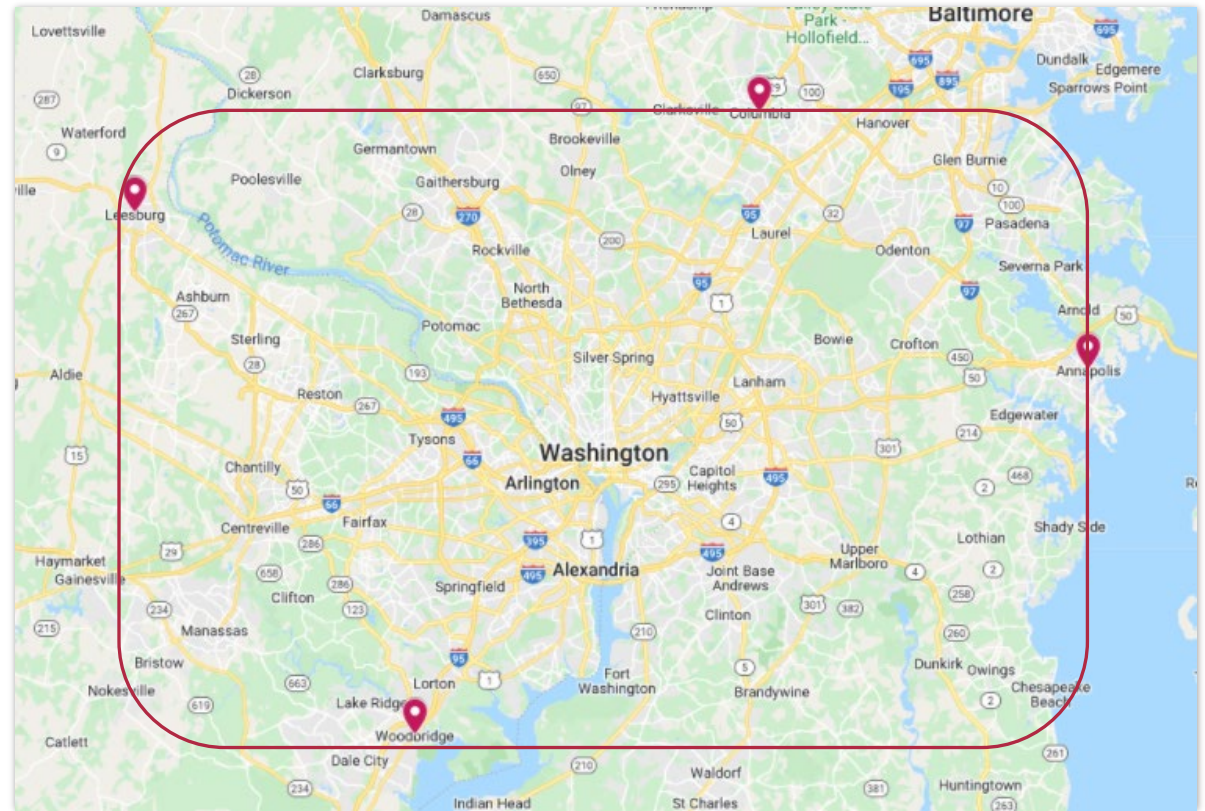
Establishes  
benchmarks for  
excellence.

- **Location**
  - Northern Border- Columbia, MD
  - Southern Border- Woodbridge, VA
  - Eastern Border- Annapolis, MD
  - Western Border- Leesburg, VA
- **Average Rent**
- **Property Type**
  - **Lease-Up** (communities less than one year old or that have not stabilized yet)
  - **Senior** (55+ communities that are at least 75% senior, including affordable, market-rate and mixed-income communities)
  - **Affordable** (communities participating in a government funded, insured or otherwise sponsored program that results in rents that are below market-rate for at least 75% of units)
  - **Market Rate** (communities assessing the prevailing monthly cost for rental housing within the free market for at least 75% of units; including mixed-income communities)
- **Year Built**

# Which Category?

# A Quick Note About Location

○ Communities outside of the published borders, e.g., Baltimore, Frederick, etc., may apply, but acceptance is subject to receiving at least four entries in that sub-market



# Evaluations

- Experienced property management professionals
- Every community will be evaluated by two judges
- There will be one winner per category
- Each judge may select one judge's choice winner

[View Sample Score Sheet](#)

# Speaking of Judges...



## Become a PACE Judge in 2025

Year after year, seasoned industry professionals assist us in evaluating and identifying the most outstanding apartment communities in the DC metro area, providing participants with actionable feedback. PMA is currently seeking judges for the 2025 PACE Awards program.

### Qualifications

- PACE judges should possess a minimum of ten years of multifamily industry experience.
- Ideal candidates are presently in, or have recently served in, an executive role within a property management company.
- PACE judges will be required to participate in a training session with the PMA team in May 2025.

### Timeline and Time Commitment

- A training session for judges will be conducted in May 2025.
- PACE evaluations will occur from June 10 to September 26, 2025.
- Evaluations are scheduled only from Tuesday to Friday.
- Evaluation times are between 9 a.m. and 5 p.m., with a typical PACE evaluation lasting approximately one hour onsite.
- Evaluations do not take place on the first five business days of the month or on Federal holidays.

