

**★ For Manufacturers and Installers C Consultants LLC**

**Installer's Report**

- Updated form
- General Stuff
  - DOS form
  - Name and address
  - Quarterly report

Manufacturers are required to file a Manufacturer's Warranty Seal for each home it builds for sale or installation in or shipment to New York State. Click here for Manufacturer Warranty Seal and the download link below.

Installers are required to file an Installer's Warranty Seal for each home it installs in New York State. Click here for Installer Warranty Seal and the download link below.

Manufacturers are required to file reports to the Department of State Quarterly Warranty Seal for sale or installation in, or shipment to New York State during the reporting period. These reports can be filed on a quarterly or monthly basis. Manufacturer's Warranty Seal Reports may be downloaded below or submitted electronically utilizing the link below.

Installers are required to file quarterly reports to the Department of State identifying homes installed in New York State during the reporting period. Installer's Quarterly Warranty Seal Reports may be downloaded below or submitted electronically utilizing the link below.

Order Form: Manufacturer's Warranty Seal  
 Order Form: Installer's Warranty Seal  
 Installer's Quarterly Warranty Seal Report  
 This form can be submitted online  
 Installer's Quarterly Warranty Seal Report - additional reports  
 Manufacturer's Quarterly Warranty Seal Report  
 This form can be submitted online  
 Manufacturer's Monthly Warranty Seal Report  
 This form can be submitted online

Testing Standards  
 Test Report

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**★ For Manufacturers and Installers C Consultants LLC**

**Installer's Warranty Seal Report Form**

- Updated form
- General Stuff
  - DOS form
  - Name and address
  - Quarterly report

Please select the type of warranty report to be submitted.\*

Installer's Quarterly Warranty Seal Report

Manufacturer's Quarterly Warranty Seal Report

Manufacturer's Monthly Warranty Seal Report

Submit

Powered by ArcGIS Survey123

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**★ Warranty Seal Report Form Manufacturers and Installers C Consultants LLC**

**Installer's Quarterly Warranty Seal Report**

Please select the type of warranty report to be submitted.\*

Installer's Quarterly Warranty Seal Report

Manufacturer's Quarterly Warranty Seal Report

Manufacturer's Monthly Warranty Seal Report

Submit

Manufacturer's Quarterly Warranty Seal Report

Please select the type of warranty report to be submitted.\*

Installer's Quarterly Warranty Seal Report

Manufacturer's Quarterly Warranty Seal Report

Manufacturer's Monthly Warranty Seal Report

Submit

Manufacturer's Certification Number\*

Name (as it appears on the Certification?)

DBA (doing business as) Name

Number and Street\*

DBA (doing business as) Name

Number and Street\*

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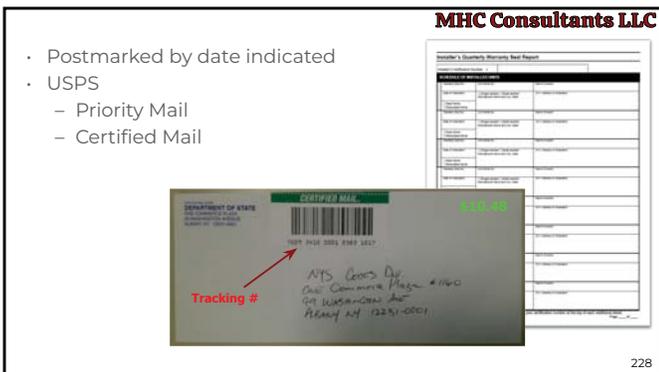
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- Postmarked by date indicated
- USPS
  - Priority Mail
  - Certified Mail

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**Enforcement Actions**

- Failure to file Quarterly Report
  - Violation Article 21-B
- Plea Agreement Settlement Letter
  - Fine amount \$100
  - Returned by indicated date – case closed
  - Failure or request for hearing then*
- Referred to Office of Administrative Hearings
  - Fine Increased!!!
  - OAH moves ahead this hearing process




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**Regulation: 19 NYCRR Part 1210  
Warranties and Article 35 of General Business Law**

§1210.16 (d)(3) "The warranties set forth in this subdivision shall be in addition to, and not in limitation of or substitution for, the warranty provided for in Article 35 of the General Business Law and any and all warranties, express or implied, given or made by the manufacturer, whether contractually or by operation of law. "

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- All new homes shall be covered by a warranty
- Protection from substantial defects in materials and workmanship
  - Defect identified within One Year from Date of Delivery
  - Consumer must give notice within 1 year and 10 days from Date of Delivery
  - Manufacturer and Retailer to take appropriate corrective action within sixty days

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**Resolution of Disputes**

§1210.18 (a) "Any homeowner, retailer, manufacturer, installer, mechanic, or lending entity may file a complaint with the Department of State seeking resolution of an allegation that a substantial defect exists in the delivered condition, installation, service or construction of a manufactured home."



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**Substantial defect** shall mean "a defect or a number of defects or other conditions in the delivered condition, installation, service, or construction of a manufactured home which collectively can reasonably be expected to cost five hundred dollars or more to cure."

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**Dispute Resolution Complaint Filing Timeframe**

§1210.18(b) "A complaint relating to the delivered condition, installation, service or construction of a manufactured home shall be filed with the Department of State within 1 year & 10 days after the date of service, installation, issuance of a certificate of occupancy, or the expiration of a warranty, whichever is later."

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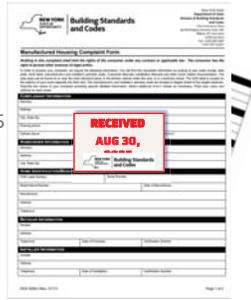
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**MHC Consultants LLC**

- Installation: May 15, 2024
  - Date of CO: July 29, 2024
  - Warranty Expiration: August 1, 2025
- “...whichever is later.”
- May 25, 2025
  - August 8, 2025
  - **August 11, 2026**



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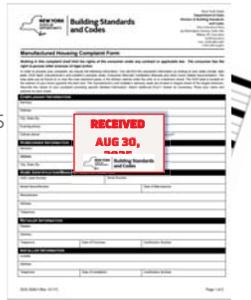
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**MHC Consultants LLC**

- Installation: May 15, 2024
  - Date of CO:
  - Warranty Expiration: August 1, 2025
- “...whichever is later.”
- May 25, 2025
  - **August 11, 2026**



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**MHC Consultants LLC**

**Dispute Resolution Process**  
**Department of State Review**

- Complaint valid or not
- Notification to parties involved
- Parties have 30 days to respond to DOS notification (1210.18(e))

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**Informal Resolution**

- The Codes Div. shall be permitted, but not required, to attempt to resolve any complaint informally
- Process may be commenced at any time after complaint filed

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**Informal Resolution**

- If Codes Division elects out or attempts are unsuccessful, referred to Office of Administrative Hearings



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**Formal Resolution in front of a Law Judge**



- Complainant v. Respondent

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Formal Resolution in front of a Law Judge



- Complainant v. Respondent




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Formal Resolution in front of a Law Judge



- Complainant v. Respondent
- Order compensation
- Apportion liability between multiple parties, where appropriate.

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Formal Resolution in front of a Law Judge



- Complainant v. Respondent
- Order compensation
- Apportion liability between multiple parties, where appropriate.
- **Compensation shall not be limited to financial security amounts**

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Appeal to the Secretary of State, Walter T. Mosley



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Judicial Review

- Article 78 of Civil Practice Law and Rules
- New York Supreme Court
- Review agency actions
- Make determination



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Enforcement Actions

Civil Penalties

- Violations of Executive Law 21-B

or

- Violations of 24 CFR (As of July 14, 2025)
  - Up to **\$3,650** per single violation
  - Up to **\$4,562,282** for a series of related violations



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**Additional Enforcement Actions**

- Sale of units to Uncert'd Retailer
  
- Business during Lapse of Cert
  
- Business while not Certified period
  - "Nothing...shall excuse any person or business entity required to be certified from the obligation of obtaining such certification."

