

**Sample form, not for offline completion.**

Visit <https://njaagardenstate.awardsplatform.com> to enter.



# Groundskeeper/Porter

Nominee name

Nominee First Name

Nominee Last Name

Nominee Direct Phone Number

Nominee Cell Phone Number

Nominee Email Address

Nominee Company

255 Nassau Corporation  
385 Ocean Boulevard, LLC  
502 Jersey Avenue LLC  
5058 Midland LLC  
9 Main Street LLC  
Absolute Property Management  
Adler Residential  
Affiliated Management, Inc.  
Afton Properties  
AHS Investment Corporation  
...

Please ensure you are selecting the correct company name for the nominee, as that is what will be printed on finalist and winner materials. NJAA will not be held responsible for mistakes on nominations. If you have questions, please email [membership@njaa.com](mailto:membership@njaa.com)

Nominee Property Name

Please type the property name for the nominee in this field. If your nominee is not at a specific property, please type the parent company in this field again.

As mentioned above, please ensure you are entering the correct company/property name for the nominee, as that is what will be printed on finalist and winner materials. NJAA will not be held responsible for mistakes on nominations. If you have questions, please email [membership@njaa.com](mailto:membership@njaa.com)

Nominee Property Address 1

Nominee Property Address 2 (optional)

Nominee Property City

Nominee Property State

Nominee Property Zip Code

What is the class of property the nominee works at?

- ☐ Class A
- ☐ Class B
- ☐ Class C
- ☐ Affordable

Class A

- Built 2015 – present
- High end finishes / modern amenities
- Prime location with strong demand and higher rents (leader in the market)
- Minimal maintenance and capital expense required to maintain

Class B:

- Built 1990 – 2014
- Good quality but fewer luxury finishes
- Good quality unit renovations and amenity rehabilitations
- Located in desirable but not premium locations, often attracting middle income residents

Class C:

- Built prior to 1990
- Unrenovated apartments
- Minimal amenities
- Higher maintenance and capital expense investment needed
- Lower income residents

Affordable:

- Provides housing for individuals who qualify for various housing assistance programs such as Section 8, rental assistance programs, etc.
- Vary in age and finishes
- Designed to be accessible to low and moderate-income households

How many units is the nominee responsible for?

- ☐ Less than 100 Units
- ☐ 100-400 Units
- ☐ 401+ Units
- ☐ N/A

What is the nominee's typical work schedule?

Include their normal hours and any preferred times they are available for an interview.

What is the best way to contact the nominee?

Please specify the preferred method(s) of contact (e.g., work phone, cell phone, email) and include the necessary contact details.

Upload the following documents to complete your nomination:

**Job Description (mandatory)**



**Promotional Video Submission (mandatory)**

Please allow time for your video to fully upload before proceeding.  
Important: Do not close or navigate away from this page while your file is uploading.



A promotional video pertaining to the nomination. This is your opportunity to standout in the crowd and show what makes you a winner.

**Video Submission Tips:**

Porter/Groundskeeper – Highlight the property’s grounds, how they’re maintained, and what makes the nominee exceptional.  
Make your video engaging and personal - this is your chance to show the judges what makes your nominee truly outstanding.  
Bonus: The most creative or impressive videos may receive special recognition!

- All nominees must be NJAA members in good standing.
- Nominations must be submitted exclusively through the NJAA Awards Portal. Submissions in any other format will not be accepted.
- All nominations must be completed and submitted by the deadline. Late entries will not be considered.
- Payment must be received within the designated period. Unpaid nominations will not be reviewed.
- Virtual interviews or site visits may be requested during the months of July and August. Please respond promptly to your assigned judge to coordinate scheduling.
- For property nominations, accurate and honest property ratings are required. This information is used internally only—property class designations will not be made public.
- Improperly rated properties may be disqualified from consideration.

<input type="checkbox"/> <b>Terms &amp; Conditions Acknowledgement:</b>	By submitting this nomination, I acknowledge that I have read and agree to abide by the Terms and Conditions.
<input type="checkbox"/> <b>Nomination Acknowledgement:</b>	The information I have provided is complete and I am submitting this nomination for review.