

Policy Title: Board Member Roles, Qualifications, and Responsibilities	
Policy Number: 3.0	Last Approved Date: 9/13/25
Regulations Reference: Article V	

I. STATEMENT OF PURPOSE

This policy establishes the qualifications, expectations, and responsibilities of all members of the NAGC Board of Directors. It consolidates previously separate policies into a unified framework, with general provisions applicable to all Board members and supplemental subpolicies for officers and designated representative positions.

II. COMPOSITION OF THE BOARD

The Board shall consist of fourteen (14) voting Directors: four elected officers (the President, the President-Elect, the Governance Secretary, and the Treasurer), four elected representatives (school/district representative, parent representative, network representative, and state representative), and six elected at-large members. The Past-President and Executive Director shall serve in an ex-officio role on the Board. Up to two additional nonvoting members may be appointed by the Board.

Officers of the Association and the Board of Directors will serve two-year terms. Non-officer Members of the Board of Directors will serve three-year terms. A non-officer Director who has served two terms on the Board of Directors may run again for the Board after a period of at least four years off the Board. Individuals are limited to three non-officer terms on the Board.

The President-Elect will be elected in odd-numbered years. The Treasurer and Governance Secretary will be elected in even-numbered years. Two at-large Board Members will be elected each year to maintain a total of six at-large Members of the Board.

Any regular member in good standing eligible to vote shall be eligible to hold office. The term of office shall commence on the first day of September following the election. A budget for officers will be included in the annual budget of the Association. (*ref. Regulations, Article V*)

III. REIMBURSEMENTS

NAGC will provide support for round trip coach airfare, ground transportation, and 2-3 nights' accommodations to officers and directors for each required Board meeting they attend. Specific guidelines for travel expenses will be provided in advance of each meeting. NAGC officers and directors may receive additional reimbursements for expenses related to special meetings and extended stays that are required for them to fulfill their responsibilities for the organization.

NAGC officers and directors receive complimentary convention registration during their terms of office. Past presidents receive a lifetime membership in NAGC after their term of office has ended.

IV. GENERAL QUALIFICATION FOR SERVICE

All candidates for the Board of Directors must:

- Be an NAGC member in good standing for a minimum of 3 years (can be non-consecutive).
- NAGC convention attendance (minimum of 3 conventions, can be non-consecutive)
- Demonstrate a history of active participation in and support of NAGC over at least 3 years, demonstrated by engagement in a combination of activities such as:
 - NAGC event attendance (online conference, webinars, town halls, etc.)
 - Presentation at NAGC, online conferences, webinars, etc.
 - NAGC volunteer participation (committee, task force, working group, network, micro volunteer opportunities)
 - Authorship for NAGC publications (Blog, PHP, THP, GCQ, etc.)
 - Peer reviewer (convention, virtual conferences, publications)
- Demonstrate leadership experience (creating/influencing change at the local, community, state and/or national level through formal and/or informal capacities)

V. COMPETENCIES AND DISPOSITIONS FOR BOARD SERVICE

Effective members of the Board of Directors share a combination of these competencies:

- Strategic Visioning & Direction Setting: Demonstrates the ability to define a clear vision for the future and contributes to long-term planning by anticipating changes in the field.
- Analytical & Systems Thinking: Applies critical thinking and problem-solving

- skills to assess complex issues, identify patterns, recognize interdependencies.
- **Advocacy and Influence:** Strong communication and relationship-building skills to represent NAGC's positions effectively.
 - **Engagement with NAGC and the Field of Gifted Education:** Active involvement through research, presentations, volunteer work, advocacy, and other professional contributions.
 - **Leadership & Team Collaboration:** Ability to lead within a formal and/or informal setting, foster collaboration, and navigate group dynamics.
 - **Financial Stewardship & Sustainability:** Understanding of nonprofit financial management, or willingness to learn, and responsibility for fiscal oversight and sustainable resource development.
 - **Communication & Responsiveness:** Ability to convey information clearly and concisely, meet deadlines, and maintain transparency.
 - **Ethical Judgement and Integrity:** Ability to navigate ethical dilemmas, ensure transparency, and appropriately manage conflicts of interest.
 - **Understanding of Gifted & Talented Learners:** Demonstrates a deep understanding of the unique academic, social, and emotional needs of gifted learners and stays informed on research, policies, and best practices in gifted education.

