Nonprofit Association of the Midlands FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT For the year ended December 31, 2015

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#### INDEPENDENT AUDITOR'S REPORT

Board of Directors Nonprofit Association of the Midlands.

We have audited the accompanying financial statements of Nonprofit Association of the Midlands a nonprofit organization (the Organization), which comprise the statement of financial position as of December 31, 2015, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Nonprofit Association of the Midlands as of December 31, 2015, the changes in its net assets, and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional expenses on page 16 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

## **Report on Summarized Comparative Information**

We have previously audited the Nonprofit Association of the Midlands's 2014 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated July 17, 2015. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2014, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Hayes & Associates, LLC Omaha, NE June 28, 2016

## Nonprofit Association of the Midlands

## STATEMENT OF FINANCIAL POSITION

## December 31, 2015

(With comparative totals for 2014)

	2015		2014		
ASSETS					
CURRENT ASSETS					
Cash and cash equivalents	\$	144,567	\$	161,833	
Accounts receivable		14,325		720	
Prepaid expenses		6,363		6,283	
Grants receivable, net discount of \$1,074 and \$0 respectively		159,426			
Total current assets		324,681		168,836	
NONCURRENT ASSETS					
Property, equipment & other media,					
net of accumulated depreciation of \$25,185 and \$14,984, respectively		13,853		16,993	
Website development costs,					
net of accumulated depreciation of \$9,148 and \$5,942, respectively		473		3,679	
Grants receivable - net of current portion		146,000		_	
Total noncurrent assets		160,326		20,672	
Total assets	\$	485,007	\$	189,508	
LIABILITIES AND NET ASSETS					
CURRENT LIABILITIES					
Accounts payable	\$	11,240	\$	6,929	
Payroll liabilities		17,092		11,068	
Deferred revenues		87,527		75,935	
Total current liabilities		115,859		93,932	
NET ASSETS					
Unrestricted (deficit)		4,335		(9,048)	
Temporarily restricted		364,813		104,624	
Total net assets		369,148		95,576	
Total liabilities and net assets	\$	485,007	\$	189,508	

## Nonprofit Association of the Midlands STATEMENT OF ACTIVITIES For the year ended December 31, 2015 (With comparative totals for 2014)

	Temporarily							
	Un	restricted	Restricted		Restricted 2015		2014	
SUPPORT AND REVENUE								
Grants	\$	76,426	\$	376,500	\$	452,926	\$	147,000
Program income		88,278		-		88,278		47,298
Membership dues		111,338		-		111,338		98,569
Contributions		95,426		-		95,426		94,030
In-Kind Contributions		454		-		454		2,400
Interest income		198		-		198		96
Other revenues		3,379		-		3,379		11,299
Total support and revenue		375,499		376,500		751,999		400,692
EXPENSES								
Program services		144,952		-		144,952		133,370
Supporting services								
Management and general		100,760		-		100,760		104,547
Membership activities		176,674		-		176,674		175,813
Fundraising		56,042		-		56,042		53,942
Total supporting services		333,476		-		333,476		334,302
Total expenses		478,427		-		478,427		467,672
Net assets released from restrictions		116,311		(116,311)				
CHANGE IN NET ASSETS		13,383		260,189		273,572		(66,980)
NET ASSETS, BEGINNING OF PERIOD		(9,048)		104,624		95,576		162,556
NET ASSETS, END OF PERIOD	\$	4,335	\$	364,813	\$	369,148	\$	95,576

# Nonprofit Association of the Midlands STATEMENT OF CASH FLOWS

For the year ended December 31, 2015 (With comparative totals for 2014)

CASH FLOWS FROM OPERATING ACTIVITIES		2015	2014
Change in net assets	\$	273,572	\$ (66,980)
Adjustments to reconcile change in net assets to net cash			
from operating activities			
Depreciation		13,408	10,177
Change in accounts receivable		(13,605)	10,631
Change in grants receivable - net of current portion		(159,426)	110,000
Change in prepaid expenses		(80)	2,973
Change in grants receivable - net of current portion		(146,000)	-
Change in accounts payable		4,311	(7,793)
Change in payroll liabilities		6,024	(4,395)
Change in deferred revenues		11,592	 25,380
NET CASH FROM OPERATING ACTIVITIES	·	(10,204)	79,993
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of property, equipment & other media		(7,062)	 (9,426)
NET CASH FROM INVESTING ACTIVITIES		(7,062)	 (9,426)
CHANGE IN CASH AND CASH EQUIVALENTS		(17,266)	70,567
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR		161,833	91,266
CASH AND CASH EQUIVALENTS, END OF YEAR	\$	144,567	\$ 161,833

## NOTE A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the significant accounting policies of Nonprofit Association of the Midlands (the Organization).

