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| --- | --- | --- | --- | --- |
| Project Name & Address | |  | Customer and Contact Information: | |
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|  | |  |  | |
| Project #: |  |  | Date of Issuance: |  |
|  | |  |  | |
| Project or designated portion shall include: | | | | | |
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The work performed under this Contract has been reviewed and found to be substantially complete. The date of Substantial Completion of the Project or portion thereof designated above is hereby established – which is also the date of commencement of applicable warranties and service agreements required by the Contract Documents, except as stated below.

Definition of Date of Substantial Completion – The date of Substantial Completion of the Work or designated portion thereof is the date agreed by the Customer, General Contractor or Architect when construction is sufficiently complete, in accordance with the Contract Documents, so the Customer can occupy or utilize the Work or designated portion thereof for the use for which it was intended, as expressed in the Contract Documents.

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| --- | --- | --- |
| A list of items to be completed or corrected, prepared by XXXXXXX and verified and amended by the Customer, General Contractor or Architect, is attached hereto. The failure to include any items on such list does not alter the responsibility of Integrator to complete all Work in accordance with the Contract Documents. | | |
| **General Contractor or Architect:** | **Approved By:** | **Date:** |
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| --- | --- | --- |
| The Customer accepts the Work or designated portion thereof as substantially complete and will assume full possession thereof. | | |
| **Customer:** | **Accepted By:** | **Date:** |
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| --- | --- | --- |
| Integrator will complete or correct the Work on the list of items below hereto within \_\_\_\_\_ days from the above Date of Substantial Completion. | | |
| **Integrator:** | **Accepted By:** | **Date:** |
|  |  |  |

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| --- | --- | --- | --- |
| **Noted Exceptions or Work To Be Completed:** | | | |
| **Item #** | Item | **Corrective Action:** | Date |
| **1** |  |  |  |
| **2** |  |  |  |
| **3** |  |  |  |
| **4** |  |  |  |
| **5** |  |  |  |
| **6** |  |  |  |