

## Who We Are



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Maintaining high standards of apartment living in the Magic City and surrounding areas

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The Magic City Apartment Association (MCAA) is a dedicated group of owners and managers in the Minot and surrounding area that have joined together to maintain high standards of apartment living and construction.

We invite you to join us in our efforts. Become a member of the MCAA and take an active role in keeping the apartment industry in Minot and the surrounding areas the most progressive in North Dakota. By sending in the membership application with your nominal dues you will receive the many benefits of this growing trade association.

We look forward to adding you to our growing list of Members.

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Magic City Apartment Association  
PO Box 3043  
Minot, ND 58702 - 3043



# Magic City Apartment Association

## MCAA

Discover the Magic. Join MCAA today



**Magic City Apartment Association**

PO Box 3043

Minot, ND 58702 - 3043

1.877.403.MCAA (6222)

[www.ndaa.net/localassociation](http://www.ndaa.net/localassociation)



# Code of Ethics

We, the members of this Association, proudly assume the responsibility of providing adequate and desirable accommodations and facilities for the enjoyment of apartment residents, being ever mindful of our obligations to all regulations governing the free enterprise system of which we are proud to be a part.

Having united ourselves for the purpose of improving the services and conditions of the apartment industry, we individually and severally adopt this Code of Ethics as our guide in dealing with all mankind, and especially with those patronizing this industry.

- I. We adhere to and practice the Golden Rule in all of our endeavors and conduct ourselves in a forthright and ethical manner to better the communities of which we are a part.
- II. We believe that every person's home is their castle and that every resident is entitled to the quiet enjoyment of a clean and respectable atmosphere.
- III. We adhere to the profit principle and believe that the investment, risk, labor, and effort required to present an appropriate, high quality product to our residents deserves a fair return so as to maintain the high standards we believe essential in the apartment industry.
- IV. We respect the right of competitors and colleagues to determine the value of their products and services.
- V. We adhere to the principle of cooperation and friendship among the members of this association, so as to further the interest of all members.
- VI. We believe in the sanctity of contracts, oral or written, and their enforcement through appropriate procedures.
- VII. We uphold our emblem as a symbol of excellence, and we believe that it is the duty of each of us to conduct ourselves in accordance with the principle of this Code of Ethics, and to condemn those who violate these principles by use of proper disciplinary procedures established by this association.

# Membership

## General MCAA Membership Benefits:

- Access to local vacancy surveys.
- The Association provides an extensive State and Federal Lobbying network.
- Sign up for Credit Checks on potential tenants. The tenant pays the cost associated with this as part of the screening fee.
- Free listing of apartment vacancies on the NDAA (North Dakota Apartment Association) website.
- Ongoing apartment referral service.
- Standard forms for use by members at a nominal cost including
  - Rental Applications
  - Lease Agreements
  - Check-in/Check-out
  - Pet Addendums
  - Eviction Notices
  - Lead base books/forms disclosure
- Regular meetings for members
- Updates on changes, meetings, and happenings that affect your industry.
- Quarterly newsletters from NDAA
- Education seminars for owners, managers, and associates
- Membership in the National Apartment Association (NAA)
- Membership in the North Dakota Apartment Association (NDAA)

## MCAA Associate Membership Benefits:

- Access to the State & Local Association mailing list
- Discounts on trade shows
- Membership in the North Dakota Apartment Association (NDAA)
- Our members make a sincere effort to support the Associate Members
- Attendance at monthly meetings to discuss their products and services

Cost: \$75.00 per year  
Membership to NAA possible for additional \$30

## Membership Form

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Website: \_\_\_\_\_ Services Provide (Associate Members): \_\_\_\_\_

**General Membership**- for apartment owners/managers: Number of individual units you own or manage \_\_\_\_\_ x \$1.50 plus \$100 (150 unit max)

**Associate Membership**- for vendors/suppliers and service providers: \$75.00

**Associate Membership**- for vendors/suppliers and service providers | includes NAA membership: \$105.00

I/We agree to abide by the Code of Ethics (and all amendments thereof) of the Magic City Apartment Association, the North Dakota Apartment Association, and the National Apartment Association. In the event of termination of membership in MCAA, I/We agree to discontinue immediately the use of insignias, forms, or signs used by any or all of the Apartment Associations. The remittances attached represent dues for one year. The number of units submitted are true and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Detach and mail with check to: MCAA • PO BOX 3043 • Minot, ND • 58702 - 3043