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**Violations found during Retail Lot Audit**

- Temporary Storage
- Dispute Notices
- Purchaser Cards
- Delivery Inspections
- Notifications to Manufacturer of complaints or non conformances

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**Violations found during Dispute Resolution**

Additional action will be brought by DOS against the responsible party for any non-compliance concerning Manufacture, Sale, Installation or Service, not related to original complaint.

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**Suspension and Revocation of Certifications**

- Substantial violation of Article 21-B or this Part
- Material misstatement in any application
- Fraud or fraudulent practices
- Dishonest or misleading advertising
- Untrustworthiness or incompetency
- Failed to comply with Article 21-B order
- Ceased to satisfy the financial responsibility
- Manufacturer ceased to be approved by HUD
- Failed to complete continuing education requirements

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**"If you don't have time to do it right, when will you have time to do it over?" – John Wooden**

*John Robert Wooden is considered the greatest NCAA Basketball head coach of all time.*

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**MHC Consultants LLC**

**Residential Code, Appendix E:  
Manufactured Housing Used as Dwellings**

2020 Residential Code of New York State  
Effective: May 12, 2020-December 31,2025



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**New Code**



**2025 Uniform Code**

Based on 2024 I-Codes Published  
in State Register: 10/1/25

90 Day Transitional Period

Effective Date: 12/31/25

**MHC Consultants LLC**

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**New Code**



**2025 Uniform Code**

Based on 2024 I-Codes Published  
in State Register: 10/1/25  
90 Day Transitional Period  
Effective Date: 12/31/25

**MHC Consultants LLC** 263

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**UFPBC Update**



**MHC Consultants LLC** 264

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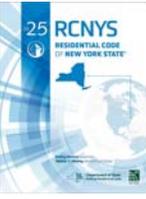
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**UFPBC Update**



**Changes to the 2025  
Residential Code of New  
York State.**

**MHC Consultants LLC** 265

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### UFPBC Update

The overall layout and appearance of the Uniform Code has been modified.



**MHC Consultants LLC** 266

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### UFPBC Update

**APPENDIX BA**  
MANUFACTURED HOUSING USED AS DWELLINGS

The appendices were reorganized and renamed to improve clarity and organization. Appendices related to building planning and construction were given the group B designation, and the Manufactured Housing appendix was renamed Appendix BA.

**MHC Consultants LLC** 267

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Make sure that when you use plans, they reference the 2025 RCNYS, not the 2020 RCNYS.



**MHC Consultants LLC** 268

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Make sure that when you use plans, they reference the 2025 RCNYS, not the 2020 RCNYS.



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**MHC Consultants LLC**

★ APPENDIX **BA** MANUFACTURED HOUSING USED AS DWELLINGS

Scope... applicable only to a manufactured home used as a **single dwelling** unit ...

- Foundations for Installation
- Connections to Services
- Alterations, additions, repairs or relocation
- Flood Zones

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**MHC Consultants LLC**

1. Construction, alteration and repair of any foundation system which is necessary to provide for the installation of a manufactured home unit.

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**MHC Consultants LLC**

1. Construction, alteration and repair of any foundation system which is necessary to provide for the installation of a manufactured home unit
2. Construction, installation, addition, alteration, repair or maintenance of the building service equipment which is necessary for connecting manufactured homes to water, fuel, or power supplies and sewage systems

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**MHC Consultants LLC**

1. Construction, alteration and repair of any foundation system which is necessary to provide for the installation of a manufactured home unit
2. Construction, installation, addition, alteration, repair or maintenance of the building service equipment which is necessary for connecting manufactured homes to water, fuel, or power supplies and sewage systems
3. **Alterations, additions or repairs to existing manufactured homes.** The construction, alteration, moving, demolition repair and use of accessory buildings and structures and their building service equipment shall comply with the requirements of this code.

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**MHC Consultants LLC**

These provisions shall not be applicable to the design and construction of *manufactured homes* and shall not be deemed to authorize modifications or *additions* to *manufactured homes* where otherwise prohibited. The design and construction criteria of *manufactured homes* shall be in accordance with those defined in the "Manufactured Home Construction and Safety Standards" (24 CFR 3280).

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[NY] BA101.2 Flood hazard areas

New and replacement manufactured homes to be installed in flood hazard areas as established by Table R301.2 shall meet the applicable requirements of Section R306.

Five horizontal lines for notes.

TABLE R301.2—CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

GROUND SNOW LOADS <sup>a</sup>	WIND DESIGN			SEISMIC DESIGN CATEGORY	SUBJECT TO DAMAGE FROM		ICE BARRIER UNDERLAYMENT REQUIREDS	FLOOD HAZARDS <sup>f</sup>
	Speed <sup>b</sup> (mi/h)	Topographic effect <sup>c</sup>	Special wind region <sup>d</sup>		Windborne debris zone <sup>e</sup>	Freeze		
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MANUAL J DESIGN CRITERIA <sup>h</sup>								
Elevation	Altitude correction factor <sup>i</sup>	Concurrent wet bulb	Indoor winter design relative humidity	Indoor winter design dry-bulb temperature	Outdoor winter design dry-bulb temperature	Outdoor winter design dry-bulb temperature	Outdoor winter design dry-bulb temperature	---
Latitude	Daily range	Summer design gains	Indoor summer design relative humidity	Indoor summer design dry-bulb temperature	Outdoor summer design dry-bulb temperature	Outdoor summer design dry-bulb temperature	Outdoor summer design dry-bulb temperature	---

For SI: 1 pound per square foot = 0.0479 kPa, 1 mile per hour = 0.447 m/s.

<sup>a</sup> Where weathering requires a higher strength concrete or grade of masonry than necessary to satisfy the structural requirements of this code, the frost free depth strength required for weathering shall govern. The weathering volume shall be filled in with the weathering notes, "lightweight," "massive" or "heavy" for concrete as determined from Figure R301.2(1). The grade of masonry units shall be determined from ASTM C54, ASTM C58, ASTM C140, ASTM C145, ASTM C175, ASTM C216, ASTM C270, ASTM C476, ASTM C518, ASTM C561 or ASTM C720.

<sup>b</sup> [NY] Where the frost free depth requires design loadings that are listed in Figure R301.2(1), the frost free depth strength required for weathering shall govern. The authority having jurisdiction shall fill in the frost free depth column with the minimum depth of footing below finish grade.

<sup>c</sup> [NY] The authority having jurisdiction shall fill in this part of the table to indicate the need for protection depending on whether there has been a history of local saltwater seawater damage.

<sup>d</sup> [NY] The authority having jurisdiction shall fill in this part of the table with the wind speed from the ultimate design wind speeds map (Figure R301.2(2)). Wind exposure category shall be determined on a site-specific basis in accordance with Section R301.2.1.4.

New flood meet

d in all

Five horizontal lines for notes.



R322.1.9 Manufactured Homes

- The bottom of the frame of new and replacement... shall be elevated to or above the elevation specified in R306.1.4 or R306.1.4.1
- As built certification is required



Five horizontal lines for notes.

**MHC Consultants LLC**

**R322.1.9 Manufactured Homes**

- The bottom of the frame of new and replacement... shall be elevated to or above the elevation specified in R306.1.4 or R306.1.4.1

As built certification is required.

