



Office Use Only



LEVEL II EXAM APPLICATION

PLEASE PRINT

APPLICANT'S INFORMATION

First Name: _____ Last Name: _____

Address: _____

City: _____ State: _____ Postal Code: _____

Phone: (_____) _____ Email: _____

Date of Application: _____

Applicant's Signature: _____

SUPERVISOR'S INFORMATION

Exam Type: (Check One): Online Paper

Supervisor Title: (Check One): DVM MI LVT RVT/CVT/LVT* (RVT, CVT, or LVT allowed out of state)

First Name: _____ Last Name: _____

Clinic Name: _____

Clinic Address: _____

City: _____ State: _____ Postal Code: _____

Clinic Phone: (_____) _____ Email: _____

Period of Observation: From Date: _____ To Date: _____

Supervisor's Signature: _____

By affixing my signature above, I certify that the applicant named above has worked under my supervision for at least 90 days (500 hours) and has demonstrated competency in the behaviors and skills checked herein, and I recommend that this applicant be considered for certification at Veterinary Assistant Level I.

Card Number: _____ Exp. Date: _____ CVC: _____

Name on card: _____ Signature: _____

LEVEL II SKILLS VALIDATION CHECKLIST

(MUST BE SUPERVISED & CHECKED OFF BY DVM OR TX LVT ONLY)

NOTE: All competencies must be either **performed** or **described** by the applicant, even if a certain species is not seen by the practice.

Applicant has demonstrated reasonable proficiency or competency in the following work requirements:

Performed OR Described		Skill or Competency	Performed OR Described		Skill or Competency
<input type="checkbox"/>	<input type="checkbox"/>	Spells and appropriately uses veterinary medical terms expected at this level of expertise and experience	<input type="checkbox"/>	<input type="checkbox"/>	Easily recognizes and identifies the most common breeds of dogs, cats, horses, cattle and swine
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of basic sanitary procedures	<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of routine immunization procedures administered to the most common small and large animal species
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of various disinfectant as related to disease control and monitoring procedures for bacterial contaminates	<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of the appropriate questions to ask the client when taking the history of the patient
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a basic knowledge of safe handling of animals, equipment and drugs utilized in a veterinary practice	<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to differentiate post-history from present history
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of zoonotic diseases and public health risks	<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to "check-in" products received by the veterinary clinic or hospital
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of the risks involved in the use of various dangerous drugs	<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to record food drugs, and equipment received by the veterinary clinic or hospital
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a basic knowledge of animals affected by Rabies	<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of current over-the-counter pet foods and pet supplies commonly dispensed by a veterinary clinic or hospital
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a basic knowledge of the etiology, clinical signs, treatment and prevention of Rabies	<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of over-the-counter products commonly dispensed by a veterinary clinic or hospital
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a basic knowledge of the relationship between humans and animals	<input type="checkbox"/>	<input type="checkbox"/>	Identifies commonly used veterinary equipment
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of the grieving process a client may experience as a result of the loss of a pet	<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the proper lifting technique for dogs and cats
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a basic knowledge of how sharp instruments used in veterinary practice should be handled and disposed of after use	<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the proper restraint technique for dogs and cats
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of OSHA regulations regarding the handling, placement and disposition of used "sharps"	<input type="checkbox"/>	<input type="checkbox"/>	Correctly identifies the drugs most commonly used for chemical restraint of animals

LEVEL II SKILLS VALIDATION CHECKLIST

Applicant has demonstrated reasonable proficiency or competency in the following work requirements:

Performed OR Described		Skill or Competency
<input type="checkbox"/>	<input type="checkbox"/>	Describes/demonstrates the proper method for catching and haltering a horse
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the proper method for placing a lead on a dog
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the proper method for removing a cat from a cage
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to move the "hard-to-handle" or fractious animal
<input type="checkbox"/>	<input type="checkbox"/>	Describes how an animal might signal its intent to kick and/or bite
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates how to restrain an animal that has the desire to bite
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates how to apply a muzzle
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of OSHA regulations pertaining to a veterinary practice, including the MSDS and the written hazard communication plan
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates how to place a dog or cat in a sternal, dorsal, and lateral recumbency
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a skin twitch, foot restraint for the equine
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the proper disposal of used "sharps"
<input type="checkbox"/>	<input type="checkbox"/>	Collects and disposes of bio-hazardous materials in a manner consistent with OSHA regulations
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the proper usage of the fecal loop on small animals
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the proper procedure in obtaining fecal samples from the large animal, including the use of the palpation sleeve

