

# Intro to Trello Mini-Course

Each video is 5–8 minutes long.

## Why Trello?

We need a uniform method for students to turn in homework and have chosen to use the free Trello software. Since Trello may be new to you, we've put together a set of short instructional videos we encourage you to watch prior to the first class.

### Video Tutorials

Overview of Kanban, the basis for Trello:

<https://www.loom.com/share/ba194ad4f46a4058b73b9fee8bbb33b0>

Overview of Trello:

<https://www.loom.com/share/3b4ba0840ff84db08b6a0493d98c6ac9>

How to Create a Free Trello Account:

<https://www.loom.com/share/9b70ce60bbf74b4fb89bf6cb921b25ff>

Trello Features: Checklists, due dates and labels

<https://www.loom.com/share/99a9066a5b1f4a70896a10e64eead031>

Archiving vs. Deleting

<https://www.loom.com/share/d5a3e665aaa048e8a31ec24b4966c4fe>

Linking Cards to Each Other

<https://www.loom.com/share/909c2895c36d430d8de9b1b9f18b0442>

## Explore

After you create your free account, the easiest way to learn Trello is simply to play around with it. Pick a small personal or work project (besides Inventory Management) and try organizing it with Trello.

## Inventory Management Template Board

We will be providing you with a template Inventory Management board that you will make a copy of as part of Week 1's course homework. Please do not try to set up your Inventory Management board in advance.

## Trello Support

If you know you have difficulty learning new technology or if in the course of your Week 1 homework you find Trello unintuitive or maddening, please reach out to the dean as soon as possible for a 1:1 interactive lesson by scheduling at

<https://calendly.com/jillhendrix/discovery>.

You will not be bothering her, we promise -- she loves sharing her own love for Trello.



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