**HUD places the burden on the Installer to determine whether a home site is wholly or partly in a flood hazard area and to obtain additional designs, if needed.**



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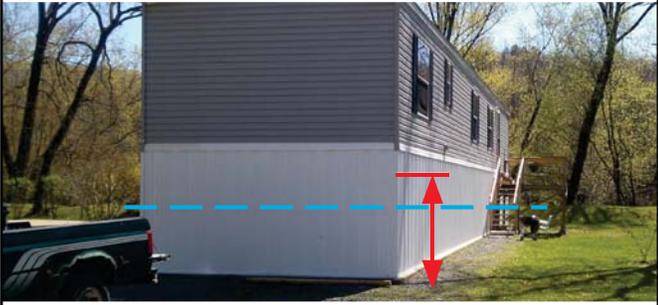
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**MHC Consultants LLC**



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**MHC Consultants LLC**



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**MHC Consultants LLC**

 **[NY] BA102.2 Additions**

Additions shall conform to one of the following:

1. Certified under HUD Construction and Safety Standards Act
2. Designed and constructed to conform with HUD Construction...
3. Designed and constructed to conform with new construction requirements this code (RCNY)

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**MHC Consultants LLC**

Building additions and accessory structures shall not be structurally supported by the manufactured home.

**Exception.** Building additions and accessory structures supported by a MH shall be in accordance with designs provided by the home manufacturer or with designs prepared by a design professional in accordance with acceptable engineering practice.

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**MHC Consultants LLC**

 **[NY] BA102.3 Alterations and repairs**

Alterations and Repairs allowed without requiring compliance with all the requirements of the Uniform Code

- Must conform to requirements of Appendix BO
- Create no hazard to life, health or safety by such addition, alteration or repair

Alterations and Repairs nonstructural in nature, not affecting structural members or fire protection maybe made with materials similar to original home construction

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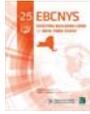


[NY] BA102.5 Existing Occupancy

The use or occupancy of any existing manufactured home shall not be changed unless such change in use of occupancy is made to conform to all applicable provisions of this code. Upon any change in use or occupancy, the manufactured home shall cease to be classified as such



Modifications Complying with



Equal Whatever You need

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[NY] BA104 Permits and Inspections

Permit shall be obtained to install, alter, remodel, repair or add accessory buildings or structures to a manufactured home...

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[NY] BA104 Permits and Inspections

Permit shall be obtained to install, alter, remodel, repair or add accessory buildings or structures to a manufactured home...

Application for permit shall include the identity of the person or entity certified pursuant to Part 1210 or be obtained by the homeowner...

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[NY] BA104 Permits and Inspections

Permit shall be obtained to install, alter, remodel, repair or add accessory buildings or structures to a manufactured home...

Application for permit shall include the identity of the person or entity certified pursuant to Part 1210 or be obtained by the homeowner...

Work shall be inspected – including, but not limited to the foundation, support, anchorage, connection of multi-sectional homes, and building service equipment.

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[NY] BA102.7 Relocations

Relocated manufactured homes "SHALL have a manufacturers label certifying compliance with applicable HUD Manufactured Home Construction and Safety Standards, and a data plate, affixed in the manufacturing facility..."



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A statement "This manufactured home is designed to comply with the federal mobile home construction and safety standards in force at the time of manufacture."

Reference to structural zone and wind zone.

Data relative to the heating, insulation zone, and outdoor design temperature.



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Relocation - Exception

Mobile homes manufactured BEFORE June 15, 1976, need not comply with these provisions if they have been inspected by an agency or individual acceptable to the building official to determine that they are:

- Structurally sound
- Free of heating and electrical system hazards

Written documentation signed by the agency or individual performing the inspection shall be submitted to the building official

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[NY] BA103 Definitions

To partner with the definition in Article 21-b

- Manufactured Home Installation (and Setting). Construction that is required for the installation of a manufactured home, including the construction of the foundation system, required structural connections thereto and the installation of on-site water, gas, electrical and sewer systems and connections thereto that are necessary for the normal operation of the manufactured home.

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[NY] BA103 Definitions

To partner with the definition in Article 21-b

- Manufactured Home Installation (and Setting). Construction that is required for the installation of a manufactured home, including the construction of the foundation system, required structural connections thereto and the installation of on-site water, gas, electrical and sewer systems and connections thereto that are necessary for the normal operation of the manufactured home.

Article 21-b: Installation means "the affixation of a manufactured home to a foundation or supports at a building site; the assembly and fastening of structural components of ..."

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I'm not installing it, I'm only moving, blocking and leveling ...



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[NY] BA112 Location on property

MH and accessory buildings shall be located in accordance with R302.1(1) or any other law or regulation regarding separation distances (local laws/zoning ordinances)



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[NY] BA112 Location on property

MH and accessory buildings shall be located in accordance with R302.1(1) or any other law or regulation regarding separation distances (local laws/zoning ordinances)



Such as perhaps DOH Part 17.5 which requires 10' minimum spacing between homes and accessory buildings or structures

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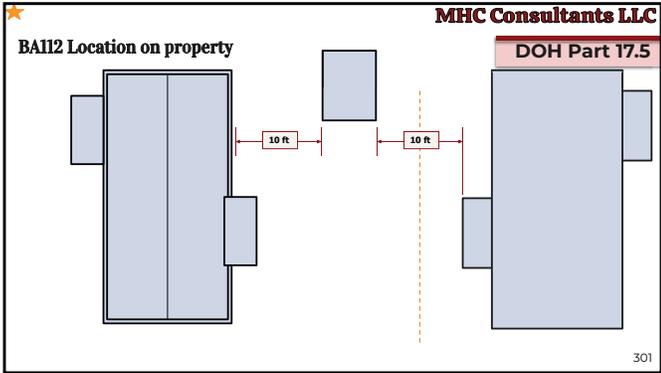
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★ **MHC Consultants LLC**

**[NY] BA113 New Manufactured Homes**

**New Home Installation**

- Install according to manufacturer's installation instructions

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★ **MHC Consultants LLC**

**[NY] BA102.7 Relocated Manufactured Homes**

**RELOCATED Home Installation**

- Install according to manufacturer's installation instructions
- If not available...

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★ **MHC Consultants LLC**

**RELOCATED Home Installation**

- HUD Model Installation Standard (24-CFR-3285)



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★ **MHC Consultants LLC**

**RELOCATED Home Installation**

- HUD Model Installation Standard (24-CFR-3285)
- NFPA 225 (2021) Manufactured Home Installation



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★ **MHC Consultants LLC**

 **[NY] BA113.2 Installation instructions**

Installation instructions (or allowed alternative) shall be used to determine:

- Permissible points of support for vertical loads
- Points of attachment for anchorage systems
- Completion of all systems necessary for habitability
- Completion of any special or optional features.

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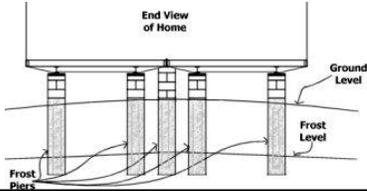
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[NY] BA114 Footings and foundations

Footings and foundations shall be constructed...and in all cases **shall** extend below the frost line.



