

## Certificate for Apartment Maintenance Technicians





Available in-person or in a blended format with partial online study.

For more information, please contact your local affiliate and visit **naahq.org/CAMT**.

WE RECOMMEND THIS COURSE for maintenance technicians, porters, housekeepers, and groundskeepers who are ready for advancement. Earning your CAMT boosts your knowledge, your reputation, and your confidence.

## YOU'LL LEARN ABOUT:

- Processing work orders efficiently and to residents' satisfaction
- Electrical, plumbing, HVAC, mechanical, appliance, construction, and lock and key services and repairs
- · Customer service
- Following company policies and procedures
- · Minimizing personal and property damage
- Maintenance safety
- · Fair housing regulatory compliance
- · Applicable laws and regulations
- Documenting and reporting maintenance activities in compliance with company policy

- Curb appeal, property inspection, and daily maintenance
- · Maintaining recreational facilities and common areas
- Implementing a preventive maintenance schedule
- Product repair and replacement decisions
- Professional behavior, communication skills, and personal appearance
- Environmental responsibility and regulatory compliance

The CAMT course made me a better overall supervisor.

We are a team, so now I have the knowledge to assist maintenance staff when necessary, deal with resident issues, and to decipher between a qualified and not so qualified maintenance person. I also feel more in control

of purchasing by knowing whether repairs can be done or replacements are needed.



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