## 1. <u>Organization</u>

The Organization is a State association for nonprofits in Nebraska and western Iowa that works to build the capacity and organizational effectiveness of its members. The mission of the Organization is to strengthen the collective voice, leadership, and capacity of nonprofit organizations to enrich the quality of community life. Among its programs and services are professional development, group purchasing discounts, and advocacy on policy issues. The Organization also works to provide tools to its members to manage their nonprofit organizations more effectively.

## 2. Basis of Accounting

The Organization prepares its financial statements on accrual basis of accounting and accordingly reflects all significant receivables, payables, and other liabilities. The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions. This will affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

### 3. Basis of Presentation

The Organization presents its financial position and activities according to the following three classes of net assets:

a. Unrestricted net assets include those net assets whose use is not restricted by donors, even though their use may be limited in other respects, such as by contract or by Board designation.

#### NOTE A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

## 3. Basis of Presentation - Continued

- b. Temporarily restricted net assets are those net assets whose use by the Organization has been limited by donors to later periods of time or after specified dates or to specified purposes.
- c. Permanently restricted net assets are those net assets whose use by the Organization has donor-imposed restrictions that stipulate resources be maintained permanently but permits the Organization to use up or expend part or all of the income (or economic benefits) derived from the donated assets. As of December 31, 2015, the Organization had no permanently restricted net assets.

### 4. Comparative Financial Information and Reclassifications

The financial statements include certain prior year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended December 31, 2014, from which the summarized information was derived.

Certain reclassifications have been made to the 2014 financial statement presentation to correspond to the current year's format. Net assets and changes in net assets, are unchanged due to these reclassifications.

## 5. <u>Cash and Cash Equivalents</u>

For the purposes of the statement of cash flows, the Nonprofit Association of the Midlands considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents. Cash and cash equivalents designated for long-term purposes or received with donor-imposed restrictions limiting their use to long-term purposes are not considered cash or cash equivalents for purposes of the statement of cash flows.

## NOTE A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

## 6. Property, Equipment & Other Media

Property, equipment and other media are recorded at cost or, if donated, at the approximate fair value at the date of donation. Property, equipment and other media which cost \$1,000 or more are capitalized. Depreciation and amortization are computed using a straight line depreciation method over the estimated useful lives of the assets, ranging from three to seven years.

## 7. Website Development Costs

Website development costs are categorized into the following stages: planning the website, developing the applications and infrastructure, developing graphics, developing/converting content, operating the site. Costs exceeding \$1,000 which are incurred to develop applications, infrastructure, and graphics are capitalized. Amortization is computed using a straight line depreciation method over the estimated useful life of the site, ranging from three to five years. Costs for website planning, content development/conversion, and operation stages are expensed as incurred.

## 8. Deferred Revenue

Income from membership dues, subscription fees, and program fees is deferred and recognized over the periods to which the dues and fees relate.

## 9. Revenues and Reclassifications

Contributions are recognized when the donor makes a promise to give to the Nonprofit Association of the Midlands that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets. Membership dues, subscription fees, and program fees are recognized when earned.

## NOTE A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### 10. Contributed Services and Materials

The Organization may receive benefits from services rendered which are provided free of charge. Revenue and a corresponding expense are recognized at the fair value for contributed services when either contributed services create or enhance a non-financial asset or require specialized skills that the provider possesses and which would ordinarily be purchased.

Donated materials are recorded as contributions or expenses in the period received. Such donations are recorded at their fair value on the date of donation. Donated materials are not recorded in the following when the organization serves only as an agent for the donors and the donated materials pass through the organization to its beneficiaries or when values for donated materials cannot reasonably be determined.

## 11. <u>Functional Expenses</u>

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities and in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

## 12. Income Taxes

Nonprofit Association of the Midlands is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no income taxes are included in these financial statements. The Internal Revenue Service has classified Nonprofit Association of the Midlands as an organization other than a private foundation.

## NOTE B. PROMISES TO GIVE

Promises to give are due as follows:

## PROMISES TO GIVE, NET

	2015
Due within one year	\$160,500
Less: Discount for time value of money	(1,074)
	159,426
Due after one year through five years	146,000
	\$305,426

## NOTE C. OPERATING LEASE COMMITMENTS

The Organization leases office space under a non-cancelable operating lease. The lease began on April 1, 2011 and ends on March 31, 2016. The lease was renewed in March 2016 from April 1, 2016 through March 31, 2019. The monthly rent is as follows:

Period	 Rent
April 1, 2016, to March 31, 2017	\$ 2,150
April 1, 2017, to March 31, 2018	2,214
April 1, 2018, to March 31, 2019	2,281