Board members are further expected to model the following dispositions:

- **Commitment to NAGC's Mission & Vision:** Deep belief in and dedication to advancing gifted education.
- **Adaptability:** Demonstrates openness to new ideas, willingness to embrace change, and the ability to adjust approaches in response to evolving circumstances.
- **Commitment to Diversity, Equity, and Inclusion:** Passion for ensuring ongoing representation and fostering inclusive decision-making.
- **Collegiality & Respect:** Approaches discussions with an open mind and engages in constructive dialogue that fosters collaboration & consensus-building.
- **Service Orientation:** Commitment to serving the organization and its stakeholders, prioritizing their needs over personal or professional gain.

VI. GENERAL RESPONSIBILITIES

All members of the Board of Directors must maintain current membership in the Association during their term of service. NAGC officers and directors agree to act in the best interests of NAGC and comply with all NAGC-approved policies and procedures, including the code of conduct, whistle-blower policy, and conflict of interest policy.

NAGC officers may meet on a periodic basis to plan the work of board committees, prepare for meetings of the Board of Directors, and provide counsel to the Executive Director. Written updates will be provided to the Board of Directors when such meetings occur.

All members of the Board shall:

- Participate in development and annual monitoring of the NAGC Strategic Plan.
- Exercise fiduciary responsibility for the fiscal health of the Association.
- Attend four (4) Board meetings annually (Fall, Convention, Spring, Summer Virtual).
- Serve on at least one Board Committee, as assigned by the President.
- Represent NAGC's positions to external stakeholders and foster relationships with partners, donors, and potential members.
- Know and uphold the regulations, policies, and procedures of the organization;
- Represent NAGC positions to individuals and groups with whom the Board member interacts (e.g. open doors to potential donors, make visits, or identify key alliance partners);
- Adhere to conflict of interest policy of NAGC;
- Agree to refrain from simultaneous service on NAGC Organizational Committees for the duration of the term of office;
- Make an annual donation to NAGC during the term of office;
- Make up to two (2) presentations each year to relevant groups on behalf of the organization as part of the Expert Speakers Program (ESP); and,
- Recruit new members for the organization.

VII. TERM LIMITS

As per NAGC Bylaws, "Officers of the Association and the Board of Directors will serve two-year terms. Members of the Board of Directors will serve three-year terms. A non-officer Director who has served two terms on the Board of Directors may run again for the Board after a period of at least four years off the Board. Individuals are limited to three non-officer terms on the Board." Additionally, "Officers are limited to one two-year term per office" with exceptions for interim appointments.

Policy Title: Officers	
Policy Number: 3.1	Last Approved Date: 9/13/25
Regulations Reference: Article V	

I. STATEMENT OF PURPOSE

This policy outlines additional qualification requirements for officers of the Board of Directors.

II. DEFINITIONS

The following positions are considered officers of the Board of Directors:

- President-Elect,
- President,
- Past President,
- Governance Secretary, and
- Treasurer.

III. ADDITIONAL QUALIFICATIONS

In addition to the qualifications, competencies, and dispositions outlined in the Policy 3.0, officers of the Board of Directors must also have served a full three-year term as an elected member of the Board within the last ten years.

Policy Title: President-Elect, President, and Past President	
Policy Number: 3.1.1	Last Approved Date: 9/13/25
Regulations Reference: Article V	

I. STATEMENT OF PURPOSE

This policy outlines additional roles and responsibilities for President-Elect, President, and Past President. These responsibilities are in addition to the general board member responsibilities outlined in Policy 3.0.

II. PRESIDENT-ELECT RESPONSIBILITIES (2 YEARS)

- Serve as Chair of the annual convention and the Convention Committee.
- Perform the duties of the President in the event of the absence or incapacity of the President.
- Fulfill other duties as assigned by the President or the Board of Directors.
- In the event of a vacancy in the office of President, the President-Elect shall become the President and serve the unexpired portion of the President's term.
- Participate in the review committee to annually evaluate the performance of the Executive Director and determine the compensation and other financial arrangements of the Executive Director.

III. PRESIDENT RESPONSIBILITIES (2 YEARS)

- Preside at all meetings of the Association.
- Act as Chairperson of the Board of Directors; develop board meeting agendas in consultation with the executive director.
- Obtain signing authority for major contracts and payments.
- Appoint all Board and organization committee and task force chairs and members with the approval of the Board of Directors.
- Participate in the review committee to annually evaluate the performance of the Executive Director and determine the compensation and other financial arrangements of the Executive Director.