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*Exception...Where a foundation system is designed by a registered design professional in accordance with the design requirements of the Manufactured Home Standards and the provisions of this code such that it will otherwise be protected from the effects of frost, such foundation system shall not required to extend below the frost line.*

**All cast-in-place concrete shall be minimum 3,000 psi at 28 day compressive strength**

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**Alternative Foundations  
Additional Requirements**

*Foundation Design*

**Before** installer provides support or anchorage different than specified in the installation instructions ...installer must:

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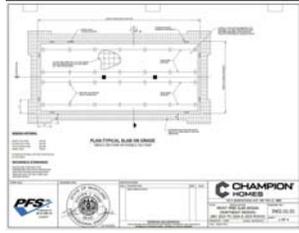
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Alternative Foundations  
Additional Requirements

Foundation Design

Before installer provides support or anchorage different than specified in the installation instructions...installer must:

- 1. Obtain DAPIA-approved designs and instructions prepared by manufacturer, or




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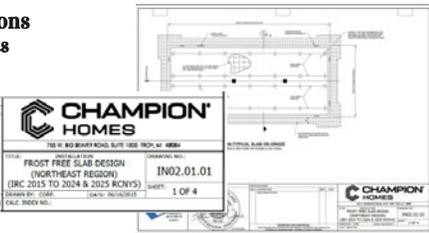
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Alternative Foundations  
Additional Requirements

Foundation Design

Before installer provides support or anchorage different than installation instructions...

- 1. Obtain DAPIA-approved instructions prepared by manufacturer, or




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Alternative Foundations  
Additional Requirements

Foundation Design

Before installer provides support or anchorage different than installation instructions...

- 1. Obtain DAPIA-approved instructions prepared by manufacturer, or




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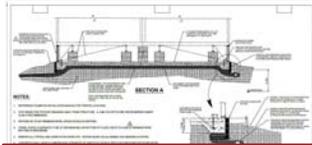
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Alternative Foundations  
Additional Requirements

Foundation Design

Before installer provides support or anchorage different than specified in the installation instructions...installer must:

- 1. Obtain DAPIA-approved designs and instructions prepared by manufacturer; or



DAPIA – Design Approval Primary Inspection Agency  
Responsible for reviewing and approving alternative foundations, damage repairs, initial home design, quality assurance manuals.

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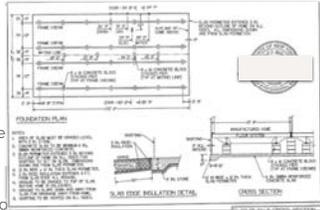
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Alternative Foundations  
Additional Requirements

Foundation Design

Before installer provides support or anchorage different than specified in the installation instructions...installer must:

- 1. Obtain DAPIA-approved designs and instructions prepared by manufacturer; or
- 2. Obtain alternative design prepared by licensed design professional indicating support and anchorage consistent with MH design conforms to requirements of HUD Code AND has manufacturer and DAPIA approval.




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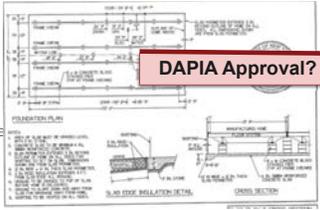
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Alternative Foundations  
Additional Requirements

Foundation Design

Before installer provides support or anchorage different than specified in the installation instructions...installer must:

- 1. Obtain DAPIA-approved designs and instructions prepared by manufacturer; or
- 2. Obtain alternative design prepared by licensed design professional indicating support and anchorage consistent with MH design conforms to requirements of HUD Code AND has manufacturer and DAPIA approval.




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★ **MHC Consultants LLC**

 **[NY] BA118 Exits**

Exterior stairways and ramps...shall comply with **BA102.2** and all other applicable provisions of this code

BA102.2 Additions.

R318 Means of Egress  
Stairways, ramps...shall comply with this section

R321 Guards  
Porches, stairways, ramps more than 30" above grade

316

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★ **MHC Consultants LLC**

 **R318.5 Attachment**

Required exterior stairs shall be positively anchored to the primary structure to resist both vertical and lateral forces **OR shall be designed to be self-supported**

**HUD Code requires porches to be...?**

317

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★ **MHC Consultants LLC**

 **R318.3 Landings at exterior doors**

Landing are required ***“on each side of each exterior door”***

Not less than the width of the door with a depth of 36"



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R318.3.1 Landings at required egress doors

Landing not more than 1 1/2 inches lower than the threshold

Exception: Landing not more than 8 3/4 inches lower than the threshold, provided that the door does not swing over the landing



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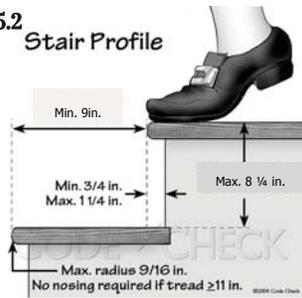
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R318.7.1, R318.7.5.1 & R318.7.5.2 Stairways

- Minimum stair clear width: 36 inches
- Maximum Riser height: 8 3/4 inches
- Minimum tread depth: 9 inches
- Shall not exceed the smallest by more than: 3/8 inch



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R318.7.6 Landings for stairways

There shall be a floor landing at the top and bottom of each stairway.

Minimum 36" x 36"



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R403.1.4 Minimum [footing] depth

Unless protected from frost... supports of buildings and structures shall extend below the frost line



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Unless protected from frost... supports of buildings and structures shall extend below the frost line

Exception: Deck not supported by a dwelling shall have a footing **not less than 12 inches below the undisturbed ground surface.**



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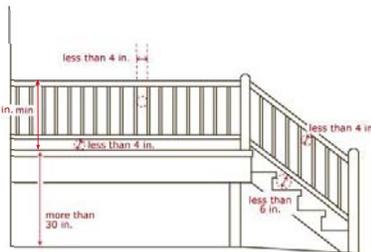


R321 Guards

Decks, landing more than 30" above grade within 36" horizontally to the edge

Open sided walking surfaces

Guards meeting this drawing



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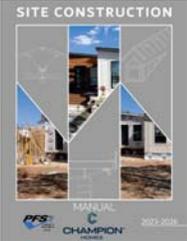
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328

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★ **MHC Consultants LLC**

**Installation Instructions  
Getting Started**

Locate the Data Plate

Confirm  
Information  
Equipment Data  
Design Data



329

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★ **MHC Consultants LLC**

**Installation Instructions  
Getting Started**

Locate the Data Plate

Confirm  
Information  
Equipment Data  
Design Data



330

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HUD Data Plate

Manufacturer Info  
HUD Label  
Serial Number  
Formaldehyde

MFG. Titan Homes  
951 Route 12 South  
Saugerfield, NY 13455

UNIT SER # 019-000-H-A004986A  
MODEL # EP8144 HUD SEAL # NTA1931222

This unit (shown) was designed to comply with the Federal Manufacture Home Construction and Safety Standards in force at the time of manufacture. This manufacturer certifies this home to comply with the Title III Code Enforcement Control Act.

This manufacturer certifies that this unit (shown) was designed to comply with the Federal Manufacture Home Construction and Safety Standards in force at the time of manufacture. This manufacturer certifies this home to comply with the Title III Code Enforcement Control Act.

DATE OF MFG. 3/2/2020 DESIGN APPROVED BY PFS

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HUD Data Plate

Manufacturer Info  
HUD Label  
Serial Number  
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MFG. Titan Homes  
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UNIT SER # 019-000-H-A004986A  
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DATE OF MFG. 3/2/2020 DESIGN APPROVED BY PFS

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HUD Data Plate

Confirm Wind Zone



UNIT SER # \_\_\_\_\_ MODEL # \_\_\_\_\_ HUD SEAL # \_\_\_\_\_

DATE OF MFG. \_\_\_\_\_ DESIGN APPROVED BY PFS

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**CHAMPION HOMES** **HUD Data Plate** **MHC Consultants LLC**

Roof Zone

334

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**CHAMPION HOMES** **HUD Data Plate** **MHC Consultants LLC**

Roof Zone

MANUFACTURED HOME ROOF LOAD MAP  
FEB. 24 CFR 3280.305(c)(1) (Effective May 26, 2009)

NEW YORK STATE COUNTIES

335

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**CHAMPION HOMES** **HUD Data Plate** **MHC Consultants LLC**

Thermal Zone

336

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**MHC Consultants LLC**

### Install Footings

Determine Pier Locations using Instructions

337

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**MHC Consultants LLC**

### Determine Pier Locations using Instructions

338

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**MHC Consultants LLC**

### Determine Pier Locations using Instructions

339

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Determine Pier Loads

(Frame - no perimeter blocking required)

Portion of Table 6 shown.