### Additional Details

- Typically, PACE judges assess between four to 30 communities each season. In 2024, the average assignment was six communities per judge.
- Judges communicate their availability and preferences regarding judging frequency to PMA staff. For instance, some judges prefer to conduct evaluations one day per week, while others are open to four days per week.
- PACE judges are expected to complete the evaluation form through an online platform within two weeks of their community visit, providing informative and constructive comments.

### Compensation:

PACE judges will receive compensation in the amount of \$125 per community evaluated.

If you are interested in participating as a judge in the 2025 PACE competition, complete the 2025 PACE Judge Application by April 4, 2025. For more information, visit [pma-dc.org/pace-awards-judges](https://pma-dc.org/pace-awards-judges) or scan the QR code.



# PACE Program Timeline

- **Submit Entries & Entry Fee**
  - LATE RATE – Ends May 31
- **Submit Supplemental Materials**
  - Due May 31
- **Evaluations**
  - June 10 - September 26
- **PMA's 2025 Awards Ceremony**
  - Thursday, November 6





# Save The Date!



## **5<sup>th</sup> Annual Awards Ceremony – Celebrating Excellence in the Property Management Industry**

Thursday, November 6  
11:30 AM - 6 PM MGM National  
Harbor Hotel & Casino  
Oxon Hill, MD

[www.pma-dc.org/events/5th-annual-awards-ceremony](http://www.pma-dc.org/events/5th-annual-awards-ceremony)

# Scheduling PACE Evaluations

- Judging will take place:
  - June 10 - September 26
  - Tuesday through Friday
  - 9 a.m. – 5 p.m.
- Judging will not take place on Monday's, weekends, during the first seven days of the month or on Federal holidays.



Surprise!



# Sample Timeline for Judges' Visit

9 a.m.	All Judge's Call (30 minutes before arrival)
9:15 a.m.	Judges May Tour Community Alone (15 minutes before arrival)
9:30 a.m.	Judges Arrive. Judges Participate in Your Presentation; Review Documentation (as necessary); and Ask Questions (15-20 minutes)
10 a.m.	Property Staff Will Lead Judge on a Property Tour (45 minutes to one hour)
10:45 a.m.	Picture Time





**It's time for your entire  
team to shine!**

# Evaluation Areas



Exterior Curb Appeal



Interior First Impression Reception Area, Leasing Center, Front Desk/Lobby



Management and Property Operations



Common Area Amenities



Maintenance Shop



Building Interior/Common Areas



Model, Vacant or Occupied Apartment

[View Sample Score Sheet](#)



# Scoring Scale

---

0 = Unsatisfactory

---

1 = Poor

---

2 = Needs Improvement

---

3 = Baseline/Meets Expectations

---

4 = Exceeds Expectations

---

5 = Exceptional

---

[View Sample Score Sheet](#)

# Bonus Points

- Up to 5 bonus points may be awarded for superior service, company, individual honors, etc.
- A community can also lose up to 5 points for abject failures with the property or staff.
- Points are added or subtracted at the judges' discretion.
- Points will be added and/or deducted to the final score.

[View Sample Score Sheet](#)

**Baseline  
Score**

**73%**

[View Sample Score Sheet](#)

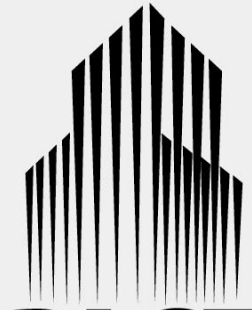
# Winners

Winners will be determined based on the percentage of Total Points Earned vs. Total Possible Points.



# Best In Show

The community with the highest total score will get special recognition at the ceremony and electronic media from PMA.



**PACE  
AWARDS**

PROPERTY MANAGEMENT ASSOCIATION  
APARTMENT • COMMUNITY • EXCELLENCE

**2024 WINNER**

2025 PACE Entries due  
May 31, 2025



**Upper East Apartments,  
Grady Management, Inc.**

# Special Award Categories

## **Distinguished Communities**

Communities that received a score of 90%\* or higher in their category but were not the overall winners in their category.

## **Judge's Choice**

Communities that exhibit extraordinary qualities that deserve recognition but were not the overall winners in their category. This year there can be only one judge's choice award winner per category.

- Green, Eco Friendly Community
- White Glove/Cleanliness
- Technology
- Community Service
- Transformation/Renovation




# PACE Perks

- Gain Industry Recognition
- Benchmark Excellence
- Actionable Feedback
- Boost Team Morale
- Drive Leasing
- Gain Industry Recognition



Carefully  
review the  
PACE  
evaluation  
form to  
prepare for  
your visit.



Are You  
Ready?



# PACE is a Team Sport!

Invite the Team to Attend ***What to Expect When You're Participating in the PACE Awards*** on Tuesday, June 10, 2025.

[www.pma-dc.org/events/what-to-expect-when-you're-participating-in-the-pace-awards-jun-10-2025](http://www.pma-dc.org/events/what-to-expect-when-you're-participating-in-the-pace-awards-jun-10-2025)



# Submitting Your Entry

○ YOU NEED AN ACTIVE USER ACCOUNT TIED TO THE CORRECT COMPANY.

○ Your COMPANY is Your PROPERTY.

○ Your PROPERTY is a Sub-Company of Your PROPERTY MANAGEMENT COMPANY.