#### NOTE C. OPERATING LEASE COMMITMENTS - CONTINUED

Total rent paid during the year ended December 31, 2015 was \$25,025. Future minimum lease payments are as follows:

Year ending December 31,	
2016	\$ 25,602
2017	26,372
2018	27,166
2019	 6,842
	\$ 85,982

#### NOTE D. **CAPITAL ASSETS**

Fixed assets at December 31, 2015, consisted of the following:

<b>Propert</b>	y, Ec	ıui	pment	&	<u>Other</u>	Media

Computers	\$ 13,180
Furniture & Equipment	4,443
Video Series	15,915
Motion Graphic	5,500
Less: Accumulated Depreciation	(25,185)
Total Property, Equipment & Other Media	\$ 13,853
Website Description of Contra	
Website Development Costs	

Website Development Costs	\$ 9,621
Less: Accumulated Depreciation	 (9,148)
<b>Total Website Development Costs</b>	\$ 473

#### NOTE E. REVOLVING LINE OF CREDIT

The Organization has a \$10,108 revolving line of credit, which was unused at December 31, 2015. Bank advances on the credit line are payable on demand and carried an interest rate of 6.75% per annum. The credit line is secured by substantially all assets of the Organization.

## NOTE F. CONTRIBUTED SERVICES AND MATERIALS

Contributed services and materials recognized for the year ended December 31, 2015 was \$454.

The Organization received airfare vouchers from the National Council of Nonprofits to attend the 2015 National Summit during the year ended December 31, 2015, with a fair value on the dates of donation of \$454.

## NOTE G. TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets as of December 31, 2015, are available for the following purposes:

Time restricted & guideline principles program	\$ 235,313
Time restricted	117,500
Organization website upgrades	12,000
Total temporarily restricted net assets	\$ 364,813

### NOTE H. CONCENTRATIONS

For the year ended December 31, 2015, the Organization received 27% of its revenues from program income and membership dues and 73% of its income from contributions and grants.

## NOTE I. ADVERTISING COSTS

The Organization uses advertising to promote its programs among the audiences it serves. Advertising costs are expensed as incurred. Advertising expense for the year ended December 31, 2015, was \$14,420.

#### NOTE J. RETIREMENT PLAN

The Organization provides retirement benefits for its employees through participation in a multi-employer 403(b) plan.

All employees may contribute to the retirement plan and the Organization matches up to 50% of the first 4% of the employee contribution. The Organization's employer contributions to the plan were \$3,896 for the year ended December 31, 2015.

## NOTE K. INCOME TAXES

The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code, except on net income derived from unrelated business activities. For the year ended December 31, 2015, the Organization had no tax liability on unrelated business activity. The Organization believes that it has appropriate support for any tax positions taken, and as such, does not have any uncertain tax positions that are material to the financial statements.

## NOTE L. SUBSEQUENT EVENTS

As of June 28, 2016, the date the financial statements were available to be issued, the Organization did not have any subsequent events affecting the amounts reported in the financial statements for the year ended December 31, 2015, or which are required to be disclosed in the notes to the financial statements for the year then ended.



# Nonprofit Association of the Midlands SCHEDULE OF FUNCTIONAL EXPENSES

For the year ended December 31, 2015 (With comparative totals for 2014)

	Supporting Services				Totals		
	Program	Management Membership					
	Services	and General	Activities	Fundraising	2015	2014	
Salaries and related expenses	\$ 66,994	\$ 37,645	\$ 75,536	\$ 36,954	\$ 217,129	\$ 192,344	
Payroll taxes	4,808	2,636	5,428	2,636	15,508	14,076	
Employee benefits	6,485	3,556	7,321	3,556	20,919	34,164	
Marketing	-	-	158	-	158	2,553	
Advertising and promotion	-	-	3,110	20	3,130	5,275	
Accounting and audits	-	28,410	500	-	28,910	27,046	
Legal	-	1,714	-	-	1,714	1,375	
Office	7,140	10,527	24,991	2,735	45,393	48,519	
Grants to other organizations	-	-	-	-	-	7,500	
Occupancy	8,949	4,908	10,104	4,908	28,869	28,364	
Equipment rental and maintenance	260	143	294	143	840	3,403	
Insurance- business	1,438	789	1,623	789	4,638	6,091	
Training	42,758	6,538	28,207	516	78,019	66,866	
In-Kind donation	-	-	-	454	454	-	
Web development	1,963	1,052	9,636	1,052	13,702	14,437	
Other expenses		564	5,072		5,636	5,482	
Total expenses before depreciation	140,795	98,481	171,981	53,763	465,019	457,495	
Depreciation expense	4,157	2,279	4,693	2,279	13,408	10,177	
Total expenses	\$ 144,952	\$ 100,760	\$ 176,674	\$ 56,042	\$ 478,427	\$ 467,672	