Support Spacing	Roof Load zone and max. section width					
	South (20psf)			Middle (30psf)		
	12ft	14ft	16ft	12ft	14ft	16ft
4ft	2490	2820	3140	2810	3170	3520
5ft	3110	3520	3920	3510	3960	4400
6ft	3730	4230	4710	4210	4760	5270
8ft	4980	5640	6270	5610	6340	7030
10ft	6220	7040	7840	7010	7920	8790

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Determine Pier Loads

(Frame - no perimeter blocking required)

Portion of Table 6 shown.

Support Spacing	Roof Load zone and max. section width					
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(Frame - no perimeter blocking required)

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6ft	3730	4230	4710	4210	4760	5270
8ft	4980	5640	6270	5610	<b>6340</b>	7030
10ft	6220	7040	7840	7010	7920	8790

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Determine Minimum Footer Size for Square & Rectangular Shapes (Default Soil Capacity)

6340

Soil Bearing Capacity	Min. Footing Area (sq. in.)	Min. Footing Size (in.)	8x16 single stack		16x16 double stack	
			Min. Thickness	Max. Capacity	Min. Thickness	Max. Capacity
1500	256	16x16	6	2660	6	2660
	384	24x16	6	4000	6	4000
	576	24x24	8	6000	6	6000
	1024	32x32	12	8000	8	10660

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Determine Minimum Footer Size for Square & Rectangular Shapes (Default Soil Capacity)

6340

Soil Bearing Capacity	Min. Footing Area (sq. in.)	Min. Footing Size (in.)	8x16 single stack		16x16 double stack	
			Min. Thickness	Max. Capacity	Min. Thickness	Max. Capacity
1500	256	16x16	6	2660	6	2660
	384	24x16	6	4000	6	4000
	576	24x24	8	6000	6	6000
	1024	32x32	12	8000	8	10660

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Determine Minimum Footer Size for Square & Rectangular Shapes (Default Soil Capacity)

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1500	256	16x16	6	2660	6	2660
	384	24x16	6	4000	6	4000
	576	24x24	8	6000	6	6000
	1024	<b>32x32</b>	12	8000	8	10660

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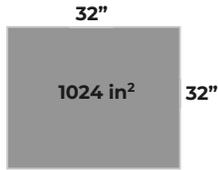


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Footer size 32" x 32" = 1024 in<sup>2</sup>




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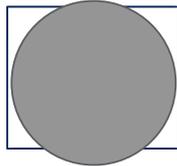


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Footer size 32" x 32" = 1024 in<sup>2</sup>




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**Determine Minimum Footer Size for Circular Shapes**  
(Default Soil Capacity)

**6340**

Soil Bearing Capacity	Min. Footing Area (sq. in.)	Min. Footing Dia. (in.)	8x16 single stack		16x16 double stack	
			Min. Thickness	Max. Capacity	Min. Thickness	Max. Capacity
1500	254	18	6	2650	-	-
	452	24	"	4710	6	4710
	615	28	"	6410	"	6410
	800	32	"	8000	"	8370

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**MHC Consultants LLC**

**Determine Minimum Footer Size for Circular Shapes**  
(Default Soil Capacity)

**6340**

Soil Bearing Capacity	Min. Footing Area (sq. in.)	Min. Footing Dia. (in.)	8x16 single stack		16x16 double stack	
			Min. Thickness	Max. Capacity	Min. Thickness	Max. Capacity
1500	254	18	6	2650	-	-
	452	24	"	4710	6	4710
	615	28	"	6410	"	6410
	800	32	"	8000	"	8370

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**MHC Consultants LLC**

**Determine Minimum Footer Size for Circular Shapes**  
(Default Soil Capacity)

**6340**

Soil Bearing Capacity	Min. Footing Area (sq. in.)	Min. Footing Dia. (in.)	8x16 single stack		16x16 double stack	
			Min. Thickness	Max. Capacity	Min. Thickness	Max. Capacity
1500	254	18	6	2650	-	-
	452	24	"	4710	6	4710
	615	<b>28</b>	"	6410	"	6410
	800	32	"	8000	"	8370

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**MHC Consultants LLC**




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Determine Maximum Footer Loading for Circular Shapes (Default Soil Capacity)

24"

Soil Bearing Capacity	Min. Footing Area (sq. in.)	Min. Footing Dia. (in.)	8x16 single stack		16x16 double stack	
			Min. Thickness	Max. Capacity	Min. Thickness	Max. Capacity
1500	254	18	6	2650	-	-
	452	24	"	4710	6	4710
	615	28	"	6410	"	6410
	800	32	"	8000	"	8370

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Determine Maximum Footer Loading for Circular Shapes (Default Soil Capacity)

24"

Soil Bearing Capacity	Min. Footing Area (sq. in.)	Min. Footing Dia. (in.)	8x16 single stack		16x16 double stack	
			Min. Thickness	Max. Capacity	Min. Thickness	Max. Capacity
1500	254	18	6	2650	-	-
	452	24	"	4710	6	4710
	615	28	"	6410	"	6410
	800	32	"	8000	"	8370

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Determine Maximum Footer Loading for Circular Shapes (Default Soil Capacity)

24"

Soil Bearing Capacity	Min. Footing Area (sq. in.)	Min. Footing Dia. (in.)	8x16 single stack		16x16 double stack	
			Min. Thickness	Max. Capacity	Min. Thickness	Max. Capacity
1500	254	18	6	2650	-	-
	452	24	"	4710	6	4710
	615	28	"	6410	"	6410
	800	32	"	8000	"	8370

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**MHC Consultants LLC**

**Determine Pier Spacing based on Pier Load** 4710

(Frame – no perimeter blocking required) Portion of Table 6 shown.

Roof Load zone and max. section width						
Support Spacing	South (20psf)			Middle (30psf)		
	12ft	14ft	16ft	12ft	14ft	16ft
4ft	2490	2820	3140	2810	3170	3520
5ft	3110	3520	3920	3510	3960	4400
6ft	3730	4230	4710	4210	4760	5270
8ft	4980	5640	6270	5610	6340	7030
10ft	6220	7040	7840	7010	7920	8790

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**MHC Consultants LLC**

**Determine Pier Spacing based on Pier Load** 4710

(Frame – no perimeter blocking required) Portion of Table 6 shown.

Roof Load zone and max. section width						
Support Spacing	South (20psf)			Middle (30psf)		
	12ft	14ft	16ft	12ft	14ft	16ft
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5ft	3110	3520	3920	3510	3960	4400
6ft	3730	4230	4710	4210	4760	5270
8ft	4980	5640	6270	5610	6340	7030
10ft	6220	7040	7840	7010	7920	8790

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**MHC Consultants LLC**

**Determine Pier Spacing based on Pier Load** 4710

(Frame – no perimeter blocking required) Portion of Table 6 shown.

Roof Load zone and max. section width						
Support Spacing	South (20psf)			Middle (30psf)		
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5ft	3110	3520	3920	3510	3960	4400
6ft	3730	4230	4710	4210	4760	5270
8ft	4980	5640	6270	5610	6340	7030
10ft	6220	7040	7840	7010	7920	8790

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**MHC Consultants LLC**

**Determine Pier Spacing based on Pier Load** 4710

(Frame – no perimeter blocking required) Portion of Table 6 shown.