- Lead the selection process for association editor, *Gifted Child Quarterly* editor, and other volunteer positions.
- Act as a spokesperson for and representative of the Association to other professional communities and organizations, government bodies, the press and media, and the general public.
- Write regular columns for NAGC publications as appropriate.
- Provide overall leadership to the Association in accordance with its mission.
- Develop a set of presidential initiatives based on the NAGC Strategic Plan and work to enact them during the term of the presidency.
- Prepare reports for the meetings of the Board of Directors.
- Identify and select the annual President's Award recipient.
- Recommend candidates for the Ann Isaacs Award.

IV. PAST PRESIDENT RESPONSIBILITIES (2 YEARS)

- Serve as an ex-officio member of the Board.
- Serve as the chair of the elections committee.
- Oversee the annual evaluation of the Executive Director.
- Fulfill other duties as assigned by the President or Board of Directors.

V. ADDITIONAL DETAILS

Tenure and Restrictions of Office: There is one (1) President-Elect board position elected every two (2) years. Successful candidates for the Board of Directors President-Elect serve for two (2) years, beginning on September 1 of the year elected. At the expiration of two (2) years, the President-Elect shall automatically become President for two (2) years. At the expiration of the two (2) year term as President, they shall automatically become Immediate Past-President for a final two (2) years. The total term of service encompassing the roles of President-Elect, President, and Past-President is six (6) years.

Policy Title: Governance Secretary	
Policy Number: 3.1.2	Last Approved Date: 9/13/25
Regulations Reference: Article V	

I. STATEMENT OF PURPOSE

This policy outlines additional roles and responsibilities for Governance Secretary. These responsibilities are in addition to the general board member responsibilities outlined in Policy 3.0.

II. GOVERNANCE SECRETARY RESPONSIBILITIES (2 YEARS)

- Serve as the chair of the Governance Committee.
- Review and identify the policy needs of the Association and work with various stakeholders to develop policy.
- Review and make recommendations to the Board of Directors regarding proposed changes to existing policy and/or regulations and the creation of new policy.
- Monitor the success of the Board itself and conduct a board self-assessment periodically.
- Fulfill all responsibilities of an at-large Board member in addition to the duties specific to the officer role.
- Promote and foster good governance by cultivating a Board culture grounded in respect, collaboration, and effective decision-making, identifying opportunities for Board development, addressing governance challenges, and ensuring policies and practices promote long-term organizational health.

III. ADDITIONAL DETAILS

Tenure and Restrictions of Office: Successful candidates for the Board of Directors Governance Secretary serve for two (2) years, beginning on September 1 of the year elected. There is one (1) Governance Secretary board position elected every two (2) years.

Non-officer directors who have served two terms on the Board of Directors may run again for the Board after a period of at least four years off the Board. Individuals are

limited to three non-officer terms on the Board. Past Presidents of NAGC may not run for the Board again at the conclusion of their term of office. Board members may not serve simultaneously on organization committees or in leadership positions for any NAGC Networks including chair or chair elect. Individuals may only serve one two-year term as Governance Secretary.

Policy Title: Treasurer	
Policy Number: 3.1.3	Last Approved Date: 9/13/25
Regulations Reference: Article V	

I. STATEMENT OF PURPOSE

This policy outlines additional roles and responsibilities for Treasurer. These responsibilities are in addition to the general board member responsibilities outlined in Policy 3.0.

II. TREASURER (2 YEARS)

- Serve as Chair of the Finance and Audit Committee
- Create and maintain policies related to the budget, audit, investment, financial controls, and fiscal management philosophies.
- Oversee, in consultation with staff, the budget development and monitoring process.
- Prepare reports for the meetings of the Board of Directors on the status of the current budget, investments, and any financial issues requiring Board review and/or approval.
- Meet annually—by phone or in person—with the NAGC auditor, without staff present.
- Fulfill other duties as assigned by the President or Board of Directors.
- Fulfill all responsibilities of an at-large Board member in addition to the duties specific to the officer role.

III. ADDITIONAL DETAILS

Tenure and Restrictions of Office: Successful candidates for the Board of Directors Treasurer serve for two (2) years, beginning on September 1 of the year elected. There is one (1) Treasurer board position elected every two (2) years.

Non-officer directors who have served two terms on the Board of Directors may run again for the Board after a period of at least four years off the Board. Individuals are limited to three non-officer terms on the Board. Past presidents of NAGC may not run for the Board again at the conclusion of their term of office. Board members may not

serve simultaneously on organization committees or in leadership positions for any NAGC Networks including chair or chair elect. Individuals may only serve one two-year term as Treasurer.

