

Local Agricultural Easement Purchase Program (LAEPP) Timeline
January 2019 to December 2019

2019			
Date	Program	Description	Process Steps*
January	All	Local Sponsors can begin next Annual Monitoring Report round for closed easements (see website for additional information & NRCS deadlines)	
January – March	LAEPP 2019	Local Sponsors return executed Cooperative Agreements to ODA	E
January 15	LAEPP 2019	Landowner application period with dates determined by Local Sponsor and online landowner application available to local sponsors	I
February 20	LAEPP 2019	ODA Mini Training Session/Review of landowner application items (Policies, Site Visit, Attachments, etc.)	
April 15	LAEPP 2019	Deadline for Local Sponsor electronic submission of landowner applications	I
April 15	LAEPP 2019	Deadline for Local Sponsors to submit all landowner and Local Sponsor requested exceptions for current funding round	J
April – May	LAEPP 2019	ODA staff reviews submitted applications	
April 29	LAEPP 2019	Deadline for Local Sponsor submission of hardcopies of landowner applications with all attachments including Landowner Funding Plan (Exhibit D)	K
June 18	LAEPP 2019	Farmland Preservation Advisory Board recommends easements for purchase (NOTE: This is a revised meeting date.)	L
June (TBD)	LAEPP 2019	ODA Director announces easements for purchase (date to be determined)	M
June 19	LAEPP 2019	ODA Mini Training Session/Review via conference call with local sponsors on Notice of Selection Process	
June – July 26	LAEPP 2019	Local Sponsors Mail <i>Notices of Selection</i> (full and/or contingent) to landowners selected for funding	N
August – September	All	ODA posts Annual Monitoring Report List and sends out reminder email.	
August 14	LAEPP 2019 & 2020	ODA-Local Sponsor Technical Meeting & Local Sponsor Certification Review	O
August 20 – October 11	LAEPP 2020	Local Sponsors apply for Certification using Local Sponsor Certification Application	A
August 26	LAEPP 2019	Deadline for Local Sponsors to return landowner-signed original <i>Notices of Selection</i> to ODA	N
August 28	LAEPP 2019	ODA Mini Training Session/Review via conference call on the Title Work process – 10:00 am to 11:30 am	
September	All	ODA sends broadcast email regarding deadlines for potential end-of-the-year closings	
October 11	LAEPP 2020	Deadline for Local Sponsor Certification Application	A
October 25	LAEPP 2019	Deadline for Local Sponsors to provide title search and commitment to ODA for selected properties	P
October 31	LAEPP 2019	ODA Mini Training Session via conference call on preparing the PCR – 10:00 am to 11:30 am	
November 7	LAEPP 2020	Farmland Preservation Advisory Board recommends Local Sponsors and funding allocations to the Director	
November – December 31	LAEPP 2020	Local Sponsors utilizing a non-standard landowner application submit factors to ODA for approval (see Preparing LAEPP Localized Questions on website)	F
November – January	LAEPP 2020	Local Sponsors promote LAEPP and landowner sign-up and in their service areas (dates to be determined)	D
December 10	LAEPP 2020	Training for Certified Local Sponsors at ODA	G
December 31	All	Annual Monitoring Report due to ODA for any closed easement (see website for easement listing)	