Performed OR Described		Skill or Competency
<input type="checkbox"/>	<input type="checkbox"/>	Shows the necessary practical knowledge of fecal quantities needed for floatations
<input type="checkbox"/>	<input type="checkbox"/>	Recognizes a fresh fecal sample
<input type="checkbox"/>	<input type="checkbox"/>	Explains the options available for disposition of euthanized or deceased animals, i.e., home, cemetery, or communal
<input type="checkbox"/>	<input type="checkbox"/>	Identifies the options available through cremation, i.e., individual or communal
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the proper method in preparing the body for presentation
<input type="checkbox"/>	<input type="checkbox"/>	Understands the need for proper decorum when presenting the deceased animal to its owner
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates urine collection through catheterization of male animals
<input type="checkbox"/>	<input type="checkbox"/>	Understand the procedure for urine collection through cystocentesis
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the collection of urine through natural means
<input type="checkbox"/>	<input type="checkbox"/>	Explains why certain methods of collection can or cannot be used for culturing microorganisms
<input type="checkbox"/>	<input type="checkbox"/>	Indicates which method of collection is preferred for bacterial cultures
<input type="checkbox"/>	<input type="checkbox"/>	Explains the risks of injury to the patient for each method of urine collection
<input type="checkbox"/>	<input type="checkbox"/>	States why the morning sample is generally the most desirable, i.e., it is most concentrated and least affected by diet

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Applicant has demonstrated reasonable proficiency or competency in the following work requirements:

Performed OR Described		Skill or Competency
<input type="checkbox"/>	<input type="checkbox"/>	Names and locates common sites for venipuncture employed in all domestic animals
<input type="checkbox"/>	<input type="checkbox"/>	Distinguishes between sites commonly used and those not so commonly employed on various species
<input type="checkbox"/>	<input type="checkbox"/>	Describes and demonstrates the proper procedure in wrapping the tail in preparation for a vaginal examination or cervical culture
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates proper technique in obtaining parasitic material inside the external ear canal
<input type="checkbox"/>	<input type="checkbox"/>	Illustrates method for mounting parasitic material on microscope using oil
<input type="checkbox"/>	<input type="checkbox"/>	Prepares microscope for viewing the parasite, i.e. proper objective for suspected parasite
<input type="checkbox"/>	<input type="checkbox"/>	Understands the use of dosimeters
<input type="checkbox"/>	<input type="checkbox"/>	Understands the necessary use of gowns, gloves, and other protective ware
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates knowledge of the safety shut-off for the x-ray unit
<input type="checkbox"/>	<input type="checkbox"/>	Understands and obeys the prohibition against expectant mothers and children age 18 or under in radiology area
<input type="checkbox"/>	<input type="checkbox"/>	Understands the production of x-ray images and the dangers involved
<input type="checkbox"/>	<input type="checkbox"/>	Knows the basic operation of the film processing system
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates knowledge of the proper care and handling of cassettes and film
<input type="checkbox"/>	<input type="checkbox"/>	Satisfactorily performs basic animal restrain procedures for positioning
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates knowledge of using positional aides

Performed OR Described		Skill or Competency
<input type="checkbox"/>	<input type="checkbox"/>	Understand why film must be labeled
<input type="checkbox"/>	<input type="checkbox"/>	Is familiar with the implemented filing system whether it is numerical or alphabetical
<input type="checkbox"/>	<input type="checkbox"/>	Understands that film has an expiration date, ideal temperature and humidity, and proper storage technique
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates knowledge of correct procedure for replacing chemicals, i.e., mixing ratios and correct tank placement
<input type="checkbox"/>	<input type="checkbox"/>	Understands chemical contamination and the visual signs associated with it
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to bathe and dip a patient or patients
<input type="checkbox"/>	<input type="checkbox"/>	Understands the basic hazards and species susceptibilities to certain bath and dip products
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to follow accepted procedures when bathing or dipping patients
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to properly mix and use insecticides
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of systemic insecticides, including indication and toxicities
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of how to care for animals in runs, cages, stalls and paddocks
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to work safely with critically ill or seriously injured patient
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to use safe procedures when assisting the veterinarians with a client's property