Policy Title: At-Large Member	
Policy Number: 3.2	Last Approved Date: 9/13/25
Regulations Reference: Article V	

I. STATEMENT OF PURPOSE

This policy outlines additional information about At-Large Members of the Board of Directors. This is in addition to general board member qualifications, competencies, dispositions, and responsibilities outlined in Policy 3.0.

II. ADDITIONAL DETAILS

Tenure and Restrictions of Office: There are six (6) at-large board positions. Two at-large Board members will be elected each year to maintain a total of six at-large Members of the Board. Successful candidates for the Board of Directors serve for three (3) years, beginning on September 1 of the year elected.

Non-officer directors who have served two terms on the Board of Directors may run again for the Board after a period of at least four years off the Board. Individuals are limited to three non-officer terms on the Board. Past presidents may not run for the Board again at the conclusion of their term of office. Board members may not serve simultaneously on organization committees or in leadership positions for any NAGC Networks including chair or chair elect.

Policy Title: Network Representative	
Policy Number: 3.3	Last Approved Date: 1/6/26
Regulations Reference: Article V	

I. STATEMENT OF PURPOSE

This policy outlines additional information about the Network Representative of the Board of Directors. This is in addition to general board member qualifications, competencies, dispositions, and responsibilities outlined in Policy 3.0. The purpose of this role is to be representative of the NAGC networks, but does not serve on behalf of the networks.

II. QUALIFICATIONS

In addition to the general board member qualifications outlined in Policy 3.0, the Network Representative should also have documented service as a Network officer or other leadership position within the network structure.

III. ROLE & RESPONSIBILITIES

In addition to the responsibilities shared by all board members, the Network Representative will regularly engage with NAGC networks on behalf of the Board. The Network Representative may be requested to address network-related issues. In all activities, the Network Representative functions as a representative of the Board.

IV. ADDITIONAL DETAILS

Tenure and Restrictions of Office

Successful candidates for the Board of Directors serve for three (3) years, beginning on September 1 of the year elected. Board members may not serve simultaneously on NAGC committees or in leadership positions for any NAGC Networks, including chair or chair-elect. See Policy 3.0 Board Member Roles, Qualifications, and Responsibilities for additional details regarding re-election, term limits, and other board service limitations.

Number of Positions

There is one (1) network representative board position election every three (3) years.

Policy Title: Organization Statements and Papers	
Policy Number: 3.3.2	Last Approved Date: 3/21/2025
Regulations Reference: Article III	

I. PURPOSE

This policy describes NAGC’s use of official statements to represent the position of the organization on issues of significance to the field.

II. POLICY STATEMENT

In its role as the leading national organization in the field, NAGC is responsible for taking official positions on matters of significance and responding to events and issues relevant to our purpose and mission by providing and disseminating research-based information on critical issues.

As issues and events arise or are put forward by a member of good standing, a committee member, or Board member, the appropriateness of a response will be taken into consideration by National Office staff, in partnership with the relevant committee as needed.

NAGC may respond to issues and events through the creation of the following organization statements and papers (see definitions): position papers, framing papers, policy platforms, or issue statements. Exceptions to the process outlined below will be managed on a case-by-case basis.

Position paper topics will be considered by National Office staff in conjunction with the Association Editor or can be proposed by the Board President. Position papers represent the association’s official position on a topic or issue. The Association Editor and the Publications Committee will refine the concept and ensure alignment with NAGC’s strategic direction with the President and Officers. The Publications Committee works with authors to develop the position papers and manages the development and review process for position papers, including Board input and possible member input, in conjunction with and oversight from the Association Editor. All official position papers must follow the NAGC Guidelines for the Development of NAGC Position Papers. The final version of position papers will be approved by the Board of Directors.

Framing paper topics will be considered by National Office staff in conjunction with the Association Editor or can be proposed by the Board President. The Association Editor and the Publications Committee will refine the concept and ensure alignment with NAGC’s strategic direction with the President and Officers. The Publications Committee works with authors to develop framing papers and manages the review process, including Board input and possible

member input, in conjunction with and oversight from the Association Editor. All framing papers must follow the NAGC Guidelines for the Development of NAGC Framing Papers. The final version of framing papers will be approved by the Board of Directors.

Position papers and framing papers should be reviewed by the Publications Committee within a minimum of 5 years.

Policy platforms can be initiated by the Board of Directors or Public Policy & Advocacy Committee. Policy platforms represent the association’s official position on a topic or issue. The Association Editor and the Publications Committee will refine the concept and ensure alignment with NAGC’s strategic direction with the President and Officers. The Public Policy & Advocacy Committee works with authors to develop the policy platforms and manages the development and review process for policy platforms and other such documents. They are drafted by the Public Policy and Advocacy Committee, with assistance from the Staff Partner. The final version will be approved by the Board of Directors.

