

# **EXHIBITOR PROSPECTUS**

## MiVetCon 2025 | Sep 26 – 28, 2025 | Novi, MI

## Reserve booth space starting April 1<sup>st</sup>

Join us at MiVetCon 2025, the premiere veterinary conference in Michigan. Hosted by the Michigan Veterinary Medical Association, MiVetCon offers the opportunity for veterinary professionals to come together for learning and community. This is where they can earn CE while recharging their batteries. As an exhibitor, you will have access to nearly 1,000 practitioners and staff who will come seeking learning, networking, and resources to better their practice.

#### This Year's Location

Suburban Collection Showplace 46100 Grand River Ave Novi, MI 48374

Complete convention facilities including easyaccess loading dock for quick move-in and move-out.

#### **Exhibit Hours**

Friday, September 26 11:00 am to 6:00 pm

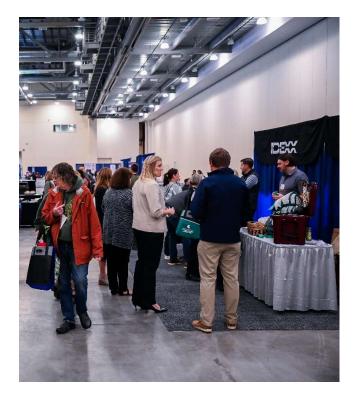
Saturday, September 27 9:00 am to 2:00 pm

#### **Show Features**

Lunch Fri, Sep 26 11:00 am – 1:00 pm Lunch Sat, Sep 27 11:00 am – 1:00 pm Comfort Animal Lounge

#### **Standard Exhibit Booth**

Each booth includes a carpeted 10'x10' space with a 6' covered and skirted table, 2 chairs, 1 wastebasket, pipe/drape on sides and back, 2 exhibitor booth staff badges, and lunch for both exhibit staff on both days. To best serve the interests of MVMA, show management reserves the right to reject any exhibit space application without liability.



#### Attendance

MiVetCon is introducing new features and more interactive sessions to drive attendance.

435 Veterinarians126 LVTs52 Practice Staff

#### Pricing\*

Reserve your booth space early to save and to avoid not being represented.

	Early bird 4/10-5/15	Regular 5/16-8/21	Late 8/21 -onsite
10'x10' space*	\$1,375	\$1,500	\$1,625

*\*limit of 4 booths per exhibiting company* 

## **Traffic Builders**

- ✓ Lunch lunch will be offered for both exhibitors and attendees in the Exhibit Hall each day from 11:00 am to 1:00 pm.
- ✓ Gamification attendees will be encouraged to participate in games in the Exhibit Hall each day that requires them to interact with Exhibitors. Winners will be announced through the mobile app at the end of each day.



## Exhibit Hall Floor Plan

Exhibits will be in the venue's Exhibit Hall, near both registration and breakout rooms. Nearly 100 booths are available. See the MVMA website for the latest floor plan.

## **Booth Selection Process**

The previous year's conference sponsors are given priority. Then, booth space is assigned on a first-come-first-served basis. The sooner you reserve space, the more likely you will get your first choice in booth placement. MVMA reserves the right to make adjustments to the exhibit floor plan as needed to meet the goals of the show. If changes materially affect an exhibitor's participation, you will be notified.

## **Booth Staff Registration**

Reserving booth space does NOT register staff who will be working your booth. Once you reserve booth space, you will receive a confirmation email with instructions on how to register your staff.

## **Internet Access**

Wi-Fi will be available in the Exhibit Hall for casual web browsing and checking email. If you need high-speed internet, you will need to order that directly from the venue.

## **Marketing Opportunities**

#### The Michigan Veterinarian

A Conference Preview will be published in the summer issue of the MVMA member magazine (approximately June 10<sup>th</sup>). Exhibitors will be listed in the conference preview and are encouraged to purchase an ad in either the summer issue or the fall issue (released approximately 1 week before the conference) to maximize exposure to attendees. Contact Ad Sales Manager Jeff Kutny at jeff@kelman.ca for details.

#### Exhibitor signature art

Each exhibitor will gain access to custom designed email signature artwork that can be used either in your email signature block or as a social media post to promote your participation.

#### Pre-show Exhibitor Listing

As exhibitors reserve their booth space, they will be listed on the MVMA website along with the floor plan.

## Post-show Follow Up Opportunities

#### <u>Lead Retrieval</u>

Available for an additional fee through ATS. Preorder before the show. Limited ordering available onsite upon check in. Contact ATS at <u>leads@ats.com</u> for details.

