

## DAY ONE | General Township Track

**Kickoff Session**

9:15 - 10:00 a.m.

**Address:** Governor Mike DeWine

**Address:** Tim Lynch, President, OTA Board of Directors

**Address:** Heidi M. Fought, OTA Executive Director

**Work Smarter (Not Harder) with Your Township Website**

**SPONSORED BY CAREWORKS COMP**

10:30 - 11:30 a.m.

Having a website makes your township substantially more accessible to the community. It's a place to house township happenings, notices, contact information, and more. While a website might seem like a lot of work, there are ways to simplify the experience. Learn how to get essential information out to the public without draining critical time and resources.

**Speaker:** *Ilona Seaman, Site Development & Design, iPanda Design*

**There's a Grant for That CE/CPIM**

**SPONSORED BY SOUTHEASTERN EQUIPMENT**

12:15 - 1:15 p.m.

Townships, like all other governments, are seeing a reduction in revenue, yet their service requirements have not reduced. Attendees will leave with a better understanding of the different types of grants available to townships and where to find information and applications.

**Speaker:** *Kaye Borchers, Funding Specialist, Choice One Engineering*

**Economic Development: Options for All Townships CE/CPIM**

**SPONSORED BY NOPEC**

1:45 - 2:45 p.m.

Learn how your township can play an active role in promoting and supporting economic development. Townships have numerous tools that can be utilized to encourage economic development within their jurisdiction. See how your community, regardless of population or budget, can take advantage of the tools in the toolbox.

**Speaker:** *Chris Connelly, Taft Stettinius & Hollister LLP*

**Legislator Round Table**

3:15 - 4:15 p.m.

Several former township officials have gone on to become current members of the Ohio General Assembly. Hear from state officials, who know exactly what it's like to be in your shoes, on the happenings in Columbus and legislation you can expect to see in the next two years.

**Speakers:** *Sen. George Lang, Rep. Brian Baldrige, Rep. Rick Carfagna, Rep. Thomas Hall, Rep. Bill Seitz, Rep. Reggie Stoltzfus*



DAY TWO | Trustees Track

**Best Practices for Your Township** *CE/CPIM*

9:15 - 10:15 a.m.

Township officials deal with a variety of issues, but there are things that all townships have in common. This session will cover best practices in several key areas, such as meetings, minutes and records, employees, budgeting, and procurement.

**Speaker:** Benjamin Yoder, Attorney, Frost Brown Todd LLC

**How to Find Answers to Township Issues & Navigating the OTA's New Website**

10:45 - 11:45 a.m.

Have you ever wondered where the OTA finds the information it shares on township issues? There are a number of sources but a few that are great places to start with any township issue. This session will walk through how to locate information that's readily available online, including a tour of the OTA's brand new website.

**Speaker:** Marisa Myers, Director of Governmental Affairs, Ohio Township Association

**Insurance Update**

12:30 - 1:30 p.m.

What's changed since 2020? Well, everything...but here we're just talking insurance. This session will cover basic risk management, trending exposures, and coverage options in property and casualty insurance as well as updates and plan options in the ever changing world of healthcare and employee benefits.

**Speakers:** Thomas Welsh and Michelle Crockett, Burnham & Flower Insurance Group

**Maintaining Roads Effectively and Safely**

2:00 - 3:00 p.m.

Road maintenance is an essential function of every township in Ohio. With limited resources, this cornerstone of township government is becoming increasingly difficult. A panel of Ohio County Engineers share insights and strategies for a cost effective and efficient road maintenance program.

**Speaker:** Chris Bauserman, Engineer, Delaware County

See page 4 to submit questions for a roundtable.

**EVENT | 3:15 p.m.**

**Networking Roundtable**

for Townships with a

Budget Less than \$750,000



## Day THREE | General Township Track

**Is That Your Township's Cemetery?****SPONSORED BY TREBEL**

9:15 - 10:15 a.m.

Townships are required to maintain cemeteries in their jurisdiction, but more and more cemeteries are being abandoned or transferred as money dries up. Does your township have to take over that cemetery? What are the requirements under Ohio law? Learn about township cemetery responsibilities, circumstances where the township may be responsible, and recent law changes that affect cemetery transfers to townships.

**Speaker:** Jennifer Huber, Attorney, Brosius, Johnson & Griggs**Sustaining Your Parks and Recreation Department into the Future** CE/CPIM

10:45 - 11:45 a.m.

Many local governments are having financial difficulties as a result of the coronavirus, but the financial hardships facing park and recreational programs were looming even before the virus. Using private partners and vendors is the future of the parks and recreation profession. This seminar will outline the problem for parks and recreation departments and their programs... money. Attendees will learn how to sustain operations when the money dries up.

**Speaker:** Tom O'Rourke, Professor of Practice, Clemson University and Consultant, Brandstetter Carroll Inc.**Importance of Updating Land Use Plan and Zoning Code**

12:30 - 1:30 p.m.

Does your township have a plan? Having a thought-out, comprehensive, updated land use plan for your township increasing the potential for development in your areas and makes the process smoother for everyone. This session will cover land use plans, zoning codes, and what to include in both.