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Applicant has demonstrated reasonable proficiency or competency in the following work requirements:

Performed OR Described		Skill or Competency
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of the type of bedding materials used in housing animals in a veterinary practice
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of when bedding materials should be changed
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of the proper disposal of used bedding materials
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of the care and disposal of bedding material that has been used for patients with an infectious disease
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrate a knowledge of special bedding needed by patients with unique problems
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of, and the ability to recognize, hazards in the areas where patients are housed
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of proper sanitary procedures to use in changing bedding materials
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of common maintenance and repair requirements of cages, kennels and stalls, including the lubrication, repair and replacement of gate latches, hinges and other items
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of common restraint devices and equipment used in a mixed or large animal practice for the treatment of horses, cattle, goats and swine
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to use equipment commonly employed in a mixed animal veterinary practice
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to recognize the exotic animals most commonly encountered in a veterinary practice.
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to recognize the animals most commonly encountered in zoo medicine

Performed OR Described		Skill or Competency
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to recognize the laboratory animals most commonly encountered in a veterinary practice
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to recognize the animals most commonly encountered in zoo medicine
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates a knowledge of safe handling methods for exotic and laboratory animals
<input type="checkbox"/>	<input type="checkbox"/>	Initiates and complete the proper autoclaving of instruments using moist pressure autoclave, gas sterilization (ethylene oxide) and chemical sterilization
<input type="checkbox"/>	<input type="checkbox"/>	Designs a standard procedure for cleaning all stainless steel instruments
<input type="checkbox"/>	<input type="checkbox"/>	Outlines the procedure for ultrasonic cleaning of instruments
<input type="checkbox"/>	<input type="checkbox"/>	Illustrates the techniques employed in lubricating instruments during the cleaning process
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates proper procedure for preparation of small and large animal surgery packs
<input type="checkbox"/>	<input type="checkbox"/>	Ensures that all dental equipment is clean and usable for performing prophylaxis treatments
<input type="checkbox"/>	<input type="checkbox"/>	Assesses all safety stations to insure that they meet OSHA standards
<input type="checkbox"/>	<input type="checkbox"/>	Determines that all active scavengers are working properly in evacuating anesthesia gases as needed
<input type="checkbox"/>	<input type="checkbox"/>	Ensures that all sharp and cutting blades are removed and disposed of properly following surgical procedures
<input type="checkbox"/>	<input type="checkbox"/>	Is able to name and identify by sight the instruments commonly found in a general surgical pack, small animal

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Applicant has demonstrated reasonable proficiency or competency in the following work requirements:

Performed OR Described		Skill or Competency
<input type="checkbox"/>	<input type="checkbox"/>	Is able to name and identify by sight the instruments commonly found in a general surgical pack, large animal
<input type="checkbox"/>	<input type="checkbox"/>	Describes and demonstrates the proper method for administration of topical and an oral drug for equine patients: paste or topical
<input type="checkbox"/>	<input type="checkbox"/>	Describes and demonstrates the proper method for administration of a topical and an oral drug for a bovine patient: bolus, past or topical
<input type="checkbox"/>	<input type="checkbox"/>	Describes and demonstrates the proper method for administration of a topical and an oral drug for Canine or Feline patient: tablets, capsules, liquid, topical
<input type="checkbox"/>	<input type="checkbox"/>	Describes the administration of intramammary medications to a cow
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to administer an enema to a patient
<input type="checkbox"/>	<input type="checkbox"/>	Describes the proper method and procedures for storage of animal feeds
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates correct measurement of food quantities
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates accurate reading of food labels
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates correct reading and performance of written instructions for animal feeding
<input type="checkbox"/>	<input type="checkbox"/>	Correctly reports animal food and water consumption rates
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to prepare regular and/or special diets
<input type="checkbox"/>	<input type="checkbox"/>	Defines and describes the correct procedure for hydrotherapy
<input type="checkbox"/>	<input type="checkbox"/>	Describes proper administration of hydrotherapy

