



Sourcebook Order Form

The Township Sourcebooks are a series of manuals that provide a detailed overview of the positions of township officials. They are a valuable resource to be used in conjunction with the Ohio Revised Code. The Fiscal Officer Sourcebook was updated in 2020, and the Trustee Sourcebook was revised in 2018. The Personnel Management and Zoning Sourcebooks were revised in 2012.

Township Fiscal Officer Sourcebook

The focus of the Fiscal Officer Sourcebook is the Ohio Revised Code. The fiscal officer of the township is responsible for keeping accurate records of all accounts, transactions and proceedings of the township. The budget responsibilities of fiscal officers are defined as well.

Township Trustee Sourcebook

The Trustee Sourcebook examines those responsibilities relevant to the office, including: streets and highways, buildings and structures, general welfare and public utilities, land, township revenues and expenditures, and planning and development.

Township Personnel Management Sourcebook

This sourcebook is designed to provide township officials with an overview of personnel management functions, issues, and recommended personnel policies and procedures.

Township Zoning Sourcebook

The Zoning Sourcebook is the newest edition in the Township Sourcebook Series. It is designed to provide township officials with an overview of township planning and zoning, related issues and recommended practices.

Name: _____ Title: _____

Township: _____ County: _____

Mailing Address (cannot be a P.O. Box): _____

City, State, Zip: _____

Phone: _____ Email: _____

Township Fiscal Officer Sourcebook (\$8 shipping) _____ x \$25 = _____

Township Trustee Sourcebook (\$8 shipping) _____ x \$25 = _____

Township Personnel Management Sourcebook (\$8 shipping) _____ x \$25 = _____

Township Zoning Sourcebook (\$8 shipping) _____ x \$25 = _____

Two Volume Set (\$9 shipping)
(Choose any two volumes) _____ x \$40 = _____

Three Volume Set (\$10 shipping)
(Choose any three volumes) _____ x \$60 = _____

Four Volume Set (\$11 shipping)
(1 Fiscal Officer, 1 Trustee, 1 Personnel and 1 Zoning) _____ x \$75 = _____

Complete Township Set (\$13 shipping)
(1 Fiscal Officer, 3 Trustee, 1 Personnel and 1 Zoning) _____ x \$100 = _____

SHIPPING AND HANDLING (please see price listed next to order) _____ = _____

AMOUNT DUE = _____

Please mail or fax completed form and payment/payment information to:

MAIL:
Ohio Township Association
6500 Taylor Road
Suite A
Blacklick, OH 43004

FAX:
614-863-9751

EMAIL:
frame@ohiotownships.org

_____ I would like to pay with a check.
_____ I would like to pay with a ___ township or ___ personal credit card.