



DATE \_\_\_\_\_ PROPERTY NAME / NUMBER \_\_\_\_\_  
 RESIDENT NAME(S) \_\_\_\_\_  
 UNIT NUMBER \_\_\_\_\_ STREET ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

RENT/CHARGES	DEPOSITS
PRO-RATE METHOD: <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C (See #1 on page 2 of Rental Agreement)	
FIRST RENT PAYMENT DUE <u>SAMPLE</u> \$ <u>SAMPLE</u> FROM <u>SAMPLE</u> THRU <u>SAMPLE</u>	SECURITY DEPOSIT (REFUNDABLE) \$ <u>SAMPLE</u> HELD AT BANK NAME: <u>SAMPLE</u> BANK ADDRESS: <u>SAMPLE</u>
SECOND RENT PAYMENT DUE <u>SAMPLE</u> \$ <u>SAMPLE</u> FROM <u>SAMPLE</u> THRU <u>SAMPLE</u>	ADDITIONAL DEPOSITS <u>SAMPLE</u> \$ <u>SAMPLE</u> <u>SAMPLE</u> \$ <u>SAMPLE</u>
<b>TOTAL RENT DUE AT MOVE-IN</b> \$ <u>SAMPLE</u>	<b>TOTAL ADDITIONAL DEPOSITS</b> \$ <u>SAMPLE</u>
<input checked="" type="checkbox"/> IF CHECKED, SEE SECOND MONTH'S ACCOUNTING FOR ADDITIONAL CHARGES/ADJUSTMENTS (FORM # M035)	SPECIALS/ADJUSTMENTS <u>SAMPLE</u> \$ <u>SAMPLE</u> <u>SAMPLE</u> \$ <u>SAMPLE</u> <u>SAMPLE</u> \$ <u>SAMPLE</u> <u>SAMPLE</u> \$ <u>SAMPLE</u>
OTHER MONTHLY CHARGES (PRO-RATED IF PARTIAL MONTH) <u>SAMPLE</u> \$ <u>SAMPLE</u> <u>SAMPLE</u> \$ <u>SAMPLE</u> <u>SAMPLE</u> \$ <u>SAMPLE</u> <u>SAMPLE</u> \$ <u>SAMPLE</u>	<b>TOTAL SPECIALS/ADJUSTMENTS</b> \$ <u>SAMPLE</u> <b>TOTAL DEPOSITS CHARGED</b> \$ <u>SAMPLE</u>
<b>TOTAL OTHER MONTHLY CHARGES</b> \$ <u>SAMPLE</u>	PRIOR PAYMENT(S) <u>SAMPLE</u> - \$ <u>SAMPLE</u> DEPOSITS PAID AT MOVE-IN - \$ <u>SAMPLE</u> <b>BALANCE OF DEPOSITS DUE</b> \$ <u>SAMPLE</u>
SPECIALS/ADJUSTMENTS <u>SAMPLE</u> \$ <u>SAMPLE</u> <u>SAMPLE</u> \$ <u>SAMPLE</u> <u>SAMPLE</u> \$ <u>SAMPLE</u>	<b>TOTALS</b>
<b>TOTAL SPECIALS/ADJUSTMENTS</b> \$ <u>SAMPLE</u>	<b>TOTAL RENT/CHARGES + FEES + DEPOSITS CHARGED</b> \$ <u>SAMPLE</u>
<b>TOTAL RENT/CHARGES AMOUNT DUE</b> \$ <u>SAMPLE</u>	<b>TOTAL PAID</b> \$ <u>SAMPLE</u>
PRIOR PAYMENT(S) <u>SAMPLE</u> - \$ <u>SAMPLE</u>	<b>REMAINING BALANCE DUE</b> \$ <u>SAMPLE</u> *
TOTAL CHARGES PAID AT MOVE-IN - \$ <u>SAMPLE</u>	* SEE INSTALLMENT PAYMENT AGREEMENT OR RENTAL AGREEMENT SPECIAL PROVISIONS IF BALANCE DUE
<b>RENT/CHARGES BALANCE DUE</b> \$ <u>SAMPLE</u>	<input checked="" type="checkbox"/> LEASE TERM BEGINNING <u>SAMPLE</u> AND ENDING <u>SAMPLE</u> <input checked="" type="checkbox"/> MONTH-TO-MONTH BEGINNING <u>SAMPLE</u>
NON-REFUNDABLE FEES	
<u>SAMPLE</u> \$ <u>SAMPLE</u> <u>SAMPLE</u> \$ <u>SAMPLE</u>	NOTES: <u>SAMPLE</u>
<b>TOTAL NON-REFUNDABLE FEES CHARGED</b> \$ <u>SAMPLE</u>	
PRIOR PAYMENT(S) <u>SAMPLE</u> - \$ <u>SAMPLE</u>	
NON-REFUNDABLE FEES PAID AT MOVE-IN - \$ <u>SAMPLE</u>	
<b>BALANCE OF NON-REFUNDABLE FEES DUE</b> \$ <u>SAMPLE</u>	

X _____ RESIDENT DATE	X _____ RESIDENT DATE
X _____ RESIDENT DATE	X _____ RESIDENT DATE
X _____ RESIDENT DATE	X _____ RESIDENT DATE
	X _____ OWNER/AGENT DATE

ON SITE     RESIDENT     MAIN OFFICE (IF REQUIRED)

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