[www.pma-dc.org/login](http://www.pma-dc.org/login)







[Join](#) [Login](#) [Contact Us](#) [Search](#)

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[DIRECTORY](#)

[MEMBERSHIP](#)

[PUBLICATIONS](#)

[EVENTS](#)

[PROGRAMS](#)

[CAREER CENTER](#)

## Login

Welcome back! To get started, enter your email address below.

Email

wmpatterson150@gmail.com

[Try Again](#)



It looks like you haven't setup an account yet. Please make sure you typed your email correctly or click below to create a new account.

OR

[Create Account](#)

*Questions?* [Contact Us.](#)



HOME



JOIN



CALENDAR



NEWS



STORE

## Membership & Account Access

### Is Your Company a Member?

**If you are an employee of a PMA member company, we invite you to set up an online account to:**

- ☒ Access the Member Directory
- ☒ Register for Events
- ☒ Register for Classes
- ☒ Receive Legislative Updates
- ☒ View & Pay Invoices

Create an Account

### Applying for Membership?

The members of PMA invite and encourage you to join! By working together, we can achieve our mission to maintain and enhance our industry as a whole.

All membership applications for PMA must be approved by the PMA Staff and the Board of Directors.

View Membership Information

OR

Create Account





## Login Info



## Key Info

FIRST NAME \*

Kendra

LAST NAME \*

Patterson

EMAIL \*

testpropertymanager@testaccount.com

✓ Available email address

PASSWORD \*



TestPassword!

TestPassword!

- ✓ At least 6 characters
- ✓ At least 1 letter
- ✓ Not a part of your email address
- ✓ Passwords match

☒ I AGREE TO THE TERMS & CONDITIONS

[Save and Continue →](#)

Need Help?  
Email [info@pma-dc.org](mailto:info@pma-dc.org)



## Login Info



## Key Info

FIRST NAME \*

Kendra Test



LAST NAME \*

Patterson

EMAIL \*

testpropertymanager@testaccount.com

IS THIS YOU?

Name: Kendra Patterson (Barkley Cove)

Email Verification Code

This is not me

We've found a member record that matches the information you provided. If this is you, access your record using the "Email Verification Code" link above. If this isn't you, feel free to continue registering.

PASSWORD \*

\*\*\*\*\*



Confirm Password



- ✓ At least 6 characters
- ✓ At least 1 letter
- ✓ Not a part of your email address
- ✓ Passwords match

☐ I AGREE TO THE TERMS & CONDITIONS

Save and Continue →



## Confirm Your Account

Please check your email for a code to confirm your email address and activate your account.

Code

CONFIRM & LOGIN

Didn't receive our email? Double check your spam folder and take this opportunity to add info@pma-dc.org as a trusted sender to make sure our emails don't go to spam.  
Resend Code

Need Help?  
Email [info@pma-dc.org](mailto:info@pma-dc.org)



### Login Info



### Key Info

## Kendra Patterson

Please provide us with some basic information about you.

PREFIX	FIRST NAME *	MIDDLE NAME	LAST NAME *	SUFFIX
<input type="text" value="Prefix"/>	<input type="text" value="Kendra"/>	<input type="text" value="Middle"/>	<input type="text" value="Patterson"/>	<input type="text" value="Suffix"/>

#### COMPANY \*

This is the company you work for. If you are a property manager, please select your property. If you don't see your property on the list, please select your property management company.

☐ NO COMPANY

#### EMAIL \*

#### PHONE \*


☐ Allow International


#### JOB TITLE \*


Create Account →


ATTN Property Managers... Your Company is Your Property. Your Property is a Sub-Company of Your Property Management Company.


Need Help?  
Email [info@pma-dc.org](mailto:info@pma-dc.org)


 **Member Compass™**


 Dashboard


 Pay Balance


 Account History


 My Events


 Profile


 Login & Password

 Payment

 Companies


 People

 Logout

 Please take this opportunity to update your profile!

This is an area tailored to your membership and member engagement. You can View, Print & Pay Invoices, Update Your Profile, Manage Events, easily access news & updates by PMA and more.

Access the PACE Awards Portal


 **MEMBER BENEFITS TOOLS**

**Member Compass How-to Guide**  
January 3, 2024

**Company Profile How-To Guide**  
January 2, 2024

**Personal Account How-to Guide**  
January 1, 2024

View All >

 **PMEXPO Insights**

**Making It Easier to Get Through Every Day**  
February 3, 2025 by Tom Cohn


**The Value of a Good Idea?**

**Membership Via  
Patterson Property  
Management**

**Dues Renewed Until**  
February 28, 2026

Contact Us

Member Since  
**2022**

 **PMA NEWS**

**A New Way to View Resident Complaints**  
April 21, 2025 by Tom Cohn

**Just Say No**  
April 14, 2025 by Tom Cohn

**President's Message: Celebrating a Dyna...**  
April 14, 2025 by Lew Shapiro, CAPS, ARM

View All >

**Once You've Got Your  
Profile Set Up, Visit  
[pmaawards.secure-  
platform.com/site/orga-  
nizations/main/home](https://pmaawards.secure-platform.com/site/organizations/main/home)  
to Submit Your Initial  
PACE Entry**

## Company Information

- Company Name

## Property Information

- Property Name
- Property Address
- City
- State / Province
- Zip / Postal Code
- Country
- Property Phone (NOTE, we will call this number the day of the evaluation)
- Property Website



## Your Initial PACE Entry (continued)

[pmaawards.secure-  
platform.com/site/orga-  
nizations/main/home](https://pmaawards.secure-platform.com/site/organizations/main/home)