Public statements and responses are made by the Association and address current events that require a response in a timely manner. Public statements will be based on established and approved NAGC positions. These statements will be drafted by staff and approved by the executive director and NAGC President, who will notify the Board shortly before they are made public.

III. DEFINITIONS

Position Papers: Position papers provide the association’s official position on educational topics or issues and may include a call to action such as “NAGC supports (or encourages, recommends) [action].”

Framing Paper: The purpose of a framing paper is to provide research-based information and best practice for readers seeking to understand an issue or solve a problem. A framing paper provides a more in-depth and comprehensive analysis of a topic and may inform a decision about NAGC’s official position on a topic.

Policy Platforms: Policy platforms provide the Association’s official position on matters related to public policy, legislation, or social issues impacting the field.

Public Statements & Responses. In addition to formal position statements, the Executive Director and staff may develop responses to specific events that relate to the purpose and mission of the organization.

Policy Title: Parent Representative	
Policy Number: 3.4	Last Approved Date: 3/21/26
Regulations Reference: Article V	

I. STATEMENT OF PURPOSE

This policy outlines additional information about the Parent Representative of the Board of Directors. The purpose of this role is to be representative of parents of gifted learners, but does not serve on behalf of the parents.

II. QUALIFICATIONS

In addition to the general board member qualifications outlined in Policy 3.0, the Parent Representative of the board may be a Premier or Parent Member for a minimum of 3 years. Additionally, this Representative must be the parent or guardian of a gifted child or young adult.

III. ROLES & RESPONSIBILITIES

In addition to the responsibilities shared by all Board members, the Parent Representative should ensure they are regularly engaged with NAGC’s parent membership and audience on behalf of the Board. In all activities, the Parent Representative functions as a representative of the Board.

IV. ADDITIONAL DETAILS

Tenure and Restrictions of Office: Successful candidates for the Board of Directors serve for three (3) years, beginning on September 1 of the year elected. Board members may not serve simultaneously on NAGC committees or in leadership positions for any NAGC Networks including chair or chair elect. See Policy 3.0 Board Member Roles, Qualifications, and Responsibilities for additional details regarding re-election, term limits, and other board service limitations.

Number of Positions: There is one (1) parent representative board position elected every three (3) years.

Policy Title: School/District Representative	
Policy Number: 3.5	Last Approved Date: 1/6/26
Regulations Reference: Article V	

I. STATEMENT OF PURPOSE

This policy outlines additional information about the School/District Representative of the Board of Directors. This is in addition to general board member qualifications, competencies, dispositions, and responsibilities outlined in Policy 3.0. The purpose of this role is to be representative of PreK-12 educators but not to serve on behalf of PreK-12 educators.

II. QUALIFICATIONS

In addition to the general board member qualifications outlined in Policy 3.0, the School/District Representative’s primary role should be in a PreK-12 school or district (i.e., classroom teacher, coordinator of gifted and talented, director of curriculum and instruction, etc.).

III. ROLES & RESPONSIBILITIES

In addition to the responsibilities shared by all board members, the School/District Representative should ensure they are regularly engaged with NAGC’s PreK-12 educators on behalf of the Board. In all activities, the School/District Representative functions as a representative of Board.

IV. ADDITIONAL DETAILS

Tenure and Restrictions of Office

Successful candidates for the Board of Directors serve for three (3) years, beginning on September 1 of the year elected. Board members may not serve simultaneously on NAGC committees or in leadership positions for any NAGC Networks including chair or chair elect. See Policy 3.0 Board Member Roles, Qualifications, and Responsibilities for additional details regarding re-election, term limits, and other board service limitations.

Number of Positions

There is one (1) school/district representative board position election every three (3) years.

Policy Title: State Representative	
Policy Number: 3.6	Last Approved Date: 1/6/26
Regulations Reference: Article V	

I. STATEMENT OF PURPOSE

This policy outlines additional information about the State Representative of the Board of Directors. This is in addition to general board member qualifications, competencies, dispositions, and responsibilities outlined in Policy 3.0. The purpose of this role is to be representative of state-level interests, but not to serve on behalf of state-level interests or groups.

II. QUALIFICATIONS

In addition to the general board member qualifications outlined in Policy 3.0, the State Representative should have demonstrated leadership experience at the state level (i.e., leadership role within an NAGC state affiliate, employment at the state level with a focus on gifted education, etc.).

