PRESIDENT

American Council of Engineering Companies of Ohio (ACEC Ohio)

Reports to:	ACEC Ohio Board of Directors
Location:	Columbus, Ohio (Hybrid)
Employment:	Full-Time
Website:	www.acecohio.org

POSITION SUMMARY

The President serves as the chief executive and principal representative of ACEC Ohio. Under the direction of the Board of Directors, the President advances the organization's mission and strategic priorities; represents the business interests of Ohio engineering firms; leads government affairs and advocacy; strengthens member value and engagement; and ensures effective operational, financial, and organizational management.

KEY RESPONSIBILITIES

1. Strategic & Executive Leadership

- **Governance & Strategy:** Implement the Board's strategic plan, policies, and priorities, translating them into measurable programs and initiatives.
- **Organizational Direction:** Identify emerging industry issues, recommend value-add partnerships, and drive continuous organizational improvement.
- **Compliance:** Maintain strong relationships with leaders, members, and consultants while ensuring compliance with bylaws and applicable laws.

2. Government Affairs & Advocacy

- **Legislative Oversight:** Direct ACEC Ohio's legislative strategy and manage contract lobbyists and consultants.
- **Policy Representation:** Serve as key advocate before the Ohio General Assembly, regulatory agencies (e.g., ODOT, Ohio EPA, OFCC, OPWC), and the Ohio PE/PS Registration Board.
- **PAC & Political Engagement:** Act as Secretary-Treasurer for the ACEC Ohio PAC, handling reporting, compliance, and fundraising support.

3. Member Engagement, Value & Growth

- **Retention & Recruitment:** Drive member growth and actively demonstrate membership ROI through targeted services and leadership initiatives.
- **Program Development:** Enhance engagement via committees, regional chapters, networking events, and workforce development support.

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4. External Relations & Communications

- **Spokesperson:** Represent Ohio's engineering business community to the media, policymakers, and external stakeholders.
- **Communications:** Direct newsletters, web content, press releases, reports, and white papers.
- **Federation Liaison:** Maintain active alignment with ACEC National and the National Association of Engineering Council Executives (NAECE).

5. Board, Chapter & Committee Support

- **Board Alignment:** Partner with the Board Chair to set agendas, prepare materials, update policies, and guide leadership succession.
- **Statewide Coordination:** Support regional chapters, committees, and task forces to fulfill organizational goals.

6. Financial & Operational Management

- **Fiscal Stewardship:** Develop annual budgets, oversee dues collection/financial operations, and provide regular reporting to the Board.
- **Administration & Events:** Hire and manage staff, oversee vendor/consultant contracts, direct office technology, and manage state conferences and events.

EDUCATION & EXPERIENCE REQUIREMENTS

- **Education:** Bachelor's degree from an accredited institution in Business, Public Administration, Political Science, Communications, Marketing, Engineering, or a related field.
- **Experience:** Minimum 10 years of progressively responsible leadership experience across association management, government affairs, non-profit, or business leadership.
- **Key Skills:** Proven track record in team management, budget oversight, public presentation, and strategic relationship building.
- **Travel:** Ability to travel throughout Ohio and nationally as required for organizational meetings and events.

COMPENSATION & BENEFITS

- **Salary:** Competitive salary commensurate with experience.
- **Benefits:** Comprehensive compensation package including health insurance and a qualified 401(k) program.

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How to Apply

To apply, please email your resume and a cover letter explaining your relevant experience and why you are a strong candidate for the ACEC Ohio President role to careers@acecohio.org. Use the subject line "ACEC Ohio President Position."

*This position description provides a general, non-exhaustive overview of the President's duties. The Board of Directors may modify the duties and other job requirements at any time.