- **PACE Category Information**

- Property Type

- **Lease-Up** (communities less than one year old or that have not stabilized yet)
    - **Senior** (55+ communities that are at least 75% senior, including affordable, market-rate and mixed-income communities)
    - **Affordable** (communities participating in a government funded, insured or otherwise sponsored program that results in rents that are below market-rate for at least 75% of units)
    - **Market Rate** (communities assessing the prevailing monthly cost for rental housing within the free market for at least 75% of units; including mixed-income communities)

- Year Property Constructed

**Your Initial PACE Entry**  
(continued)

[pmaawards.secure-platform.com/site/organizations/main/home](https://pmaawards.secure-platform.com/site/organizations/main/home)

■ **Property Average Rent**

Unit Type	Current Rental Rate	# Of Unit Type
Studio		
One-Bedroom		
One-Bedroom + Den		
Two-Bedroom		
Two-Bedroom + Den		
Three-Bedroom		
Three-Bedroom + Den		
Four-Bedroom		
Other		

## Your Initial PACE Entry (continued)

[pmaawards.secure-  
platform.com/site/orga-  
nizations/main/home](https://pmaawards.secure-platform.com/site/organizations/main/home)

- **Contact Information**

- Billing Contact First Name
- Billing Contact Last Name
- Billing Contact Email
- Billing Contact Phone

- **Property Manager Information**

- Property Manager First Name
- Property Manager Last Name
- Property Manager Email (NOTE, we will email this address the week prior to your surprise evaluation)
- Property Manager Mobile Phone (NOTE, we will text this number the week prior to your surprise evaluation)

## Your Initial PACE Entry (continued)

[pmaawards.secure-  
platform.com/site/orga-  
nizations/main/home](https://pmaawards.secure-platform.com/site/organizations/main/home)

### ■ Scheduling Information

- The dates you are **UNAVAILABLE** for a SURPRISE visit from the PACE judges
  - PACE evaluations will take place June 10 - September 26.
  - PACE evaluations take place Tuesday through Friday, from 9 a.m. – 5 p.m.
  - Evaluations WILL NOT take place on Mondays, weekends or during the first seven days of the month or Federal holidays.
- Property Office Hours

## Your Initial PACE Entry (continued)

[pmaawards.secure-  
platform.com/site/orga-  
nizations/main/home](https://pmaawards.secure-platform.com/site/organizations/main/home)

- **Final Property Details**
  - Briefly describe the property's unique features and renovation history and share why you believe the property should win a PACE Award.
  - Four Property Photos
    - Upload **high-resolution** photos of your property. These photos may be used in various PACE Award and Award Ceremony promotions and materials.



# Checking Out

Welcome Zaebe Razai

Home

My Entries

All (1)

In Cart (1)

My Profile

Log Out

[Home](#) / [Carts](#) / [2025 PACE Awards](#) / [Confirmation](#)

## Review and Checkout

Title	Category	#	Cost	Details	Action
Monticello-Lee		1804	\$475.00	PACE Entry Fee   Member (Late)	<a href="#">Select</a>   <a href="#">Copy Application</a>   <a href="#">Remove</a>

Total: \$475.00

Discount Code

Apply


Make Another Submission






Print All Applications

Checkout



# Would You Like an Invoice?





HOMEJOINCALENDARNEWSSTORE

HOME   MY ACCOUNT

Welcome Zaebe Razai

Home

My Entries

All (1)

In Cart (1)

My Profile

Log Out

Total Amount Due: \$475.00

☐ Pay by Card

☒ Pay by Check

Information

Remit payment to:

7508 Wisconsin Ave  
4th Floor  
Bethesda Maryland 20814

Back

Process

Select Pay By Check to Access an Invoice and/or Pay By ACH

...Then Click Process

# Accessing Your Invoice

Or In Member  
Compass!

PAYMENT AMOUNT

**\$475.00** [Edit amount](#)



Debit



Credit



Bank

Card number

1234 5678 9000 0000



Exp date

MM/YY

CVV code

123

Name on card

First name Last name

Country

USA



ZIP code

12345

Save a payment method for faster future payments.

[Sign in](#) or [create account](#)



Payment Date **NEW**



**Property Management Association, Inc.**

Invoice 20820

Due date June 21, 2025

Invoice amount \$475.00

**Total \$475.00**

[View invoice](#)