Performed OR Described		Skill or Competency
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates proper technique for trimming nails on dogs and cats
<input type="checkbox"/>	<input type="checkbox"/>	Describes basic foot care for the equine, including routine preventative medicine and recognition of abnormal conditions
<input type="checkbox"/>	<input type="checkbox"/>	Defines what an emergency is
<input type="checkbox"/>	<input type="checkbox"/>	Describes what is required to administer CPR
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates basic first aid procedures for small and large animals, including control of bleeding and treatment for shock
<input type="checkbox"/>	<input type="checkbox"/>	Describes normal behavior of dog, cat, horse and cattle
<input type="checkbox"/>	<input type="checkbox"/>	Defines a situation which requires notification of the LVT or DVM
<input type="checkbox"/>	<input type="checkbox"/>	Lists diseases that can be managed with prescription diets
<input type="checkbox"/>	<input type="checkbox"/>	Lists prescription diets available
<input type="checkbox"/>	<input type="checkbox"/>	Describes restraint needed to administer an enema
<input type="checkbox"/>	<input type="checkbox"/>	Lists equipment needed to administer an enema
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to clean an open wound
<input type="checkbox"/>	<input type="checkbox"/>	Describes methods of wound protection, medication, and bandaging

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Performed OR Described		Skill or Competency	Performed OR Described		Skill or Competency
<input type="checkbox"/>	<input type="checkbox"/>	Defines artificial Insemination	<input type="checkbox"/>	<input type="checkbox"/>	Collects/obtains information relative to the animal being boarded and/or discharged, including (1) discuss the charges of, rationale for, and wording costs, (2) post/record money collected to the appropriate place, (3) cheerfully interact with clients
<input type="checkbox"/>	<input type="checkbox"/>	Lists equipment needed for AI of canine, equine and bovine	<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates and/or describes the method to schedule an appointment using positive reinforcement techniques
<input type="checkbox"/>	<input type="checkbox"/>	Is able to identify an endoscope	<input type="checkbox"/>	<input type="checkbox"/>	Defines the different methods by which a medical record or radiograph can be stored and filed
<input type="checkbox"/>	<input type="checkbox"/>	Lists three things not to do to an endoscope	<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the proper method for filing a medical record, radiograph and rabies or health certificate
<input type="checkbox"/>	<input type="checkbox"/>	Lists supplies needed for cleaning an endoscope before storage	<input type="checkbox"/>	<input type="checkbox"/>	Is able to demonstrate proper verbal skills when greeting clients and communicating with fellow employees
<input type="checkbox"/>	<input type="checkbox"/>	Identifies the following sizes of syringes commonly used in veterinary medicine: 3cc, 6cc, 12cc, 20cc, 35cc, 60cc	<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates proper telephone skills
<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the proper method employed in: (1) filling a syringe with medication, (2) administering medication through non-vascular parenteral application, (3) calculating the precise volume of medication in the filled syringe, i.e. reading the calibration from the front or top ring	<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to follow written instructions
<input type="checkbox"/>	<input type="checkbox"/>	Illustrates individual knowledge in the common methods of parenteral application, including intravascular, intramuscular, subcutaneous and intraperitoneal	<input type="checkbox"/>	<input type="checkbox"/>	Defines basic computer terms such as monitor, CPU, keyboard, printer, modem, software, hardware, disk, field, and memory
<input type="checkbox"/>	<input type="checkbox"/>	Verifies an understanding of the numerous needle gauges and length variations	<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to open and retrieve client data on a computer with software designed for veterinary use
<input type="checkbox"/>	<input type="checkbox"/>	Explains the proper and improper method of disposing of syringes, needles and other sharp objects	<input type="checkbox"/>	<input type="checkbox"/>	Demonstrates the ability to print a client invoice for patient discharge, and rabies certificate for client
<input type="checkbox"/>	<input type="checkbox"/>	Is proficient in identification of controlled substances	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	Understands proper storage and record keeping for controlled substances			
<input type="checkbox"/>	<input type="checkbox"/>	Identifies expired substances and knowing how to properly dispose of them			