**Speaker:** Aaron Sorrell, Principal, Community Planning Insights**Establishing (or Updating!) Your Safety Service Contract**

2:00 - 3:00 p.m.

Whether you're providing or receiving service, all townships should be aware of what to include in a safety service contract and be mindful of making appropriate updates. This session will cover the essentials and things to look for in a contract.

**Speaker:** Greg Beck, Attorney, Baker, Dublikar, Beck, Wiley & Mathews

**EVENT | 3:15 p.m.**  
**Networking Roundtable**  
*for Townships with a  
 Budget of \$750,000 - \$3.5 million*

**EVENT | 3:30 - 4:30 p.m.**  
**Coalition of Large Ohio Urban Townships (CLOUT)**  
*Annual Meeting*

See page 4  
 to submit  
 questions  
 for a  
 roundtable.



**DAY FOUR | Fiscal Officers Track**

**Administering Federal Grants: Lessons from the CARES Act** *CE/CPIM*

**SPONSORED BY TREBEL**

9:15 - 10:15 a.m.

Many townships will agree this year, the learning curve with the CARES Act was rather steep. But what can we all take away from this experience? Since many of the requirements for federal grants and funding are similar, townships can apply their experience with the CARES Act going forward and supplement it with additional information. This session will review universal concepts with federal funding, so that you're a step ahead for the next funding opportunity.

**Speaker:** *Stacie Massey, Senior Financial Manager, Ohio Grants Partnership*

**Property Tax Collection in Ohio: A Township's Bread and Butter** *CE/CPIM*

10:45 - 11:45 a.m.

County government's primary source of revenue is the "piggyback" sales tax. Many municipalities rely on local income taxes as the primary source of general fund revenue. For townships, the property tax is the mainstay of township operations. This session will explain Ohio's property tax for townships. Got questions about millage, values and rates, types of voted levies, estimating revenue, or putting a levy on the ballot? Then this session is for you.

**Speaker:** *Jill Thompson, Auditor, Athens County*

**Single Audit Act: What You Need to Know** *CE/CPIM*

12:30 - 1:30 p.m.

Under federal law, townships that spend over \$750,000 in federal grants during their fiscal year are subject to the Single Audit Act. Due to significant funding associated with the CARES Act, many townships may be subject to Single Audit for the first time. This session will summarize what your township needs to know to be prepared for a single audit. If you think your township will be subject to Single Audit Act requirements, the OTA highly recommends that you attend this session.

**Speaker:** *Courtney Shalosky, Auditor of State's Center for Audit Excellence*

**UAN Update** *CE*

2:00 - 3:00 p.m.

The Auditor of State's UAN Support department will discuss the most common issues raised by UAN clients during this year end and how to resolve them. New or modified UAN application functionality features will also be presented.

**Speaker:** *Auditor of State's UAN Support*

*See page 4 to submit questions for a roundtable.*

**EVENT | 3:15 p.m.**  
**Networking Roundtable**  
*for Townships with a Budget Over \$3.5 million*



## Day FIVE | General Township Track

**Cable, Telecommunications, and Broadband Update – What the Future Holds for Townships***9:15 - 10:15 a.m.*

COVID-19 has further highlighted the ongoing need for, and persisting lack of in certain areas, enhanced broadband connectivity. Federal and state governments are enacting language, rulings, and programs that will impact how townships interact with broadband and telecommunications carriers for years to come. This session will discuss these changes and their significance to townships.

**Speaker:** *Lindsay Miller, Attorney, Ice Miller*

**Employee Discipline: A Toolkit for Townships***10:45 - 11:45 a.m.*

No employer wants to discipline their employees, but it's important to have policies in place should the need arise. Learn what to do (and not do) and the benefits of good policies during this session.

**Speaker:** *Brad Bennett, Attorney, Brickler & Eckler*

**Township Road Funding 101 CE/CPIM***12:30 - 1:30 p.m.*

Of the over 122,000 miles of road in Ohio, townships are responsible for the maintenance of 41,387 miles and 80,000 lane miles. Attendees will learn the different ways roads are funded in townships, including levies, permissive fees and grants. Additionally, a brief overview will be provided as to proper expenses for road funds.

**Speaker:** *Heidi M. Fought, Executive Director, Ohio Township Association*

**Addressing the Unaddressable: How to Resolve Problem Properties***2:00 - 3:00 p.m.*

This session will offer step by step insight on how to deal with unsightly abandoned nuisance properties. Topics to be covered include: nuisance structures, junk and debris, junk vehicles, and weeds. This presentation will included the statutory procedures under OR §§505.86, 505.87, and 505.871 as well as discussing practical steps on dealing with foreclosed and abandoned properties in a timely and cost efficient manner

**Speaker:** *Julie Donnan, Attorney, Brosius, Johnson & Griggs*

**The Coalition of Large Ohio Urban Townships is proud to be a sponsor of this year's online conference!**



**CPIM** designates session submitted for CPIM approval  
**CE** designates session submitted for Auditor of State continuing education approval