III. ADDITIONAL DUTIES

In addition to the responsibilities shared by all board members, the State Representative should ensure they are regularly engaged with NAGC’s state-level members and audiences on behalf of the Board. In all activities, the State Representative functions as a representative of the Board.

IV. ADDITIONAL DETAILS

Tenure and Restrictions of Office

Successful candidates for the Board of Directors serve for three (3) years, beginning on September 1 of the year elected. Board members may not serve simultaneously on NAGC committees or in leadership positions for any NAGC Networks, including chair or chair-elect. See Policy 3.0 Board Member Roles, Qualifications, and Responsibilities for additional details regarding re-election, term limits, and other board service limitations.

Number of Positions

There is one (1) state representative board position election every three (3) years.

Policy Title: Appointed Board Members	
Policy Number: 3.7	Last Approved Date: 3/13/12
Regulations Reference: Article VI	

I. STATEMENT OF PURPOSE

This policy defines the qualifications and scope of expertise required for appointed members to the Board of Directors of NAGC and the process by which candidates will be identified and appointed. The purpose and need for such appointments is to ensure that the Board of Directors of NAGC includes diverse stakeholders, has expertise in addition to and outside of the field of gifted education appropriate to the strategic emphasis and goals of the organization, and develops new leaders and advocates for gifted education. Examples of possible candidates for appointed board positions include individuals from business, experts in other fields of education, experts in foundation relations or fund raising.

II. POLICY STATEMENT

The President, with appropriate input from organization committees and staff, may appoint additional members to the Board of Directors.

III. DEFINITIONS

Tenure of Office: Appointed members of the Board shall serve staggered two-year terms.

Privileges: Appointed members will serve in an ex officio capacity and shall not have voting privileges.

Up to two nonvoting members may be appointed by the Board of Directors.

IV. QUALIFICATIONS

Qualifications of appointed board members shall include:

- Demonstrated or articulated support of the mission and goals of the National Association for Gifted Children.
- Membership in a stakeholder or constituency group under-represented in the current board members and/or evidence of expertise or leadership in an area deemed important to the accomplishment of the current strategic goals of the organization.
- Strong communication skills, demonstrated ability to work collaboratively with others, and previous Board-level governance experience desirable

V. PROCESS OF APPOINTMENT

The Board of Directors shall determine at the March meeting, prior to June elections, the qualifications and nature of expertise needed in appointed board members, based on the

organizations' strategic goals and current priorities. After the election results are known each year, candidates for the appointed board member position may be recommended by the President with input from appropriate organization committees and staff. Recommended candidates shall be presented by the President to the board for consideration at the September board meeting. Following approval by the board, the appointed member will take office immediately (November board meeting).

VI. RESPONSIBILITIES

Appointed board member duties and responsibilities are assigned at the discretion of the President and board and tailored to the appointed member's area of expertise. Some responsibilities typically assigned to an appointed board member include:

- Attendance at Board meetings
- Service on a Board Committee
- Participation in the development and annual monitoring of NAGC's strategic plan
- Representing NAGC Positions and best interests of the organization to individuals and groups with whom the Board member interacts
- Recruiting new members for the organization

Appointed Board members are REQUIRED to:

- Know and uphold the regulations and policies of the organization
- Represent the best interests of the organization on all issues raised in Board meetings, based on careful analyses of agendas and supporting materials
- Fulfill other duties as determined by the President

VII. APPLICATION FORMAT

All candidates must submit a letter stating their willingness to serve on the Board of Directors and understanding of the roles and responsibilities of NAGC board members.

VIII. ACTIVITIES OF CANDIDATES

Appointment to serve in this association is based on the NAGC board's evaluation of a candidate's ability to provide leadership in the affairs of NAGC. Candidates and their supporters are encouraged not to engage in any organized effort to promote a candidacy.

Policy Title: Tributes to Past Presidents and Eminent Individuals**Policy Number: 3.8.1****Last Approved Date: 9/20/14****Regulations Reference:****I. STATEMENT OF PURPOSE**

This policy describes the parameters for recognizing the passing of a former NAGC president and other eminent individuals at the NAGC Convention.

II. POLICY STATEMENT

In addition to recognition through an obituary in *Gifted Child Quarterly*, the passing of a former NAGC president or other eminent individual in gifted education triggers appropriate official recognition at the NAGC Convention.