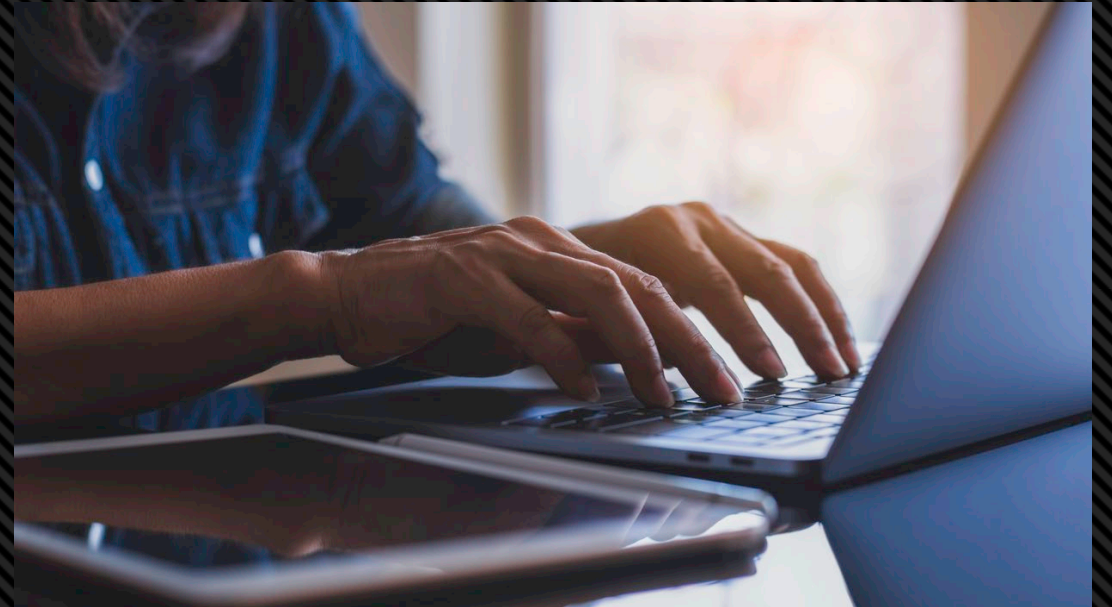


**Merchant details**

Email: [claudia@pma-dc.org](mailto:claudia@pma-dc.org)



Information is protected and kept confidential



BINDER vs. PORTAL

# NEXT STEP...Additional Information **REQUIRED** for Evaluation.

Applicants may upload these materials and/or present to judges during evaluation.

## Interior First Impression Reception Area, Leasing Center, Front Desk/Lobby

- Marketing Materials

## Management and Property Operations

- **Emergency Management Plan**
- **Infectious Disease Response Policies and Plan**
- **Preventative Maintenance Program**
- **Fire Inspection Reports**
- **Package Policy**
- **Elevator License**
- **Apartment Availability List**
- Resident Retention Plan
- Marketing Outreach Plan

## Resident Services and Common Area Amenities

- **Current Pool License**
- Resident Events (Virtual & In-Person)
- Community Service Initiatives and Events
- OTHER: Reviews, Correspondence, Pictures, Flyers, Descriptions, etc. To Showcase Resident Services.

## Maintenance Practices

- **CFC Logs and/or Licenses for Staff**
- **Current Boiler/Chiller License and Logs**
- **Alarm System Testing Log**




# Completing Your Entry – Action Required by May 31, 2025

[pmaawards.secure-platform.com/site/organizations/main/home](https://pmaawards.secure-platform.com/site/organizations/main/home)

## STEP 1:

Visit [pmaawards.secure-platform.com/site](https://pmaawards.secure-platform.com/site)



PROPERTY  
MANAGEMENT  
ASSOCIATION

HOME

JOIN

CALENDAR

NEWS

STORE

HOME MY ACCOUNT

Welcome Sarah Patterson

Home

My Entries

Judge Team Manager Panel

My Profile

Admin Panel

Log Out

Program	Status	Deadline	Action
2024 PACE Awards	Now Open	5/15/2024 11:59 PM	<a href="#">Start Entry</a>
Current Timezone:		Eastern Time (US & Canada)	

### About the Property Management Association Apartment Community Excellence Awards

PACE enables property management professionals to “strut their stuff,” recognize their team members and show firsthand their management prowess. PMA has established criteria that will only honor truly exceptional properties, and only one award will be presented in each category. Property teams and management companies participating in PACE receive multiple benefits, including:

- **Teambuilding:** Entering the PACE Awards provides a huge shot of adrenaline to your onsite team. It sends a message that you appreciate their efforts and believe that their performance is award-worthy. Few, if any, property management programs can boost morale and improve performance more than participating in PACE.
- **Increase occupancies:** PMA will develop a case study of each winner that showcases why the community was honored. Winners’ profiles will appear on PMA’s website. Winners can also use profile in their advertising, social media and on their websites to help drive prospective residents to their communities.
- **Benchmarking excellence:** PACE will establish benchmarks for excellence in property management that can be used by all participants to improve the quality of management service provided to residents and owners. If the minimum standard for an award category is not reached, an award is not be presented in that category.

# Completing Your Entry – Action Required by May 31, 2025

[pmaawards.secure-platform.com/site/organizations/main/home](https://pmaawards.secure-platform.com/site/organizations/main/home)

## STEP 2

Click on Click to continue

[HOME](#) [JOIN](#) [CALENDAR](#) [NEWS](#) [STORE](#)

[HOME](#) [MY ACCOUNT](#)

Some of your Applications require additional information. [Click to continue](#)

Program	Status	Deadline	Action
2023 PACE Awards	Now Open	5/19/2023 11:59 PM	<a href="#">Start Entry</a>

Current Timezone: Eastern Time (US & Canada) (UTC-04:00 Daylight)

### About the Property Management Association Apartment Community Excellence Awards

PACE enables property management professionals to "strut their stuff," recognize their team members and show firsthand their management prowess. PMA has established criteria that will only honor truly exceptional properties, and only one award will be presented in each category. Property teams and management companies participating in PACE receive multiple benefits, including:

# Completing Your Entry – Action Required by May 31, 2025

## STEP 3

### Click on Open

The screenshot displays the PMA Awards website interface. At the top, the PMA Association logo is on the left, and navigation links (HOME, JOIN, CALENDAR, NEWS, STORE) are on the right. Below the navigation bar, a dark blue header contains 'HOME' and 'MY ACCOUNT'. The main content area is divided into a left sidebar and a main panel. The sidebar, titled 'Welcome Sarah Patterson', lists links: Home, My Entries, All (2), Needs Attention (1), Complete, Judge Team Manager Panel, My Profile, and Log Out. The main panel, titled 'Needs Attention', features a table with one entry:

Program	Round	Entry #	Category	Title	Action
2023 PACE Awards	Submission Materials	509		Barkley Cove	<a href="#">Open</a>

Below the table, it states 'Showing 1 to 1 of 1 entries'.

