### Company Name

### Address

**City, State, Zip Code**

#### Phone Number

### Sample Rental Agreement

Rental Agreement made beginning on this date: <DATE> between <COMPANY NAME/ADDRESS> and contact: <CUSTOMER CONTACT NAME> of <CUSTOMER COMPANY NAME>. The parties agree as follows:

MAINTENANCE AND REPAIR OF RENTAL EQUIPMENT:

<COMPANY NAME> shall maintain and repair the listed equipment at no charge to the customer for the duration of this agreement, except in the case of misuse, abuse, or neglect. The maintenance and repair includes all parts and labor for service during normal working hours. Any service requested and performed during nights, weekends, and holidays shall be charged to the customer at the prevailing rate for overtime labor and service calls.

DAMAGED EQUIPMENT:

The customer will be responsible for the costs to repair or replace any parts damaged due to conditions beyond normal wear and tear. <COMPANY NAME> and customer agree that <COMPANY NAME> will be the sole judge of what repairs have become necessary as a result of misuse, abuse, or neglect.

LOSS OR THEFT OF EQUIPMENT:

In the event that any of the equipment is lost or stolen the customer agrees to pay manufacturer’s suggested retail price for replacement of the lost or stolen equipment.

RISK PROTECTION:

The customer shall be responsible for all risk protection for listed equipment while the equipment is in the customer’s possession. <COMPANY NAME> may require proof of protection. <COMPANY NAME> will not be responsible for the repair of any damage or other physical irregularities caused by the installation of the equipment. The equipment listed will remain the property of <COMPANY NAME> and must be returned to <COMPANY NAME> upon termination of this agreement or, if requested, within thirty (30) days of written notice.

INDEMNITY:

The customer shall hold harmless, and indemnify <COMPANY NAME> from and against any and all claims, damages, judgments, expenses (including attorneys’ fees) and losses of any nature in connection with, arising from or related to renting, condition, operation and use of the equipment. The customer agrees to provide <COMPANY NAME> with a complete report of any accident involving the equipment.

COMPLIANCE WITH LAWS:

The customer agrees, at its sole expense, to comply with all municipal, county, state and federal laws, ordinances and regulations, which may affect the equipment while it is in the possession and use of the customer.

BUY-OUT OPTION:

The customer, at any time, may choose to purchase the equipment. Should the customer wish to purchase said equipment, 50% of the rental charges will be applied to the list price of the rented equipment.

PAYMENT: (rental can be written for payment to be made in one installment or monthly installments)

*(example of lump sum)*

For furnishing the equipment and the maintenance and repair service indicated, the customer shall pay <COMPANY NAME> a setup fee of <AMOUNT> plus <RENTAL AMOUNT> for the period <BEGINNING DATE> and <END DATE>. Applicable sales tax will be in addition to the rental rates. Payment is due prior to receipt of equipment.

*(example of monthly)*

For furnishing the equipment and the maintenance and repair service indicated, the customer shall pay <COMPANY NAME> a setup fee of <AMOUNT> plus <monthly rental amount> for the period <BEGINNING DATE> and <END DATE>. All rental charges are invoiced in advance and on a month-to-month basis.  Your agreement will be automatically renewed on a monthly basis unless all rented equipment is returned to us before the (5TH) FIFTH working day of the month. Applicable sales tax will be in addition to the rental rates.

LATE RETURN:

Customer agrees to pay manufacturer’s suggested retail price for non-returned equipment upon demand should customer fail for any reason to return equipment on rental expiration date.

Total rental contract value is <TOTAL AMOUNT OF RENTAL>. \*See Equipment List for model and serial numbers.

I have read and agree to the above rental agreement, the terms and conditions and attached Equipment List:

Equipment Pick-Up:

Customer

Customer Signature \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

<COMPANY NAME>

<COMPANY REPRESENTATIVE SIGNATURE> \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Equipment Return:

Customer

Customer Signature \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

<COMPANY NAME>

< COMPANY REPRESENTATIVE SIGNATURE > \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\*Equipment List

(List all equipment that will be rented to customer. Include such information as: model number, serial number, quantity of each item, rental price per item)

## Monthly Total: <MONTHLY RENTAL AMOUNT>