Support Spacing	Roof Load zone and max. section width					
	South (20 psf)			Middle (30 psf)		
	12ft	14ft	16ft	12ft	14ft	16ft
4ft	2490	2820	3140	2810	3170	3520
<span style="border: 1px solid red; padding: 2px;">5ft</span>	3110	3520	3920	3510	3960	4400
6ft	3730	4230	4710	4210	4760	5270
8ft	4980	5640	6270	5610	6340	7030
10ft	6220	7040	7840	7010	7920	8790

358

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**MHC Consultants LLC**

Soil Bearing Capacity	Min. Footing Area	Min. Footing Dia.	8x16 single stack		16x16 double stack	
			Min. Thickness	Max. Capacity	Min. Thickness	Max. Capacity
<b>Re-evaluate Soil Bearing Capacity</b>			6	2650	-	-
1500	452	24	"	4710	6	4710
	615	28	"	6410	"	6410
	800	32	"	8000	"	8370
2500	254	18	6	4410	-	-
	452	24	"	7850	6	7850
	615	28	"	8000	"	10690
	800	32	"	-	"	13960

6340  


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**MHC Consultants LLC**

**Alternative Foundations**

- permitted with approval of home manufacturer and DAPIA

**ALTERNATIVE FOUNDATION SYSTEMS**

Alternative foundation systems or designs are permitted if they are approved by the home manufacturer and the manufacturer's DAPIA, and are in accordance with either of the following:

- Systems or designs are manufactured and installed in accordance with their listings by a nationally recognized testing agency based on a nationally recognized testing protocol; or
- System designs are prepared by a registered engineer or a registered architect or tested and certified by a registered engineer or registered architect in accordance with acceptable engineering practice and are manufactured and installed so as not to take the home out of compliance with the Manufactured Home Construction and Safety Standards.



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### Alternative Foundations

- permitted with approval of home manufacturer and DAPIA

**Design Approval Primary Inspection Agency**  
 • Equal to design professionals seal for purpose of manufactured housing.  
 • Req. on designs and manuals




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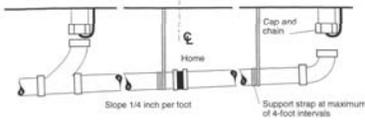
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### Plumbing Issues

Miscellaneous

- Drain, Waste and Vent

**Support pipe 48"oc or less by approved method**  
 ABS to PVC connections by approved methods




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### Plumbing Issues

Miscellaneous

- Drain, Waste and Vent

**Support pipe 48"oc or less by approved method**  
 ABS to PVC connections by approved methods




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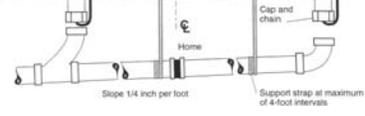
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★ **Plumbing Issues** **MHC Consultants LLC**

364

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★ **Plumbing Issues** **MHC Consultants LLC**




365

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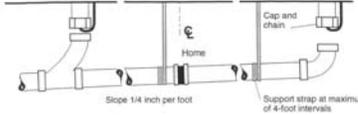


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★ **Plumbing Issues** **MHC Consultants LLC**

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### Exterior Work Skirting

- Structural or non-structural perimeter crawlspace enclosure
- Extend vents, drains & inlets to outside
- Access (18"x 24" min) near utility connections



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### Exterior Work Skirting

- Structural or non-structural perimeter crawlspace enclosure
- Extend vents, drains & inlets to outside
- Access (18"x 24" min) near utility connections



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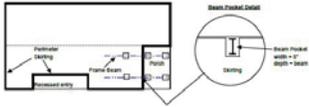
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- Follow perimeter of the homes conditioned space.

Decks & Porches when part of home

Fully Vented Panels installed to allow water to drain




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**Exterior Work Ventilation**

**REQUIRED** (by: Manufacturer & BA114.66) when skirted

- One square foot of vent per 1,500 square foot of under floor area
- Unless using integral vent skirting vents must be equal size & opposite ends of home
- One ventilation opening within 3 ft of each corner




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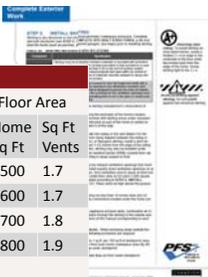
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**Exterior Work Ventilation**

**REQUIRED** **Foundation Ventilation** One Sq Ft of **Free Air Vent** per **1500** Sq Ft of Floor Area

Home Sq Ft	Sq Ft Vents						
1000	.7	1500	1.0	2000	1.3	2500	1.7
1100	.7	1600	1.0	2100	1.4	2600	1.7
1200	.8	1700	1.1	2200	1.5	2700	1.8
1300	.9	1800	1.2	2300	1.5	2800	1.9

Reminder: One sq ft = 144 sq inches




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Ventilation Calculations - Integral Skirting

- 28x56 New Home = 1566 sq ft
- Vapor Barrier **REQUIRED**
- 1 sq ft vent per 1500 sq ft floor space



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Ventilation Calculations - Integral Skirting

- 28x56 New Home = 1566sqft
- Vapor Barrier **REQUIRED**
- 1 sqft vent per 1500 sq ft floor space
- Need 1 sq ft of free vent (144 sq inches)



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Ventilation Calculations - Integral Skirting

- 28x56 New Home = 1566sqft
- Vapor Barrier **REQUIRED**
- 1 sqft vent per 1500 sq ft floor space
- Need 1 sq ft of free vent (144 sq inches)
- Use 32" tall center vent (13 sq inches)



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Ventilation Calculations - Integral Skirting

- 28x56 New Home = 1566 sq ft
- Vapor Barrier **REQUIRED**
- 1 sq ft vent per 1500 sq ft floor space
- Need 1 sq ft of free vent (144 sq inches)
- Use 32" tall center vent (13 sq inches)
- **144 / 13 = 12 panels**



Need 12 panels to skirt whole house

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Vents are required to be equal size and opposite sides of foundation

Amount of venting required: **144 sq in**



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Vents are required to be equal size and opposite sides of foundation

Amount of venting required: **144 sq in**

Amount of venting provided?



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Vents are required to be equal size and opposite sides of foundation

Amount of venting required: **144 sq in**

Amount of venting provided?  
Qty: 2 - 8"x16" block vents



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Vents are required to be equal size and opposite sides of foundation

Amount of venting required: **144 sq in**

Amount of venting provided?  
Qty: 2 - 8"x16" block vents  
 $(8 \times 16 = 128) \times 2 = 256 \text{ sq in}$



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Vents are required to be equal size and opposite sides of foundation

Amount of venting required: **144 sq in**

Amount of venting provided?  
Qty: 2 - 8"x16" block vents  
 $(8 \times 16 = 128) \times 2 = 256 \text{ sq in}$   
All set, right?



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Vents are required to be equal size and opposite sides of foundation

Amount of venting required: **144 sq in**

Amount of venting provided:  
Qty: 2 - 8"x16" block vents

$(8 \times 16 = 128) \times 2 = 256$   
All set, right?

**WRONG**



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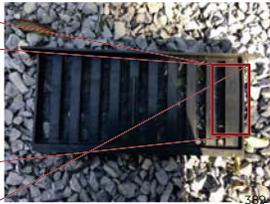
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Vents are required to be equal size and opposite sides of foundation

Amount of venting required: **144 sq in**

Qty: 2 - 8"x16" block vents



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Vents are required to be equal size and opposite sides of foundation

Amount of venting required: **144 sq in**

$$144 / 45 = 3.2$$

Min. 4 vents within 3ft of corners



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### Pocket Penetrometer



product manual  
H-4195

**Warning:**  
This Penetrometer is designed as a testing device and is not intended for use as a structural member or for any other application with such loading.