At the next available convention opportunity, recognition may be organized in honor of a deceased former president or eminent individual from the field of gifted education. Examples of recognition activities include the following:

- Celebration of Excellence Ceremony: An overview of the individual's significant contributions during his or her lifetime
- Signature Series Session: A regular conference session focused on the significant contributions of the individual
- Special tribute event: An independently organized event (i.e., the program is organized by the family and colleagues of honoree rather than by NAGC Staff, with a room, audio visual, and refreshments, as designated within the annual budget, donated by NAGC).

As appropriate, the president-elect/convention chair may guide staff and act as liaison to the Board on the recognition and related budget issues or the executive director may serve in this capacity. Care will be taken regarding the family of the individual. The Board will be informed of the final plan for recognition.

If questions arise regarding whether an individual is eminent, president-elect will consult the executive director and refer to decisions made under policy 11.1 for additional guidance.

Policy Title: Organization Statements and Papers**Policy Number: 3.8.2****Last Approved Date: 4/10/2025****Regulations Reference: Article III****I. PURPOSE**

This policy describes NAGC's use of official statements to represent the position of the organization on issues of significance to the field.

II. POLICY STATEMENT

In its role as the leading national organization in the field, NAGC is responsible for taking official positions on matters of significance and responding to events and issues relevant to our purpose and mission by providing and disseminating research-based information on critical issues.

As issues and events arise or are put forward by a member of good standing, a committee member, or Board member, the appropriateness of a response will be taken into consideration by National Office staff, in partnership with the relevant committee as needed.

NAGC may respond to issues and events through the creation of the following organization statements and papers (see definitions): position papers, framing papers, policy platforms, or issue statements. Exceptions to the process outlined below will be managed on a case-by-case basis.

Position paper topics will be considered by National Office staff in conjunction with the Association Editor or can be proposed by the Board President. Position papers represent the association's official position on a topic or issue. The Association Editor and the Publications Committee will refine the concept and ensure alignment with NAGC's strategic direction with the President and Officers. The Publications Committee works with authors to develop the position papers and manages the development and review process for position papers, including Board input and possible member input, in conjunction with and oversight from the Association Editor. All official position papers must follow the NAGC Guidelines for the Development of NAGC Position Papers. The final version of position papers will be approved by the

Board of Directors.

Framing paper topics will be considered by National Office staff in conjunction with the Association Editor or can be proposed by the Board President. The Association Editor and the Publications Committee will refine the concept and ensure alignment with NAGC's strategic direction with the President and Officers. The Publications Committee works with authors to develop framing papers and manages the review process, including Board input and possible member input, in conjunction with and oversight from the Association Editor. All framing papers must follow the NAGC Guidelines for the Development of NAGC Framing Papers. The final version of framing papers will be approved by the Board of Directors.

Position papers and framing papers should be reviewed by the Publications Committee within a minimum of 5 years.

Policy platforms can be initiated by the Board of Directors or Public Policy & Advocacy Committee. Policy platforms represent the association's official position on a topic or issue. The Association Editor and the Publications Committee will refine the concept and ensure alignment with NAGC's strategic direction with the President and Officers. The Public Policy & Advocacy Committee works with authors to develop the policy platforms and manages the development and review process for policy platforms and other such documents. They are drafted by the Public Policy and Advocacy Committee, with assistance from the Staff Partner. The final version will be approved by the Board of Directors.

Public statements and responses are made by the Association and address current events that require a response in a timely manner. Public statements will be based on established and approved NAGC positions. These statements will be drafted by staff and approved by the executive director and NAGC President, who will notify the Board shortly before they are made public.

III. DEFINITIONS

Position Papers. Position papers provide the association's official position on educational topics or issues and may include a call to action such as "NAGC supports (or encourages, recommends) [action]."

Framing Paper. The purpose of a framing paper is to provide research-based information and best practice for readers seeking to understand an issue or solve a problem. A framing paper provides a more in-depth and comprehensive analysis of a topic and may inform a decision about NAGC’s official position on a topic.

Policy Platforms. Policy platforms provide the Association’s official position on matters related to public policy, legislation, or social issues impacting the field.

Public Statements & Responses. In addition to formal position statements, the Executive Director and staff may develop responses to specific events that relate to the purpose and mission of the organization.