## <u>Attendee list</u>

Exhibitors will receive a list of pre-registered attendees approximately two weeks before the conference. They will receive a final list of attendees approximately two weeks after the conference. Use this list to help encourage current clients to meet you at your booth or to invite prospects to our booth to learn about your products and services, and to follow up after the show. Please note: emails are only available through lead retrieval, and only when provided by the attendee.

## Set and Strike

<u>Move In</u> Thu, Sep 25 4:00 pm – 6:00 pm Fri, Sep 26 6:00 am – 10:30 am

#### <u>Move Out</u>

Sat, Sep 27 2:15 pm – 6:00 pm

## **Hotel Accommodations**

Hotel reservations are the responsibility of the exhibitor. Available room blocks can be found on the conference website.

## **Live Animals Policy**

Attendees and exhibitors are not permitted to bring pets, animal companions, service-animalsin-training or emotional support animals into the venue or MVMA-sponsored events. The MVMA wishes to assure the health, safety, and welfare of all participants and attendees to MVMAsponsored events and activities at MiVetCon this includes human presenters and exhibitors, sanctioned animal participants, and all attendees. The MVMA follows the AVMA Guidelines for Live Animals at Convention and applicable regulations or standards relevant to the categorization of animal use. See the full policy at www.michvma.org.

## **Rules and Regulations**

The following will govern the Exhibit Hall and are made part of all contracts for space between MVMA and the person, partnership, or corporation engaging space for MiVetCon. MVMA reserves the right to bar from the Exhibit Hall any exhibit or part of an exhibit, person or thing, that is not, in the opinion of show management, in keeping with the character and purpose of MiVetCon or that violates any of the Rules and Regulations herein.

- Exhibits must be related to providing a product, service, or other resource to the veterinary field and otherwise advance the field of veterinary medicine.
- No exhibitor shall neither change booths nor sublet any part of the space allotted to them, except upon permission of show management.
- Solicitation of business shall be confined exclusively to exhibiting companies and must be limited to within the confines of the assigned booth space. Anyone observed suitcasing, whether with an exhibiting company or not, will be ejected from the Exhibit Hall at the sole discretion of show management.
- Exhibitors may install signs, display counters and similar items that do not impede any booth's visibility. All materials

used must be confined to the allotted booth space.

- Booth activities may not result in excessive noise nor infringe upon neighboring exhibitors' ability to conduct their activities.
- Exhibitors must purchase all food and beverage consumed in the Exhibit Hall from the venue. No outside food and beverage may be brought in from an outside vendor.
- Large overhead signs are permitted directly over the assigned booth space but must be installed by the venue or its designated partners.
- The Exhibit Hall will be adequately illuminated for general use. Power may be ordered directly from the venue.
- Additional tables, special displays, decorating, and other booth furnishings may be obtained by advance request from the official show decorator, Art Craft Display.
- Any unsanctioned animals brought into the Exhibit Hall may result in expulsion and suspension from participation in future MVMA events. See Live Animals Policy noted previously.
- All advanced freight must go through Art Craft Display. Instructions are in the Exhibitor Kit, available after June 1<sup>st</sup>.
- All exhibits must conform to the ordinances and regulations of the venue, as well as local, state, and federal authorities.



Insurance and Liability

While show management provides security service, MVMA is not responsible for any loss of any exhibit or part thereof, by theft, fire, water, accident, or any other cause; nor for the loss or damage to any goods consigned to their care; nor will they be responsible for any injury that may occur to an exhibitor or their employees. Exhibits and exhibit equipment are brought into the building, maintained, and removed at the exhibitor's own risk.

#### Cancellation

A request for a reduction in space must be received in writing and receipt confirmed. A onetime reduction is permitted at no charge through July 25, 2025, after which time the cancellation policy applies.

Space cancellation must be received in writing and receipt confirmed. Cancellations made prior to July 25, 2025 are eligible for a refund less a \$250 processing fee. Cancellations received between July 26, 2025 and August 26, 2025 are eligible for a 50% refund. Cancellations received after August 26, 2025 are not eligible for a refund.



We are excited about what MiVetcon has in store for both attendees and exhibitors this year. We are confident that MiVetcon can help meet your sales and marketing goals. We hope you will join us!

#### **Contact Information**

If you have any questions about exhibiting, please contact Kara Henrys, director of learning and strategic partnerships, at <u>henrys@michvma.org</u> or (517) 347-4710.

**Reserve booth space starting April 11th** 