**Indication:**  
The reading on the scale of the penetrometer is subject to variation due to the condition of the test surface.

**Notes:**  
The reading should be taken from the lower side of the red line on the scale nearest the marked number.

**Adapter Part:**  
The Adapter Part is used to accommodate other testing methods for concrete testing.

The instrument should not be used for obtaining foundation design data.

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### Truss, Engineered Lumber or Timber Construction Placard

"An act to amend the Executive Law, in relation to notice requirements and enforcement for residential buildings with truss type, pre-engineered wood or timber construction."

Addition of Article 18 Executive Law of NY §382-b  
Passed by Senate & Assembly 6/20/2014 Signed by Gov. 9/17/2014

19 NYCRR Part 1265 "Residential Structures with Truss Type...Construction"  
Adopted 11/18/2014 by Codes Council Effective 1/1/2015

"Each new residential structure and each addition to or rehabilitation of an existing residential structure that utilizes truss type construction, pre-engineered wood construction and/or timber construction shall be identified by a sign or symbol..."

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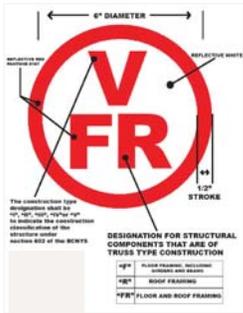
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§1265.4 "...affixed to electric box attached to exterior of the residential structure; provided, however that:"



1. If obscured any meter or utility not allow affixation: shall be affixed to exterior adjacent to electric box
2. If no electric box or the attached electric box located where not likely seen by firefighters: shall be affixed in a location approved by LAHJ as a location likely to be seen by firefighters

Affixed prior to issuance of a C.O.  
Property owner responsible for maintenance and replacement if necessary

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§1265.4 "...affixed to electric box attached to exterior of the residential structure; provided, however that:"



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§1265.4  
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Pro  
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**Garage Additions/Add-On Structures**



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**Garage Additions/Add-On Structures**

24 CFR 3282.7 "Add-on: any structure (except a structure designed or produced as an integral part of a MH) which, when attached to a MH increases the area, either living or storage..."

Remember- Retailers may not sell MH that has been altered in a way which "causes a failure to conform to" HUD Code

Modifications to MH for purpose of "Add-on" Structures often remove compliance with HUD code

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**Alternative Construction Approval REQUIRED**

Issues addressed  
Garage independence & support



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**Alternative Construction Approval REQUIRED**

Issues addressed

- Garage independence & support
- Roof modification & ventilation



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**Alternative Construction Approval REQUIRED**

Issues addressed

- Garage independence & support
- Roof modification & ventilation
- Fire Separation



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**Alternative Construction Approval REQUIRED**

Issues addressed

- Garage independence & support
- Roof modification & ventilation
- Fire Separation
- Electrical circuits for Lighting, GFCI & smoke detectors



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**Alternative Construction Approval REQUIRED**

Issues addressed

- Garage independence & support
- Roof modification & ventilation
- Fire Separation
- Electrical circuits for Lighting, GFCI & smoke detectors
- Egress Compliance



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**Alternative Construction Approval REQUIRED**

Issues addressed

- Garage independence & support
- Roof modification & ventilation
- Fire Separation
- Electrical circuits for Lighting, GFCI & smoke detectors
- Egress Compliance
- Light and ventilation



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**YOUR ATTENDANCE HERE TODAY DOES NOT  
AUTOMATICALLY GRANT CERTIFICATION**

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**YOUR ATTENDANCE HERE TODAY DOES NOT  
AUTOMATICALLY GRANT CERTIFICATION**

**You must file appropriate application(s)...**

**NEW YORK** Division of Licensing Services

New York State  
Department of State  
Division of Licensing Services  
1120 New York State  
Albany, NY 12242-0001  
Phone: (518) 485-4977  
www.dos.ny.gov

**Application for Retailer Certification**

The applicant identified below hereby applies for certification pursuant to Article 21-B of the Executive Law and 18 NYCRR Part 1212.

**Instructions:** Complete all parts of this application by checking the appropriate boxes and filling in the blank spaces as required. Once any required information or additional information on attached sheets. Sign and date the completed application and submit with \$200 fee to the above address.

**Applicant's Information** Check appropriate box: Applicant is a:  Individual  Trade Name  General Partnership  Corporation  LLC  LP  LLP

Applicant's Name: \_\_\_\_\_

USA (State): \_\_\_\_\_ Telephone: \_\_\_\_\_

Street Address: \_\_\_\_\_ Fax: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Federal Taxpayer ID: \_\_\_\_\_

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**YOUR ATTENDANCE HERE TODAY DOES NOT  
AUTOMATICALLY GRANT CERTIFICATION**

**You must file appropriate application(s)...**

**Within required time frame**

- Installer – 6 months after completion of training
- Mechanic – 6 months after completion of training

**NEW YORK** Division of Licensing Services

New York State  
Department of State  
Division of Licensing Services  
1120 New York State  
Albany, NY 12242-0001  
Phone: (518) 485-4977  
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Applicant's Name: \_\_\_\_\_

USA (State): \_\_\_\_\_ Telephone: \_\_\_\_\_

Street Address: \_\_\_\_\_ Fax: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Federal Taxpayer ID: \_\_\_\_\_

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<https://dos.ny.gov/code/manufactured-homes>




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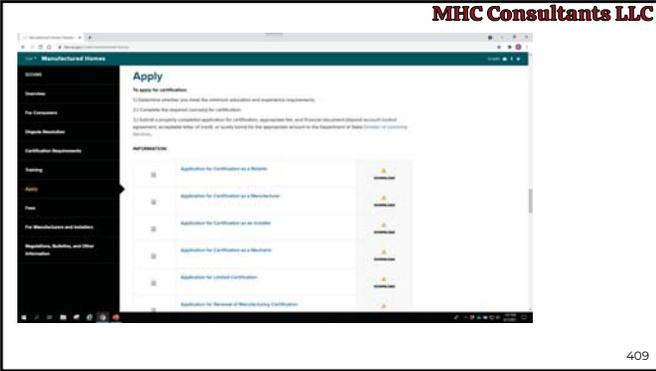
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**Application Attestation**

You certify that as of the date of application you are  
 Under no obligation to pay child support; or  
 If under an obligation to pay child support  
 – Not more than 4 months in arrears or are making payments  
 under plan  
 And...

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**Application Attestation**

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 Under no obligation to pay child support; or  
 If under an obligation to pay child support  
 – Not more than 4 months in arrears or are making payments  
 under plan  
 And...  
 Have NYS Workers' Compensation & Disability Benefits coverage;  
 or  
 Qualify for and have exemption from coverage requirements

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**Application Social Security & Federal ID Numbers**

So you have to provide them?

YES, Disclosure is mandatory

- DOS is required to collect for all licensees.
- Authority: **§5 of Tax Law & §3-503 General Obligations Law.**
- The information may be used for tax administration and child support administration.
- Privacy Notice is part of application.

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**Application Denial**

- Notification in writing from DOS
- Right to appeal within 35 days

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# TOP REASONS WHY:

- The check amount is wrong. Licensing recommends individual checks for individual applications.

