



**MULTIFAMILY NW**  
The Association Promoting Quality Rental Housing

WASHINGTON  
**10-DAY NOTICE TO  
COMPLY OR QUIT PREMISES**



DATE \_\_\_\_\_ PROPERTY NAME / NUMBER \_\_\_\_\_  
RESIDENT NAME(S) \_\_\_\_\_  
UNIT NUMBER \_\_\_\_\_ STREET ADDRESS \_\_\_\_\_ and all others.  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

SAMPLE SAMPLE

**YOU ARE HEREBY NOTIFIED that you are in material non-compliance with your Rental Agreement in that you have neglected or failed to keep or perform a condition or covenant of your Lease or Rental Agreement under which the property is held. The acts or omissions constituting the violations are described as follows** (provide specific factual details for each violation):

SAMPLE

These violations can be cured by doing the following (describe actions that will cure the violations, and if no cure is possible, so state):

SAMPLE

Within ten (10) days of completion of service of this Notice, you must either comply with the above mentioned particulars by making the cures identified above, or else vacate and surrender possession of the Premises located at the address written above. In the event that you fail to comply with this Notice, judicial proceedings will be instituted for your eviction. Under the law and/or under your Rental Agreement, you will be held responsible to pay all costs and attorneys' fees incurred by Owner/Agent to evict you.

Service of this Notice was completed on \_\_\_\_\_ at \_\_\_\_\_ in the following manner:

DATE TIME (AM / PM)

- By delivering a copy to Resident personally;
- By leaving a copy with some person of suitable age and discretion at Resident's place of residence and sending a copy through the mail, first class and postage prepaid, to Resident's place of residence;
- By posting a copy in a conspicuous place on the Premises, there being no person of suitable age or discretion to be found at the Premises, and mailing a copy, first class and postage prepaid, addressed to Resident at the Premises.

**Owner/Agent: Please note additional service requirements for subsidized residents as listed in "Subsidized Residents Only" section below.**

THANK YOU FOR YOUR COOPERATION OWNER/AGENT X SAMPLE SAMPLE  
ADDRESS SAMPLE  
SAMPLE  
TELEPHONE SAMPLE

**SUBSIDIZED RESIDENTS SEE DISCLOSURES**

**SUBSIDIZED RESIDENTS ONLY**

**HUD DISCLOSURES**

If you remain in the leased unit on the date specified for termination, Owner/Agent will enforce the termination only by bringing a judicial action at which time you may present a defense. You have ten (10) days within which to discuss this eviction with Owner/Agent. This 10-day period commences on the earlier of the day this Notice is hand-delivered to your unit or the day after it is mailed. The discussion period does not extend the date for termination. Persons with disabilities have the right to request reasonable accommodation to participate in the hearing process.

**ADDITIONAL SERVICE REQUIREMENTS**

**SECTION 8 VOUCHERS:** Notice served by one of the methods listed above AND copy mailed to Public Housing Agency the same day.

**HUD (PROJECT BASED):** Notice served by one of the methods listed above, AND mailed to Unit, AND

1. Attempt to serve the Notice personally to any adult answering the door. If unable to do that:
2. Attempt to slide the Notice through the door (mail slot) or under the door. If unable to do that:
3. Post the Notice on the door at eye level.

ON SITE  RESIDENT  MAIN OFFICE (IF REQUIRED)