Policy Title: Board Code of Conduct	
Policy Number: 3.9	Last Approved Date: 7/20/23
Regulations Reference: Article III	

I. PURPOSE

This Code of Conduct (the “Code”) serves as a code of conduct for members of the Board of Directors in their capacity as Board members. The principles and requirements that comprise the Code are based upon, and are designed to ensure full compliance by NAGC and its officers and directors with, the fiduciary duties imposed upon such individuals by state corporate law, the federal tax code’s prohibition on private inurement, and private benefit and other requirements of federal tax exemption, common law due process requirements, federal and state antitrust and unfair competition law, state tort law, and other legal precepts and prohibitions. Members of the Board affirm their endorsement of the Code and acknowledge their commitment to uphold its principles and obligations by accepting and retaining membership on the Board.

II. POLICY STATEMENT

All members of the Board of Directors, including ex officio members, shall at all times abide by and conform to the following code of conduct in their capacity as Board members:

1. Each member of the Board of Directors will abide in all respects by the NAGC Standards of Conduct and all other policies of the Association, including but not limited to, the Association’s Articles of Incorporation and Regulations, and will ensure that their membership in the Association remains in good standing at all times. Furthermore, each member of the Board of Directors will at all times obey all applicable federal, state, and local laws and regulations and will provide or cause to provide the full cooperation of the Association when requested to do so by those institutions and their persons set in authority as are required to uphold the law.
2. Members of the Board of Directors will conduct the business affairs of the Association in good faith and with honesty, integrity, due diligence, and reasonable competence. In serving on the Board of Directors, members of the

Board understand their responsibility of fulfilling their fiduciary duties as required by law:

- a) **DUTY OF CARE:** The duty of care describes the level of competence that is expected of a board member and is commonly expressed as the duty of “care that an ordinarily prudent person would exercise in a like position and under similar circumstances.” This means that a board member owes the duty to exercise reasonable care when they make a decision as a steward of the organization.
 - b) **DUTY OF LOYALTY:** The duty of loyalty is a standard of faithfulness; a board member must give undivided allegiance when making decisions affecting the organization. This means that a board member can never use information obtained as a member for personal gain but must act in the best interests of the organization.
 - c) **DUTY OF OBEDIENCE:** The duty of obedience requires board members to be faithful to the organization’s mission. They are not permitted to act in a way inconsistent with the organization's central goals. A basis for this rule lies in the public’s trust that the organization will manage donated funds to advance the organization’s mission. This duty also requires board members to obey the law and the organization’s internal rules and regulations.
3. In fulfilling their fiduciary duties, members of the Board of Directors will come to each meeting having read all the accompanying documentation and materials and fully prepared to engage in deliberations, including any online deliberations or votes that may occur between meetings.
 4. Except as the Board of Directors may otherwise require or as otherwise required by law, no Board member shall share, copy, reproduce, transmit, divulge, or otherwise disclose any confidential information related to the affairs of the Association. In addition, each member of the Board will uphold the strict confidentiality of all deliberations and communications of the Board of Directors.
 5. Members of the Board of Directors will exercise proper authority and good judgment in their dealings with Association staff, suppliers, and the general public, and will respond to the needs of the Association’s members in a responsible, respectful, and professional manner.

6. No member of the Board of Directors will use any information provided by the Association or acquired as a consequence of the Board member's service to the Association in any manner other than in furtherance of their Board duties. Further, no member of the Board of Directors will misuse Association property or resources and will at all times keep the Association's property secure and not allow any person not authorized by the Board of Directors to have or use such property.
7. Upon conclusion of service, a retiring Board member will dispose of or otherwise keep confidential all documents, electronic and hard files, reference materials, and other property entrusted to the Board member for the purpose of fulfilling their responsibilities on the Board of Directors. Such a conclusion of service will not abrogate the retiring Board member from his or her continuing obligations of confidentiality with respect to board deliberations and information acquired as a consequence of their tenure on the Board of Directors.
8. The Board of Directors dedicates itself to leading by example in serving the needs of the Association and its members and representing the interests and ideals of the field at large.
9. No member of the Board of Directors shall act independently to persuade or attempt to persuade any Association employee to leave the Association's employment or become employed by any person or entity other than the Association. Furthermore, no member of the Board of Directors shall persuade or attempt to persuade any member, exhibitor, advertiser, sponsor, subscriber, supplier, contractor, or any other person or entity with an actual or potential relationship to or with the Association to terminate, curtail or not enter into its relationship to or with the Association, or to in any way reduce the monetary or other benefits to the Association of such relationship.
10. All members of the Board of Directors are expected to attend and participate in each Board and committee meeting during their term of service. In accordance with policy, the Board may consider removing a Board member who demonstrates consistent absence from Board meetings (i.e., 50% or more of the Board meetings in a year [Sept 1- August 31]). Board members are also expected to attend as many functions and special events as possible during their term.