





PAA - Web Inquiry to set Appt

Date of Visit 05/01/2025
Location Name to check score
Sales Representative to check score
Shopper Name to check score
Overall Score 100% (103 / 103)

THE WEBSITE REVIEW	100% (55 / 55)
Was the overall feel of the website welcoming and appealing?	5/5
• Yes	
○ No	
Was there an option to Schedule a Tour for the website?	
• Yes	
○ No	
Was the hours of operation clearly stated?	5/5
• Yes	
○ No	
Was the address of the property clearly presented?	5/5
• Yes	
○ No	
Was the Management Company of the property defined?	5/5
• Yes	
○ No	
Was the website mobile friendly?	5/5
• Yes	-,-
○ No	
Were the photos of the community and apartments of good quality?	4/4
• Yes	, .
○ No	
Did the photos load quickly?	1/1
• Yes	
○ No	
Did you find the website to be user friendly?	5/5
○ Yes	
○ No	
Were you able to find details about the apartment community easily?	5/5
O Yes	
○ No	
Were you able to review what was available for rent based on your criteria?	
• Yes	
○ No	
Were you able to find the apartment pricing and fees for the community through the website?	5/5
• Yes	-,-
○ No	
Were there details about the neighborhood (area where the community was located?	5/5
Were there details about the neighborhood/area where the community was located? Yes	5/5
○ No	
	
Was there a map of the location of the property with directions to the community?	5/5
• Yes	
○ No	
NOTES (detail any answers you marked No):	
to check score	

ONLINE INQUIRY	100% (5 / 5)
Date and Time Inquiry Sent o check score	
Email address used by the shopper o check score	
f possible, copy/paste the web inquiry you provided to the property from the website inquiry form. o check score	
Was a mobile number provided at the time of inquiry? Yes No	
Find where to set an online appointment. What was the date and time that you set the tour for? o check score	
Please rate the ease of scheduling a tour through the community website. Excellent Above Average Good Below Average Poor (not able to set an appointment on the website)	5/5
Were you sent a confirmation email, with an option to add to your personal calendar. Yes No NA (no appointment set through the website)	
Were you sent a confirmation text, with a link to your appointment and details? Yes No NA (no appointment set through the website)	
Did you receive a follow-up call confirming your appointment or following up on your inquiry? Yes No	

ONLINE INQUIRY AGENT RESPONSE	100% (43 / 43)
Did the community respond:	25/25
• Within 24 hours	
○ 24-48 hours	
On No response within 48 hours	
What was the name of the leasing agent who responded to your inquiry? to check score	
to their store	
Date the community responded:	
to check score	
How was your website inquiry answered?	
O By Email	
By Phone	
O No response	
For the phone response, did the agent (check all that apply under the score column)	
☑ Have a personalized salutation	
Identify the community	
Speak clearly with a professional tone	
Ask if you were interested in touring the community or confirm your appointment	
Identify who was calling (state their name)	
Explain location or directions to the community	
☐ None of the above	
During the email or phone response, did the agent (check all that apply under the score column)	18/18
Describe the size/type of apartment available	
☑ Describe the date the apartment was available	
Share with you the price of the apartment	
☑ Describe the community amenities/features	
Share any additional fees for the community	
☑ Create a sense of urgency	
☐ None of the above	