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| <insert logo> | <Company Name>Application for Employment | | | | | | | | | | | | | Full-time  Part-time  Summer  Internship | |
| Date | | | | | Position(s) Sought | | | | | | | | | | |
| Name of Educational Institution | | | | |
| General Information | | | | | | | | | | | | | | | |
| First Name | | | | | | | | Last Name | | | | | | | |
| Address until | | No. Street   City Province/State Postal Code | | | | | | | | | | Tel.    E-mail | | | |
| Permanent Address  (if different  from above) | | No. Street   City Province/State Postal Code | | | | | | | | | | Tel.    E-mail | | | |
| Are you employed? May we inquire of your present employer?  Yes  No  Yes  No | | | | | | | Have you ever applied to this company?  Yes  No  When?  Referred by | | | | | | | | |
| When are you available to start work? | | | | | | |
| Education | | | | | | | | | | | | | | | |
| Name and Location of School  Begin with most recent. | | | | Years Attended | | | | | Discipline orProgram (Major) | | Degree/Diploma/Certificate | | | | Date obtained or expected |
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| Highlight skills relevant to the position(s) sought. | | | | | | | | | | | | | | | |
| Please check all industry certifications that apply and date obtained | | | | | | | | | | | | | | | |
| NSCA C-SI™ | | | NICET Audio | | | ICIA CTS-R | | | | CEDIA Designer I | | | Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| NSCA C-EST™ | | | NICET Fire | | | ICIA CTS-S | | | | Microsoft | | | Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| NSCA R-ESI™ | | | ICIA CTS-D | | | CEDIA Installer I | | | | Novell | | | Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| BICSI RCDD | | | ICIA CTS-I | | | CEDIA Installer II | | | | Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |

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| References | | | | |
| Name of Reference | Address | City, State, Zip | Phone | Years Known |
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| Educational Experiences and Accomplishments | | | | |
| Describe your relevant courses, manufacturer training/certifications. | | | | |

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| Work Experience | |
| Describe all work experience (paid and unpaid) starting with most recent. | |
| Position Name of Organization    City Province/State Dates    Duties: | Full-time  Part-time  (# of hours/wk      )  Summer  Internship  Other: (specify) |
| Position Name of Organization    City Province/State Dates    Duties: | Full-time  Part-time  (# of hours/wk      )  Summer  Internship  Other: (specify) |
| Position Name of Organization    City Province/State Dates    Duties: | Full-time  Part-time  (# of hours/wk      )  Summer  Internship  Other: (specify) |
| Position Name of Organization    City Province/State Dates    Duties: | Full-time  Part-time  (# of hours/wk      )  Summer  Internship  Other: (specify) |

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| Work Experience | |
| Describe all work experience (paid and unpaid) starting with most recent. | |
| Position Name of Organization    City Province/State Dates    Duties: | Full-time  Part-time  (# of hours/wk      )  Summer  Internship  Other: (specify) |
| Position Name of Organization    City Province/State Dates    Duties: | Full-time  Part-time  (# of hours/wk      )  Summer  Internship  Other: (specify) |
| Position Name of Organization    City Province/State Dates    Duties: | Full-time  Part-time  (# of hours/wk      )  Summer  Internship  Other: (specify) |
| Position Name of Organization    City Province/State Dates    Duties: | Full-time  Part-time  (# of hours/wk      )  Summer  Internship  Other: (specify) |

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| Summary |
| Demonstrate your suitability for position(s) sought, by outlining your career objectives and elaborating on the factual material already presented. Show how your experience (educational, extracurricular and work) is relevant to the position(s), organization, and/or field of work for which you are applying. |
| I understand that any omission or misrepresentation with respect to this information may be cause for denial or immediate termination of employment.        \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Signature |