

**NDAAs Retail Crime Scholars Program
Reviewer Evaluation Rubric
Class of 2026**

Reviewer Instructions

Review each application independently.

For each criterion below:

- Review the applicant's responses.
- Determine whether the applicant provided the evidence described.
- Award the corresponding points.
- Total the scores for each evaluation category.

Evaluate only the information contained in the application materials.

Evaluation Category 1

Alignment with Conference Mission & Organizational Impact (40 Points)

Evidence	Points Awarded
• Demonstrates a clear understanding of organized retail crime challenges affecting their office or jurisdiction.	<input type="checkbox"/> 0 <input type="checkbox"/> 5
• Provides specific examples rather than broad or generalized statements.	<input type="checkbox"/> 0 <input type="checkbox"/> 5
• Clearly explains how participation will strengthen investigations, prosecutions, or ORC-related responsibilities.	<input type="checkbox"/> 0 <input type="checkbox"/> 5
• Identifies practical ways conference learning will be implemented after the conference.	<input type="checkbox"/> 0 <input type="checkbox"/> 5
• Demonstrates organizational impact beyond individual professional development.	<input type="checkbox"/> 0 <input type="checkbox"/> 5
• Identifies opportunities to improve office practices, investigations, prosecutions, or partnerships.	<input type="checkbox"/> 0 <input type="checkbox"/> 5
• Demonstrates strong alignment with the mission of the Retail Crime Scholars Program.	<input type="checkbox"/> 0 <input type="checkbox"/> 5
• Demonstrates leadership potential and commitment to advancing the profession.	<input type="checkbox"/> 0 <input type="checkbox"/> 5

Category Total: _____ /40

Evaluation Category 2

Professional Development Need (30 Points)

Evidence	Points Awarded
Clearly explains why scholarship assistance is needed.	<input type="checkbox"/> 0 <input type="checkbox"/> 5
Identifies meaningful barriers to participation.	<input type="checkbox"/> 0 <input type="checkbox"/> 5
Explains why attendance would likely not be possible without scholarship assistance.	<input type="checkbox"/> 0 <input type="checkbox"/> 5
Demonstrates that scholarship support will meaningfully expand access to professional development.	<input type="checkbox"/> 0 <input type="checkbox"/> 5
Demonstrates organizational benefit beyond the individual applicant.	<input type="checkbox"/> 0 <input type="checkbox"/> 5
Response is thoughtful, specific, and credible.	<input type="checkbox"/> 0 <input type="checkbox"/> 5

Category Total: _____ /30

Evaluation Category 3

Scholar Commitment & Leadership Potential (15 Points)

Evidence	Points Awarded
Demonstrates commitment to sharing knowledge.	<input type="checkbox"/> 0 <input type="checkbox"/> 3
Identifies specific plans for implementing or sharing conference learning.	<input type="checkbox"/> 0 <input type="checkbox"/> 3
Expresses interest in continued engagement through the Scholars Network.	<input type="checkbox"/> 0 <input type="checkbox"/> 3
Demonstrates initiative, collaboration, and leadership potential.	<input type="checkbox"/> 0 <input type="checkbox"/> 3
Demonstrates commitment to continued professional development and service.	<input type="checkbox"/> 0 <input type="checkbox"/> 3

Category Total: _____ /15

Evaluation Category 4

Cohort Composition (10 Points)

Evidence	Points Awarded
Adds geographic diversity.	<input type="checkbox"/> 0 <input type="checkbox"/> 2
Broadens representation across office size or jurisdiction type.	<input type="checkbox"/> 0 <input type="checkbox"/> 2
Adds a unique professional perspective or area of expertise.	<input type="checkbox"/> 0 <input type="checkbox"/> 2
Supports balanced representation between prosecutors and investigators.	<input type="checkbox"/> 0 <input type="checkbox"/> 2
Strengthens the overall composition of the Scholar cohort.	<input type="checkbox"/> 0 <input type="checkbox"/> 2

Category Total: _____ /10

Evaluation Category 5

Prosecutorial Investigator Representation (5 Points)

Evidence	Points Awarded
Applicant is a qualified prosecutorial investigator.	<input type="checkbox"/> 0 <input type="checkbox"/> 5

Category Total: _____ /5

Reviewer Comments

Primary Strengths

Considerations for Committee Discussion

Overall Recommendation

- Highly Recommend
- Recommend
- Recommend if Space is Available
- Do Not Recommend

Final Score

Category	Maximum	Score
Mission & Organizational Impact	40	_____
Professional Development Need	30	_____
Scholar Commitment & Leadership Potential	15	_____
Cohort Composition	10	_____
Prosecutorial Investigator Representation	5	_____

TOTAL SCORE: _____ /100

Official Score: The median of the three independent reviewer scores will serve as the applicant's final score for ranking and committee deliberation.