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# TOP REASONS WHY:

- The check amount is wrong. Licensing recommends individual checks for individual applications.
- **ALWAYS include the course completion certificate!**

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# TOP REASONS WHY:

- The check amount is wrong. Licensing recommends individual checks for individual applications.
- ALWAYS include the course completion certificate!
- **The name on your certificate has to match the name on your application exactly.**

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# TOP REASONS WHY:

- The check amount is wrong. Licensing recommends individual checks for individual applications.
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- The name on your certificate has to match the name on your application exactly.
- **Just as you need to apply for limited certification, so do you need to apply for the entity.**

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# TOP REASONS WHY:

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- ALWAYS include the course completion certificate!
- The name on your certificate has to match the name on your application exactly.
- Just as you need to apply for limited certification, so do need to apply for the entity.
- **Previous experience detail. Licensing wants much more detail. Saying general contracting is not enough detail.**

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# TOP REASONS WHY:

- The check amount is wrong. Licensing recommends individual checks for individual applications.
- ALWAYS include the course completion certificate!
- The name on your certificate has to match the name on your application exactly.
- Just as you need to apply for limited certification, so do you need to apply for the entity.
- Previous experience detail. Licensing wants much more detail. Saying general contracting is not enough detail.
- **Your bond does not cover your certification.**

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## C. of O. and Financial Security

- Remember this slide from earlier.

**Financial Security**

*"A person or business entity certified... must maintain an acceptable deposit account, letter of credit or surety bond in full force and effect..."*

**Standards for certification as a ...**

- 1210.04 ... manufacturer.
- 1210.05 ... retailer.
- 1210.06 ... installer.
- 1210.07 ... mechanic.

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## C. of O. and Financial Security

- Request to release Financial Security
  - Certified entity shall prove that the timeframe under which a homeowner has to file a complaint has expired.
  - Submit copies of Certificates of Occupancy to DOS
  - Other information as may be required
  - Attestation & Affidavit

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### C. of O. and Financial Security

- Request to release Financial Security
  - Certified entity shall prove that the timeframe under which a homeowner has to file a complaint has expired.
  - Submit copies of Certificates of Occupancy to DOS
  - Other information as may be required
  - Attestation & Affidavit

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<https://dos.ny.gov>



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<https://dos.ny.gov/building-standards-and-codes>



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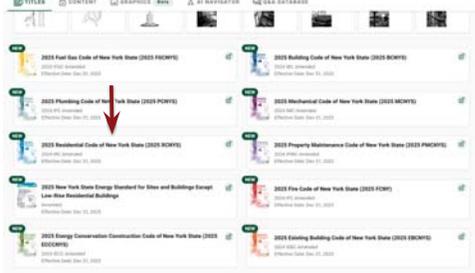
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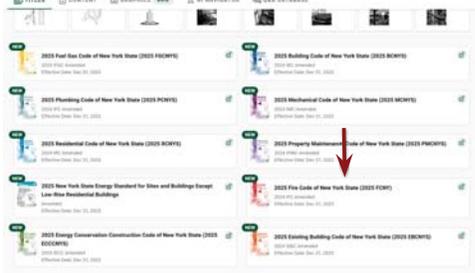
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**MHC Consultants LLC**

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**MHC Consultants LLC**

<https://dos.ny.gov/building-standards-and-codes>

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**MHC Consultants LLC**

**DEVELOPERS, HOMEOWNERS, AND DESIGN PROFESSIONALS**

- Complaints**  
Submit a complaint if a local government is failing to enforce the Uniform Code.
- Code Interpretations**  
View or request interpretations of the Uniform Code and Energy Conservation...
- Variances**  
Start the process for a variance by contacting a regional office near you.
- Meetings & Training Events**  
Upcoming events, seminars, training programs, and workshops.
- Manufactured Homes**  
Ensuring manufactured homes are constructed, installed and serviced in...
- Factory Manufactured Buildings (Modules)**  
Ensuring accordance with plans and specifications approved by the Department of...
- Technical Support**  
The DEBC provides technical support on the Uniform and Energy Codes.
- Code Development**  
The unit serves as Secretariat to the Code Council and provides technical...

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<https://dos.ny.gov/code/manufactured-homes>



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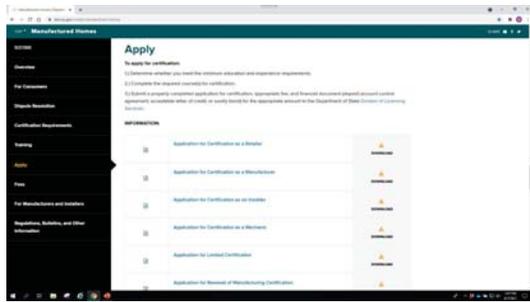
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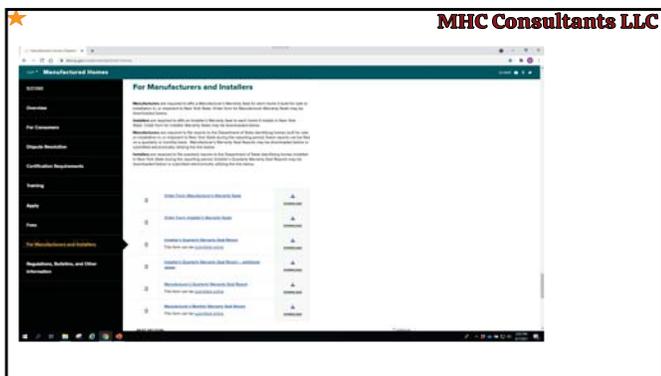
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**MHC Consultants LLC**

## Regulations, Bulletins, and Other Information

Get and the pertinent regulations, informational bulletins, and other information.

**TECHNICAL ASSISTANCE**

- [Article 21-b](#)
- [Part 1210](#)
- [24 CFR 3285](#)
- [Dispute Resolution Disclosure Notice](#)
- [Installation Disclosure Notice](#)
- [Warranty Seal and Quarterly Reporting Update Sept. 2022](#)

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★ **MHC Consultants LLC**

HUD Model Installation Standard (24-CFR-3285)  
<https://www.govinfo.gov/content/pkg/CFR-2025-title24-vol5/pdf/CFR-2025-title24-vol5-part3285.pdf>

NFPA 225 (2021) Manufactured Home Installation © \$\$\$  
<https://www.nfpa.org/product/nfpa-225-standard/p0225code>

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**MHC Consultants LLC**

**Reminders**

Rule #1 Building Permits and C.O.s are required for the installation



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**MHC Consultants LLC**

**Reminders**

Rule #1 Building Permits and C.O.s are required for the installation

Rule #2 Follow the Manufacturer's Instructions



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Reminders

Rule #1 Building Permits and C.O.s are required for the installation

Rule #2 Follow the Manufacturer's Instructions

Rule #3 C.O. and A.C. Inspection **PRIOR** to move-in



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For technical assistance

Contact Information

New York, Department of State  
Division of Building Standards & Codes  
One Commerce Plaza  
99 Washington Ave.  
Albany NY 12231-0001



Manufactured.housing@dos.ny.gov

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Contact Information

MHC Consultants  
160 Wilkinson Rd.  
Fairport NY 14450

joel@consultwithmhc.com



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**MHC Consultants LLC**

Contact Information  
MHC Consultants  
160 Wilkinson Rd.  
Fairport NY 14450

If you couldn't take the polls  
If your name is wrong on your certificate  
Add it to your safe senders list



joel@consultwithmhc.com



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**MHC Consultants LLC**

Contact Information  
MHC Consultants  
160 Wilkinson Rd  
Fairport NY 14450

joel@consultwithmhc.com

<https://joel6294.wixsite.com/mhcc>



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**MHC Consultants LLC**



<https://joel6294.wixsite.com/mhcc>

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Any questions?



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