[pmaawards.secure-platform.com/site/organizations/main/home](https://pmaawards.secure-platform.com/site/organizations/main/home)

# Completing Your Entry – Action Required by May 31, 2025

[pmaawards.secure-platform.com/site/organizations/main/home](https://pmaawards.secure-platform.com/site/organizations/main/home)

## STEP 4

Indicate if you wish to submit additional materials.

The screenshot displays the Property Management Association (PMA) website interface. At the top, the PMA logo is on the left, and navigation links (HOME, JOIN, CALENDAR, NEWS, STORE) are on the right. Below this is a dark blue header bar with "HOME" and "MY ACCOUNT" links. The main content area is divided into a left sidebar and a main panel. The sidebar, titled "Welcome Sarah Patterson", contains links for Home, My Entries (All (2), Needs Attention (1), Complete), Judge Team Manager Panel, My Profile, and Log Out. The main panel shows the breadcrumb "Home / My Applications / 509 - Barkley Cove" and the title "2023 PACE Awards" with a "Manage Collaborators" button. A section titled "Do you wish to upload any of the additional submission materials listed on this page?" includes a note that all materials are required for the PACE evaluation and may be presented during the SURPRISE evaluation. Two radio buttons are provided: "YES - I would like to upload one or more of the materials." (selected) and "NO - I intend to present ALL materials to judges during my evaluation." Below this is a blue button labeled "Interior First Impression Reception Area, Leasing Center, Front Desk/Lobby". Further down, a "Dress Code for Onsite Team Members" section includes a note for judges' reference and a "Choose File" button with the text "No file chosen". At the bottom, a "Marketing Materials" section includes a note "(Print or Digital)".

# Completing Your Entry – Action Required by May 31, 2025

## STEP 5

### Upload additional materials.

Needs Attention (1)  
Complete  
Judge Team Manager Panel  
My Profile  
Log Out

Registration → Submission Details

**Do you wish to upload any of the additional submission materials listed on this page? \***

While all the submission materials listed on this page are REQUIRED for your PACE evaluation, you may EITHER upload the materials here by May 31, 2023, AND/OR you may present them to the judges when they come for your SURPRISE evaluation.

☒ YES - I would like upload one or more of the materials.  
☐ NO - I intend to present ALL materials to judges during my evaluation.

**Interior First Impression Reception Area, Leasing Center, Front Desk/Lobby**

**Dress Code for Onsite Team Members**  
(For Judge's Reference when Evaluating Staff Appearance)  
[Choose File](#) | No file chosen

**Marketing Materials**  
(Print or Digital)  
[Choose File](#) | No file chosen

**Management and Property Operations**

**Emergency Management Plan**  
[Choose File](#) | No file chosen

**Infectious Disease Response Policies and Plan**  
[Choose File](#) | No file chosen

**Preventative Maintenance Program**  
[Choose File](#) | No file chosen

**Fire Inspection Reports**

[pmaawards.secure-platform.com/site/organizations/main/home](https://pmaawards.secure-platform.com/site/organizations/main/home)



# Completing Your Entry – Action Required by May 31, 2025

## STEP 6

Click on Save and Finalize

The screenshot displays a web form titled "Maintenance Practices". It contains three sections for file uploads:

- CFC Logs and/or Licenses for Staff**: A "Choose File" button with the text "No file chosen" below it.
- Current Boiler/Chiller License and Logs**: A "Choose File" button with the text "No file chosen" below it.
- Alarm System Testing Log**: A "Choose File" button with the text "No file chosen" below it.

At the bottom right of the form area, there are three buttons: "Prev", "Save", and "Save and Finalize". The "Save and Finalize" button is highlighted with a red border.

The footer of the page is a dark blue bar containing the following information:

- Contact**: 7508 Wisconsin Avenue 4th Floor, Bethesda, Maryland 20814, United States, 301.657.9200. Below the text are icons for Facebook, Twitter, LinkedIn, Instagram, YouTube, and a general contact icon.
- Quick Links**: Upcoming Events Calendar, Become a Member, Login: Member Compass, PMA Member Directory.
- Our Members**: PMA is a thriving community of more than 1,800 property management professionals who manage an estimated 750,000 residential units and in excess of 100 million square feet of commercial, retail and mixed-use space. PMA's resources include nearly 400 Associate Member firms that provide products and services property managers and properties use daily.

