

RESERVE YOUR MEETING SPACE TODAY!

Michigan Pharmacists Association (MPA) has meeting space available at our office in downtown Lansing.



Our headquarters boasts 16,849 square feet of space, including a state-of-the-art training center, Board room, handicap-accessible facilities and ample parking.



408 Kalamazoo Plaza
Lansing, MI 48933

ROOM RENTAL OPPORTUNITIES



MICHIGAN PHARMACISTS ASSOCIATION

408 Kalamazoo Plaza
Lansing, MI 48933
MichiganPharmacists.org

ROOM RENTAL RATES

- \$100 during normal business hours: Monday-Friday, 8:30 a.m-4:30 p.m.
- \$125 for four hours use after business hours, Monday-Friday.
- \$150 for four hours use on Saturday or Sunday.
- If additional four hours are requested, the total cost would be \$250 for the weekend rate.
- \$50 deposit required when reservation form is submitted. Balance is due 72 hours prior to event. If event is cancelled with less than 24 hours notice, the deposit will be forfeited.

ADDITIONAL INFORMATION

- For additional information, please contact **Bridget Long**, MPA administrative assistant, at (517) 377-0220 or Bridget@MichiganPharmacists.org.

Executive Board Room



Capacity: 30 people

Features: Our high-tech Board room features several computer ports directly on the table; a projector for PowerPoint presentations; conference call capabilities; and GoToMeeting, GoToWebinar and Skype access. Audio/visual equipment available for rent includes microphones, laptop(s) with accessories and a wireless conference phone (a \$35 rental fee applies to each piece of equipment).

Robinson Leadership Center



Capacity: 50 people

Features: The Robinson Leadership Center is designed for both small and intimate networking opportunities as well as larger classroom seminars. It is equipped with state-of-the-art technology to provide both on site and distance learning, including a projector for PowerPoint presentations; conference call capabilities; and GoToMeeting, GoToWebinar and Skype access. Audio/visual equipment available for rent includes microphones, laptop(s) with accessories and a wireless conference phone (a \$35 rental fee applies to each piece of equipment).