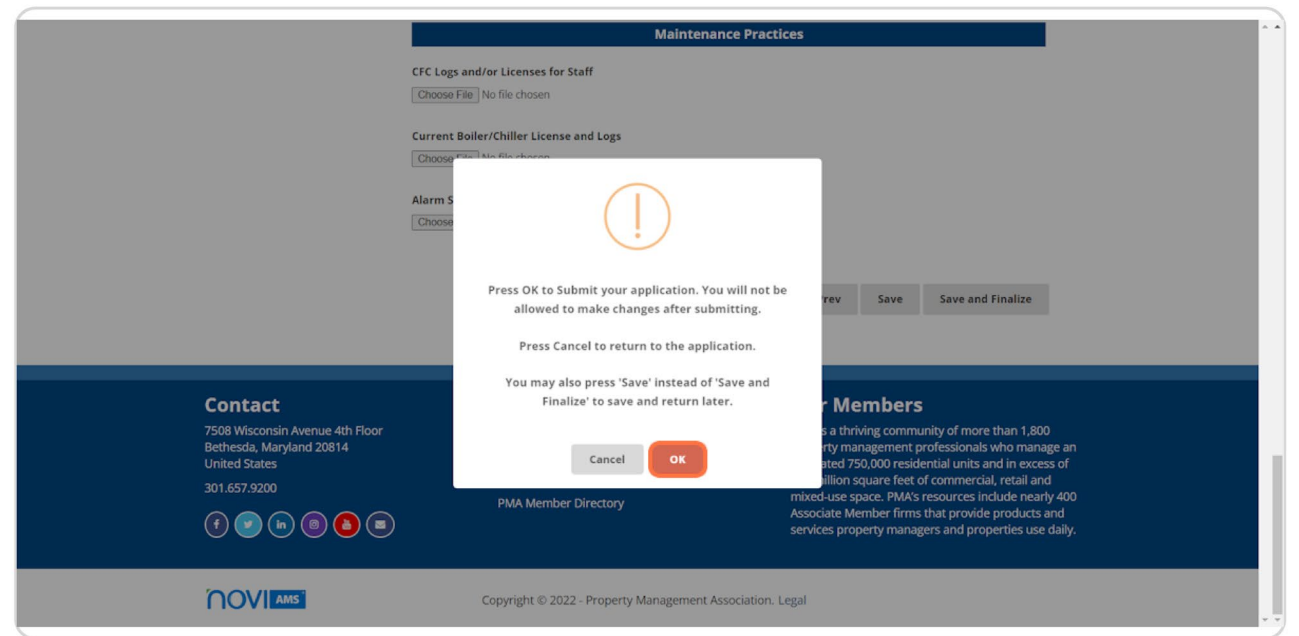
The footer also includes the "novi AMS" logo and the copyright notice: "Copyright © 2022 - Property Management Association. Legal".

[pmaawards.secure-platform.com/site/organizations/main/home](https://pmaawards.secure-platform.com/site/organizations/main/home)

# Completing Your Entry – Action Required by May 31, 2025

## STEP 7

Click on OK



[pmaawards.secure-platform.com/site/organizations/main/home](https://pmaawards.secure-platform.com/site/organizations/main/home)

# Completing Your Entry

Action Required By May 31, 2025

[pmaawards.secure-platform.com/site](https://pmaawards.secure-platform.com/site)





EQUAL HOUSING  
OPPORTUNITY

**We Do Business in Accordance With the Federal Fair  
Housing Law**

(The Fair Housing Amendments Act of 1988)

**It is Illegal to Discriminate Against Any Person  
Because of Race, Color, Religion, Sex,  
Handicap, Familial Status, or National Origin**

- In the sale or rental of housing or residential lots
- In the provision of real estate brokerage services
- In advertising the sale or rental of housing
- In the appraisal of housing
- In the financing of housing
- Blockbusting is also illegal

Anyone who feels he or she has been discriminated against may file a complaint of housing discrimination:  
1-800-869-9777 (Toll Free)  
1-800-927-9275 (TDD)

U.S. Department of Housing and  
Urban Development  
Assistant Secretary for Fair Housing and  
Equal Opportunity  
Washington, D.C. 20410

Fair Housing Poster

# PACE Program Timeline

- **Submit Entries & Entry Fee**
  - LATE RATE – Ends May 31
- **Submit Supplemental Materials**
  - Due May 31
- **Evaluations**
  - June 10 - September 26
- **PMA's 2025 Awards Ceremony**
  - Thursday, November 6





# Save The Date!



## **5<sup>th</sup> Annual Awards Ceremony – Celebrating Excellence in the Property Management Industry**

Thursday, November 6  
11:30 AM - 6 PM MGM National  
Harbor Hotel & Casino  
Oxon Hill, MD

[www.pma-dc.org/events/5th-annual-awards-ceremony](http://www.pma-dc.org/events/5th-annual-awards-ceremony)

# Maintenance Professional Awards

## BENEFITS

- Boost Morale and Improve Teamwork
- Increase Occupancies
- Improve Performance

## CATEGORIES

- Service Technician
- Assistant Service Manager.
- Service Manager (1 - 3 Employees | 4+ Employees | Multi-Site)
- Engineer
- Regional Service Manager
- Service Team
- Most Valuable Player



[www.pma-dc.org/maintenance-professional-awards](http://www.pma-dc.org/maintenance-professional-awards)

# Maintenance Professional Awards Entry Form

Entries Due May 31, 2025



## Maintenance Professional Awards Nomination Form

### Your Information

Information for the individual submitting the entry. This person will be the point of contact as it relates to billing, scheduling evaluation, etc.

Submitter Name

Submitter Company Name

Submitter Email

Submitter Phone

Award Category (Please Select One)

Nominee First Name

Nominee Last Name

Company Name

Nominee Job Title

Nominee Email

Nominee Cell Phone

Does the person you are nominating work mainly at one property or across several properties?

Property Name

Property Type

Building Type

Number of Buildings on Property

Year Property Constructed

Number of Units

Property Address

City

State

Zip Code

County

Describe the current role and history of the nominee (or nominated team) with the company and property/properties. How has the individual or team evolved within the organization?

Provide examples of how the nominee (or nominated team) meets and exceeds their job description and responsibilities. Highlight specific instances or projects that illustrate this.

Explain how the nominee (or nominated team) contributes to the profitability of the company and the property/properties. Include examples of how their efforts have led to financial or operational improvements.

Describe how the nominee (or nominated team) communicates and collaborates with team members and residents. What methods or strategies do they use to ensure effective communication and teamwork?

List any licenses held, coursework completed, outstanding achievements, honors, and awards for the nominee (or for members of the nominated team). Please specify individual accomplishments within a team context where applicable.

Submit a photo of the nominated individual or team.

I agree to PMA's Event and Program Policies  
(<https://www.pma-dc.org/event-policy>)



# Leasing Professional Awards

## BENEFITS

- Ignite Team Spirit
- Elevate Leasing Standards and Increase Occupancies
- Foster Growth and Improvement with Actionable Feedback  
Boost Morale and Improve Teamwork

## CATEGORIES

- Based on Geographic Location



[www.pma-dc.org/events/2025-leasing-professional-awards-program-nomination](http://www.pma-dc.org/events/2025-leasing-professional-awards-program-nomination)

# Marketing & Advertising Excellence Awards

Celebrating creativity and effectiveness in marketing and communication, PMA's Marketing & Advertising Excellence awards recognizes those who lead with innovation. The MAE Awards Program provide an opportunity for education, networking and community building, offering widespread recognition and fostering collaboration within the industry.



[www.pma-dc.org/awards-programs#MAE](http://www.pma-dc.org/awards-programs#MAE)



# Marketing & Advertising Excellence Awards - Categories

Advertisement

Brochure

Corporate  
Communication/  
Internal PR

Resident/Tenant  
Communication

Video

Social Media  
Campaign

Website

Reputation  
Management  
Campaign

Marketing  
Campaign

Promotional Item

Signage

Model Apartment

Leasing Center

Event

[www.pma-dc.org/awards-programs#MAE](http://www.pma-dc.org/awards-programs#MAE)

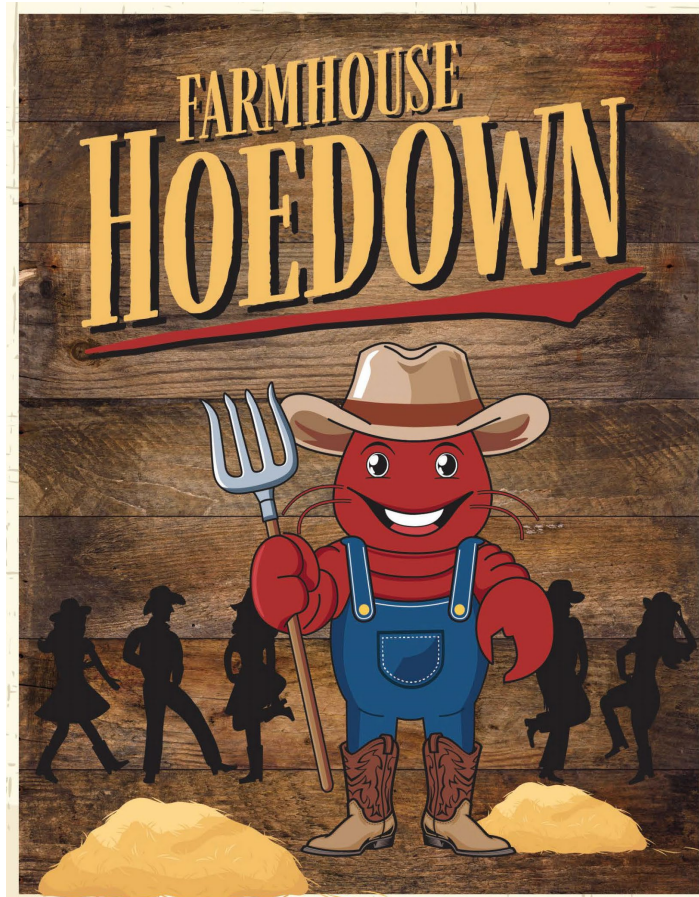
# EPIC Awards

From groundbreaking advancements to visionary strategies and community service, PMA's EPIC Awards celebrate those who not only excel within the multifamily industry and beyond. PMA's EPIC Awards include:

- CAPITAL ACHIEVEMENT AWARD
- VISIONARY AWARD
- THE MAKING A DIFFERENCE AWARD
- MEMORIAL SCHOLARSHIP AWARD



[www.pma-dc.org/epic-awards](http://www.pma-dc.org/epic-awards)



# 2025 Lobster Bake



**THURSDAY, AUGUST 21  
SMOKEY GLEN FARM  
GAITHERSBURG, MD**

Get ready to kick up your heels and enjoy a rootin'-tootin' good time at the most anticipated event of the summer with 600+ PMA members.

Let's make memories at the Farmhouse Hoedown –  
scan the QR code to register today:

